



COUNTY OF KENOSHA

OFFICE OF THE SHERIFF

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Sheriff
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HOW DO I SURRENDER MY FIREARMS?

The Court has **ordered** you to surrender all firearms you own or which are in your possession to the Kenosha County Sheriff's Department.

If your **firearms** are **NOT** in your possession and you **DO NOT** have access to them a deputy will attempt to retrieve the firearms for you. You will still have to meet with the deputy to verify your firearms and to receive a receipt. To make the request **call the Sheriff's Department at (262) 605-5100** as soon as you leave the Court.

If your **firearms** **ARE** in your possession or you **DO HAVE** access to them you must follow the procedure below in order to complete the surrender within the specific time ordered by the Court.

- 1) **MAKE SURE YOUR FIREARMS ARE UNLOADED.**
- 2) Make sure your firearms are in a gun case.
 - If you do not have a gun case you will need to purchase one before you call to surrender your firearms.
- 3) **REMOVE ALL AMMUNITON** and keep it away from the firearm.
- 4) Call the non-emergency number for the Sheriff's Department at **(262) 653-6600**.
- 5) Explain to the dispatcher that you have been ordered by the Court to surrender your firearms to the Sheriff. A deputy will call you to set up the appointment.
- 6) Follow the instructions given to you by the deputy.
 - If you do not understand an instruction or if you have a question please ask.
- 7) **DO NOT** take your firearm to the Kenosha County Sheriff's Department or the Kenosha County Courthouse without being instructed by a deputy.

If you have any questions please call the Sheriff's Department and ask to speak to a Supervisor at (262) 605-5100.