

**Kenosha County
Administrative Proposal Form**

1. Proposal Overview

Division: Highway

Department: Public Works and Development
Services

Proposal Summary (attach explanation and required documents):

Resolution to approve an Intergovernmental Agreement between Kenosha County and the Village of Twin Lakes for a project to resurface and enhance a section of County Trunk Highway EM

Dept./Division Head Signature: _____ Date: _____

2. Department Head Review

Comments:

Recommendation: Approval Non-Approval

Department Head Signature:  Date: 2-28-22

3. Finance Division Review

Comments:

Recommendation: Approval Non-Approval

Finance Signature:  Date: 2/28/22

4. County Executive Review

Comments:

Action: Approval Non-Approval

Executive Signature:  Date: 3/1/22



BOARD OF SUPERVISORS

RESOLUTION NO. _____

| | |
|--|---|
| Subject: Resolution to approve an Intergovernmental Agreement between Kenosha County and the Village of Twin Lakes for a project to resurface and enhance a section of County Trunk Highway EM. | |
| Original <input type="checkbox"/> Corrected <input type="checkbox"/> 2 nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/> | |
| Date Submitted: | Date Resubmitted: |
| Submitted by: | |
| Fiscal Note Attached <input type="checkbox"/> | Legal Note Attached <input type="checkbox"/> |
| Prepared by: Ray Arbet, Director – Department of Public Works & Development Services | Signature:  |

WHEREAS, in 2021 the Kenosha County Highway Division engaged in preparatory steps for a resurfacing project intended to extend road surface useful-life on a 2.6-mile section of County Trunk Highway (CTH) EM from CTH Z to the Stateline, and

WHEREAS, because this section of CTH EM is in the Village of Twin Lakes, County Highway Division staff engaged Village staff to inform them and coordinate communication for the Project with residents, and

WHEREAS, during these discussions, the Village expressed an interest in having the County investigate the feasibility of incorporating a multi-use path feature as part of the Project because pedestrians and bikers regularly use the vehicle travel-lanes on this densely populated section of CTH EM, and

WHEREAS, the rolling topography combined with a narrow and curvy road foot-print along this section of CTH EM make pedestrian and biking activities risky and complicate stormwater management, and

WHEREAS, the County and Village recognized that collaborating on this project would leverage resources and allow the Project to include safety improving path features, improved stormwater management and extend the useful-life of the road surface, and

WHEREAS, Kenosha County and the Village of Twin Lakes worked to develop an Intergovernmental Agreement (IGA) that outlines how this Project can be jointly performed and funded.

NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby approves the attached IGA and authorizes the Kenosha County Highway Commissioner and County Administration to process and sign documents required for the Project’s execution.

Respectfully Submitted:

PUBLIC WORKS/FACILITIES COMMITTEE

| | Aye | Nay | Abstain | Excused |
|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <hr/> Bill Grady, Chairperson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> John Franco, Vice Chairperson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Laura Belsky | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Andy Berg | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Gabe Nudo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Dennis Pierce | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Zach Rodriguez | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

FINANCE/ADMINISTRATION COMMITTEE

| | Aye | Nay | Abstain | Excused |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| _____ Supervisor Jeffrey Gentz, Chair | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Supervisor Ronald J. Frederick, Vice-Chair | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Supervisor John Franco | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Supervisor Sharon Pomaville | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Supervisor Ed Kubicki | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Supervisor Jeff Wamboldt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Supervisor Monica Yuhas | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**CTH EM Improvement Project
Intergovernmental Agreement (IGA) between
Kenosha County and the Village of Twin Lakes**

I. Background:

In 2021 Kenosha County was developing a plan to resurface CTH EM from CTH Z to the Stateline. As part of project preparation, the County engaged the Village of Twin Lakes to discuss several stormwater infrastructure features in the project area that would need to be replaced prior to the resurfacing project, likely requiring limited road closures to perform.

As part of these discussions, the Village expressed an interest in having the County investigate the feasibility of incorporating some type of multi-use path feature as part of the resurfacing of this urban-speed limit road (25 MPH). The Village indicated this stretch of CTH EM is densely populated and the vehicle travel lanes are regularly used by residents for biking and walking – even though it is narrow, contains varied topography (hills, curves, etc.) and numerous non-conforming driveways/related features.

The Village and County agreed that if a path-type feature could somehow be incorporated into the road resurfacing project, it would improve traffic safety (pedestrian, bike, vehicle) - and add significant value for Village residents.

Given the topography and related physical characteristics of the project area, it was determined that it is not practical to construct a conventionally designed multi-use path adjacent to CTH EM. Notwithstanding this, the County and Village worked with an engineering consultant to develop an “enhanced shoulder” concept that will improve the road’s safety and functionality.

