

Southeastern Wisconsin Workforce Development Board Meeting

Tuesday, March 22, 2016

Ives Grove – Auditorium

9:00 a.m. to 11:00 a.m.

Members present: Dr. Manoj Babu, Laura Cesar, Sandra Conners, Derek D'Auria, Ron Frederick, Nicholas Galich, David Hazen, Amy May, Amy Mlot, Rene O'Connor, Loretta Olsen, Mary Jo Wodicka, Dr. Brian Wolf

Members excused: Bryan Albrecht, Thomas A. Burke, Theresa Carroll, Kenneth Fellman, Brooke Infusino, Peggy Osborne, William Whyte

Members absent: Brianna Fox, Robin Monosa, Cynthia Simonsen

LEO's present: County Executive Jim Kreuser, Walworth County Board Chair Nancy Russell

Others present: Doug Bartz, Karen Burns, Rebecca Freund, Mark Leemkuil, John Milisaukas, Mark Mundl, Wandy Miezio, Hope Otto, Sarah Street, Jeff Wilson

Call to Order:

- County Executive Kreuser called the meeting to order.

Silent Roll Call:

- Rebecca Freund completed silent roll call.

Citizen Comments:

- No citizen comments.

Board Chair:

- County Executive Kreuser invited a motion to have Nicholas Galich as the new Southeast Wisconsin Workforce Development Board Chair.
- Ron Frederick made a motion to accept Nicholas Galich as the Board Chair with Manoj Babu seconding.
- Motion passed unanimously.

Approval of Minutes of March 24, 2015 & December 15, 2015 Board meetings:

- Loretta Olson made a motion to approve the March 24, 2015 and the December 15, 2015 meeting minutes with Dr. Brian Wolf seconding.
- Motion passed unanimously.

SE WI Workforce Development Area Reports (handout):

Fiscal Report – Jeff Wilson, Fiscal:

- Jeff Wilson discussed the fiscal report in depth.
- Manoj Babu made a motion to approve the fiscal report. Sandra Conners seconded that motion.
- Motion passed unanimously.

Change from old standards (OMB Circulars) to new standards (Uniform Guidance 200) started July 1, 2015 (handout) – Jeff Wilson, Fiscal:

- Jeff Wilson stated that changes have been made on how audits are completed. Uniform guidance was created to reduce the waste of use and save funds for grants that can be further awarded.

Board Approval of PY-2015 Budget (handout) – Doug Bartz:

- Doug discussed the allocations and the providers of adult, dislocated worker and youth services.
- The process for formulas has remained the same but the numbers are updated yearly. The break-out explanation can be found in the WIOA Plan.
- Sandra Conners made a motion to accept the formula breakdown and providers. Ron Frederick seconded.
- Motion passed unanimously.

Ron Frederick asked if the reason for Racine being a higher percentage is due to more disadvantaged and Doug stated that is correct.

Board Approval (handout):

Contracting Guide, Code of Ethics, Personnel Policies for Kenosha County Employees – Jeff Wilson, Fiscal:

- Jeff Wilson stated that the SE WI WDB has to meet certain guidelines for employees, which Doug Bartz and Kenosha County as the fiscal agent falls under, and mentioned that the contracting guide, code of ethics, and personnel policies for Kenosha County need to have Board approval.
- Derek D’Auria motions to approve the usage of the Contracting Guide, Code of Ethics and Personnel Policies for Kenosha County Employees. Rene O’Connor seconded.
- Motion passed unanimously.

Board Over Site of Fiscal Agent – Jeff Wilson, Fiscal:

- Previously, the Board was asked to approval to hire someone to Audit and with the Uniform Guidance being in effect, that is no longer required. The previous vote is being rescinded.
- Any information from audits will be shared with the Board.
- Loretta Olson made a motion to accept the rescinding of the previous motion for oversight with Ron Frederick seconding that motion.
- Motion passed unanimously.

Manoj Babu asked who is utilized for audits now. Jeff Wilson stated that Kenosha County uses Shank Auditing Firm and they come in twice a year. Report is given by September 30th and is sent to the State and Federal Government and will be shared with the Board. State auditors were down in October and have submitted their report; 1 finding in the program area.

Manoj Babu asked if we have responded to the State in regards to the finding in the program area. Doug explained that we are in the process of responding back to the State report now. The finding was reviewed and the paperwork was found in the file and will be submitted to the State.

Loretta Olson asked if Shank also audits Racine and Hope Otto commented that it is not Shank. Doug commented that Kenosha County, being the fiscal agent, oversees Racine and Walworth. Monitoring that counts for the WDB is done by A&O. Nancy Russell stated that she is very grateful for Kenosha County taking on this responsibility and she is sure that more staff time is put in then what is being reimbursed for. Nancy said that she is very happy with the way things are going.

WIOA Update (handout) – John Milisauskas:

- John Milisauskas discussed key points of the WIOA Plan.
- Derek D’Auria made a motion to accept the local WIOA Plan and Policies with Dr. Brian Wolf seconding.
- Motion passed unanimously.

Manoj Babu asked what WIOA does to upskill and John Milisauskas stated it offers additional education to advance the employee up the career ladder. Manoj asked if there is any partnerships with Gateway or another educational institute. Doug stated that we will continue with our current partnerships with Gateway when looking at upskilling. Gateway has many boot camps and also looking at entry level employers and trainings that are offered through them.

Plan & Policy Approval:

- Discussed and approved above.

Other Items as Allowed by Law:

- No other items discussed.

Board Chair Comments:

- Nicholas Galich thanked the Board for electing him as the new SE WI WDB Chair and is looking forward to working with everyone. If there are any questions or concerns, please feel free to connect.

Local Elected Official Comments:

- County Executive Kreuser thanked those in attendance for coming. If you should have any questions, please reach out to your County or if you would like a copy of the audit, that is not a problem. You may also connect with Doug directly.

Next meeting:

- The next meeting is scheduled for Tuesday, June 28, 2016 in the Auditorium at Ives Grove Office Complex from 9:00 a.m. to 11:00 a.m.

Adjournment:

- Sandra Connors made a motion to adjourn the meeting with Rene O’Connor seconding.
- Meeting adjourned.