

INSTRUCTIONS FOR SEARCHING PROPERTY TRANSFERS FROM 7/01/2009 FORWARD

1. Go to Wisconsin Department of Revenue website: www.revenue.wi.gov
2. Go to the box titled: **eRETR** and click on **search records**.

The screenshot shows the Wisconsin Department of Revenue website. At the top left is the logo with a large 'R' and the text 'Wisconsin Department of Revenue' and 'revenue.wi.gov'. To the right of the logo is the tagline 'Serving individuals, businesses, practitioners'. Below the logo is a vertical navigation menu with buttons for: Contact Us, E-Services, Employment, En Español, FAQs, Forms, Links, News, Publications, Reports, and Training. To the right of the menu are two main content boxes. The first box is titled 'Current Filing Season' and features the 'WI efile' logo with the text 'File Your Individual Income Tax Return'. Below this is a section for 'HELPFUL VIDEOS' with links for '1099G - Watch Video | Read FAQ's' and 'Where's My Refund - Watch Video | Application'. The second box is titled 'MY tax ACCOUNT' and has a 'LOGIN' button, an 'IMPORTANT UPDATE' link, and links for 'Registration Quick Start', 'Manage Your Business Tax Account', and 'How-to Videos'. Below these boxes is a large box for 'eRETR' with the text 'File Your Real Estate Transfer Return | Search Records'. At the bottom left are logos for 'WISCONSIN LOTTERY', 'WISCONSIN GOV WISCONSIN.GOV', and 'Wisconsin Office of Recovery & Reinvestment'. At the bottom right is a 'NEWS' section with several headlines: 'Department of Revenue Collections - December FY2010', 'Wisconsin Launches Income Tax Filing Season', 'Special Withholding Arrangement Related to WI MN Income Tax Reciprocity Termination', and 'Tim Caener Appointed Revenue's New Deputy Secretary'.

3. Click on **RETR search**. A disclaimer will come up. Click on **Agree**.

Wisconsin Department of Revenue
revenue.wi.gov

DOR Website | Historical Data | WI Counties

Property Information - Home **RETR Search**

Real Estate Transfer

State of Wisconsin Property Information

The Integrated Property Assessment System (IPAS) provides public access to specific property information and increases government efficiency by replacing older systems with an integrated system.

This site provides 'read only' access to certain tax record information for real estate property in the State of Wisconsin. Under Wisconsin law these records are public information.

Important Information

This site will be expanded as additional property tax processes are implemented into IPAS. The initial public access focus is the creation of a statewide database of Real Estate Transfer Returns (RETR). Local assessors, municipal and county officials, and the public will have access to the data.

Data Copyright Wisconsin IPAS [Disclaimer] [Privacy Policy] Last Updated: 25 Jan 2010

Site Design Copyright 1999-2009 Akanda Group LLC. All rights reserved.

4. The following should come up. Follow the instructions for searching by Municipality, Address or County. The advanced button allows you to refine your search.

Wisconsin Department of Revenue
revenue.wi.gov

DOR Website | Historical Data | WI Counties

Property Information - Home **RETR Search**

Municipality **Address** County Advanced

Search by Municipality

Options Sort by: [] Ascending Results/page: 15 **SEARCH**

Data Current as of 25 Jan 2010

Instructions

Type the municipality main name first leaving off the "city of", "county of". Use the * as a wild card to match any string of characters (when unsure of spelling for example).

Enter	Returns
brownsville	brownsville
b* ville	belleville, brownsville, boyceville etc.
C*st*n	charlestown, cooperstown etc.

Data Copyright Wisconsin IPAS [Disclaimer] [Privacy Policy] Last Updated: 25 Jan 2010

Site Design Copyright 1999-2009 Akanda Group LLC. All rights reserved.

- When you are in the advanced search, you can select as many criteria as you want. There are instructions on how to use the advanced search.

Wisconsin Department of Revenue
revenue.wi.gov

DOR Website | Historical Data | WI Counties

Property Information - Home RETR Search

Municipality Address County **Advanced**

Advanced Criteria: --Select--

- Select--
- County Doc #
- County Name
- DLN
- Date Recorded
- Municipal Name
- Parcel(s)
- Physical Prop Addr
- Predominant Use
- Property Type
- Sales Price(Value)
- Total Acres
- Water Frontage

Buttons: Add, Edit, Remove

Options Sort by: Asc

Instructions:

- Highlight the criteria you want to search on, one at a time and click on the **Add** button for each selection. Once you have all your criteria selected, click on the **Search** button. Ex. Using Doc #2454760 for criteria brings up the following:

Wisconsin Department of Revenue
revenue.wi.gov

DOR Website | Historical Data | WI Counties

Property Information - Home RETR Search

Municipality Address County **Advanced**

Advanced Criteria: --Select--

Current search criteria

County Doc #:2454760

Buttons: Add, Edit, Remove, Remove All, Save/Load

Options Sort by: Ascending Results/page: 15 **SEARCH**

Click rows to view RETR details

Doc #	County	Municipal Name	Property Address	Grantor (Seller)	Grantee (Buyer)
2454760	BROWN	GREEN BAY, CITY OF	1722 MAIN STREET	WILLIAM PERRIGUE	O'REILLY AUTOMOTI...

Results 1 - 1 of 1

Results Page: **[1]**

7. Click on the transaction you want to view and all of the information should come up

County: BROWN		GREEN BAY, CITY OF
1722 Main Street		
Grantors (Seller)		
Name:	William C. Perrigoue	
Address:	645 St. James Circle Green Bay 54311	
Relationship with some grantee is:		
Grantor type:		
Ownership interest transferred:	Full	
Grantor retains the right:	None	
Grantees (Buyer)		
Name:	O'Reilly Automotive, Inc., a Missouri Corportion	
Address:	233 S Patterson Springfield Missouri 68501	
Grantee type:	Corporation	
Recording Information		
County Document number:	2454760	
Date recorded:	01/04/2010	
Volume/Jacket:		
Page/Image:		
Parcels		
County:	BROWN	
Property legal description (short - first 200 characters)	Lots 26, 27 and 28, according to the recorded Plat of Benoit Wittig's Addition, in the City of Green Bay, East side of Fox River, Brown County, Wisconsin, Excepting therefrom that part thereof describ All of parcel 21-2801 in the GREEN BAY, CITY OF	
Physical property address:	1722 Main Street	
Section/Township/Baseline /Range/Meridian:	///	
Subdivision or condo/lot or unit#/block:	//	
Primary residence of grantee:	No	
Fee Computation		
Total value of real estate transferred:	\$231,475.00	
Value subject to fee:	\$231,475.00	
Transfer fee due:	\$694.50	
Transfer fee exemption number:		
Personal property value excluded from total value:	\$0.00	
Property value exempt from local property tax:	\$0.00	