The selected design concept attempts to:

- Optimize the use of the existing right-of-way (ROW), limiting the need for additional ROW acquisition.
- Minimize disruption to existing topography.
- Integrate the road and enhanced shoulder features with existing, non-conforming driveways.
- Provide for stormwater management improvements by using a combination of surface and below-grade stormwater infrastructure.
- Create conditions for bikes and/or pedestrians to safely traverse this section of roadway with an expanded paved area outside of the vehicle lanes.

Working collaboratively, it appears the Village and County can leverage resources to design and rehabilitate CTH EM in a manner that not only preserves the road’s travel surface, but also improves stormwater management and enhances resident safety – these reasons form the basis for this IGA.

II. **DEFINITION OF OBLIGATIONS**

Recognizing the value and advantages to our community's residents of incorporating safety, functional and stormwater management improvement features with the CTH EM Resurfacing Project, both the County and Village agree to support the development and execution of the Project by agreeing to the following:

A. **County Obligations**

1. **Design Development:**

The County has selected RA Smith as the design engineering consultant for this project to develop the required drawing and specifications necessary to bid and construct this Project. The County is responsible for coordinating all design activities and communications with RA Smith. The Village will be included in the design development process, having at a minimum – opportunities for review/input at the 30%, 70% and 100% design development stages.

2. **Project & Construction Management** – The County is responsible for all Project Management activities and will be responsible for selecting and directing a Construction Manager (CM) for the construction phase of this Project. The CM will be tasked with managing the construction of the Project, including coordinating communications, contractor supervision, scheduling and traffic control coordination.

3. **Supplemental Funding Source Identification** – the County will be responsible for identifying grant and other program funding opportunities that it may have access to for the Project. The County will also make available to the Village, grant application resource assistance if requested.

B. **Village Obligations**

1. **Design Participation**

The Village will work with the County and RA Smith to assist in design development, providing input based on a more intimate knowledge of the Project area's challenges and opportunities. The Village will at a minimum – have opportunities for review/input at the 30%, 70% and 100% design development stages.

2. **Project Support** – the Village will provide project support through communications with the Project Team and Village residents to ensure community awareness of the project and associated milestone events/activities. The Village will work with the County to minimize disruptions to the project area's residents and assist in resolving any project related issues that may arise.

3. **Supplemental Funding Source Identification**

The Village will actively work to pursue the identification of viable project funding sources to minimize the level of local resources necessary to fund the Project. The County will make available grant-writing staff/resources for this project at the Village's request.

III. PROJECT SCHEDULE SUMMARY

The following is a summary of Project milestone activities and target dates:

1-1-22 thru 11-1-22 – Design/engineering specifications development.

11-15-22 thru 12-15-22 – Advertise for bids

12-15-22 thru 1-15-23 – Bids review & Award

4-15-23 thru 10-15-23 – Project construction

IV. PROJECT FUNDING

Both the County and Village will work to identify and secure supplemental funds that will minimize the local costs for this Project. Here is the projected Project cost estimate and targeted funding allocation:

| | |
|--------------------------------------|--------------------|
| Total Estimated Project Cost: | \$2,860,000 |
| (includes 10% contingency) | |

Targeted Fund Sources Allocation:

| | |
|-----------------------------------|--------------------|
| 1. Local Road Improvement Program | \$ 985,000 |
| 2. County Match | \$1,425,000 |
| 3. Village Match | \$ 250,000 |
| 4. <u>*Other Sources</u> | <u>\$ 200,000</u> |
| Total Project Funding | \$2,860,000 |

*During 2022 the County and Village will pursue non-local funding sources for this Project. If less than the "Other Sources \$200,000" is raised, the County will fund the difference and if more than \$200,000 is raised from other sources, the excess amount will be used to reduce the County's match.

V. Project Cost and/or Scope Changes

If Project circumstances change, or new information is discovered that:

- Creates a situation whereby actual Project Costs exceed the original estimate, or
- The Village and County mutually agree to alter the scope of the Project, either increasing or decreasing Project costs, then

both parties agree to fund the Project's revised costs, by using the proportional allocation of 80% County/20% Village. The Village's minimum contribution commitment to the project is the above noted \$250,000. Within thirty (60) days of the completion of the Project, County will invoice the

Village for its share of the cost. Within sixty (60) days of the receipt of such invoice, Village will remit total payment to County.

AGREED TO BY:

For the Village of Twin Lakes

Howard Skinner, President

Date

Laura Roesslein, Administrator

Date

For Kenosha County

Jim Kreuser, County Executive

Date

Clement Abongwa, Highway Commissioner

Date