

JOINT HUMAN SERVICES BOARD / HUMAN SERVICES COMMITTEE /  
PUBLIC WELFARE COMMITTEE / MH/AOD SERVICES COMMITTEE /  
BROOKSIDE BOARD OF TRUSTEES

Minutes of Meeting  
October 15, 2008, 5:30 p.m.  
Kenosha County Job Center - North 2

Committee Members Present: John O'Day, Ron Johnson, Ed Kubicki, Jennifer Jackson, Shavonda Marks, Richard Willoughby, Colleen Sandt, Sandie Bisciglia, Ed Kubicki, Terry Rose, Dick Kessler, Jeff Gentz, Virgil Gentz, Anne Bergo, LuAnn Bodven, Gabe Nudo, Bob Pitts, Nancy Principe, Gordon West, Frank Santapoalo, Anita Faraone, Jack Rose, Judy Willoughby, Helen Geysso, Judy Rossow, Andrea Vagnoni (Youth Member)

Committee Members Absent: Jaron Arbet (Youth Member) & Salonia Grimes, (excused), Denis Wikel, Rhian Daniel (not excused)

Staff Present: John Jansen, Laurie Staves, Adelene Greene, Ron Rogers, Jeff Wilson, Michelle Eisenhauer, Dr. Witeck, John Milisaukas, Frank Matteo, Wayne Kreuger, LaVerne Jaros, Janet Schmidt, Tom Lois, Jim Kennedy, Susan Morrill, Geri Kapplehoff, Sue Prostko

Others Present: Audrey West, Joe Potente (Kenosha News)

The meeting was called to order at 5:30 p.m. by John O'Day, Chairperson.

1. Comments by the Chair - None
2. Citizen's Comments - None
3. 2009 Budget Presentations:

Laurie Staves said that everyone should have received 2 handouts. One is a revised Workforce Development sheet for the informational report attached to the agenda. The total Food Share Benefits amount issued in 2007 was missing from the original.

Ms. Staves gave a Power Point presentation on the proposed 2009 budget, copies of which were distributed to all committee members. Ms. Staves explained the voting procedure. After the presentation of each budget for Brookside, Division of Aging & Disability Services, and DCFS/DWD, their oversight committee members will vote whether to approve that division's 2009 budget. Then, at the end of the entire DHS budget presentation, the Human Services Committee and Human Services Board members will vote whether to approve the DHS 2009 budget.

**DHS Overview/Office of the Director:**

The DHS budget is \$73,328,530. Overall the Department's expenses have increased. Personnel costs have increased. The 5061 and 990-P union contracts are not settled yet. We are estimating about 2% for their salaries. Non-reps are getting a .75% increase in 2009. We are giving back \$180,426 to the levy. All of Brookside's reserves in 2007 were put back into the General Fund to reach the 17% minimum. There is a 3.72 FTE reduction in 2009. These are all positions currently vacant. Nobody is being

laid off. Of our \$73 million budget, 40% is funded with federal funds, 25% state, and only 18% is levy. The 'Other' funding category includes fees, placement collections, Brookside's private pay revenue, and the City's contribution to the Health Division. The DHS levy allocation is used to draw down \$7.1 million in additional state and federal amounts.

The Office of the Director FTE's remain at 5. There is a slight decrease in the Office of the Director (OOD) personnel costs because of a change in director, but total expenses increased by \$7,359. The revenue is decreasing by \$13,300.

The proposed 2009 Office of the Director budget is \$911,324, of which \$396,577 is levy (an increase of \$20,659).

### **Central Services:**

Central Services has one FTE. It supports all divisions and functions in the Job Center building, such as purchasing, office equipment, security, mail, etc. The Supplies, Fixed Charges, and Equipment Maintenance categories are all going down because we are looking at the current utilization. Rental income from Job Center occupants such as Gateway, DVR, Job Service, is increasing. Each division is also allocated their share of the cost of this building.

The proposed 2009 Central Services budget is \$144,828 of which there is no levy. Central Services is fully funded by division occupancy charges and partner rental charges.

### **Brookside:**

Brookside is the only division not in our building. FTE's are going down 1.59. These were just staffing place holders we are eliminating. No people are being laid off. We eliminated two 24-hr. CNA and two 16-hr LPN positions and added one 16-hr. CNA. There are enough position placeholders remaining to run the facility 24/7 and meet staffing requirements. Personnel costs are increasing \$267,064, which includes a reclass of the Administrator from level J to K. Level 'L' is the highest in the non-rep pay plan. The J level pay range is \$75,000 - \$105,000. We want to increase it to 'K', which is \$82,000 - \$115,000. When the last Administrator was hired, our first choice turned us down because of the salary, so we took the second choice.

Bob Pitts explained that we have a problem soliciting good people because of our salaries. This proposed salary is in line with other nursing homes. If we want somebody really good, we need to pay them. There are 46 homes in the State of Wisconsin supported by county government.

Terry Rose said that this is information we have never heard before. You did not let us know in the past that this was a problem. We didn't know that we took the second choice when hiring the last Administrator. What are other Administrators paid? We want to know this first before we approve this item.

Anita Faraone requested that this information also be given to the Finance Committee; that it be attached to the minutes of this meeting.

Mr. Rose also stated that all County Board Supervisors should be given a copy of the Non-Rep Pay Plan.

Ms. Staves continued that the Medicaid/Medicare expenses are increasing. Utilities have also increased. In July, we had a State citation and they did accept our plan of

correction. However, there could be a fine, which we are estimating at \$12,000. We may not know the actual amount until mid-2009.

Colleen Sandt explained that the State may offer a slight discount if you pay in 20 days, but it must be paid in full. It will take 9-12 months to get the bill.

Ms. Staves said that the debt services will be paid off in 2013. The total expense increase is \$328,095. The private pay rate will be going from \$230/day to \$250/day, and we are estimating 47 private pay beds in 2009. The \$250/day rate is all-inclusive. Ms. Sandt clarified that all of the nursing homes in Kenosha are all-inclusive rates. Ms. Staves indicated she was unaware of this and will verify with other nursing homes in the survey.

Ms. Staves continued that we are seeing a lot more Medicare patients using beds, so we are increasing our estimate from 14.7 to 19.5 beds for these patients in 2009. Medicare is a short-term stay and pays \$120/day more than our private pay rate. The Medicaid rate is \$128/day, so we lose \$100/day on all Medicaid patients. We are decreasing our number of Medicaid beds from 90 to 85. About 1/3 of our residents are private pay, 13% are Medicare and 56% are Medicaid.

Mr. Pitts stated that Brookside has 154 beds that are private rooms. Our rates are very competitive. We can't do anything more than we are doing because of the Title 19 (Medicaid) people coming in that we have to subsidize.

Brookside received \$600,000, plus an additional \$400,000 in IGT funds this year. This \$1 million was returned to the General Fund but does not offset the levy budgeted in Brookside.

The 2009 proposed Brookside Care Center budget is \$12,610,760, of which \$1,386,690 is levy. The 2009 levy decreases by \$401,959.

**MOTION by Anita Faraone of the Brookside Board of Trustees to approve the Brookside Care Center 2009 budget, seconded by Gordon West. MOTION CARRIED UNANIMOUSLY.**

**Agging & Disability Services:**

There is a .5 FTE decrease in this division. A 1.0 vacant data entry clerk was changed to a .5 office associate position. Family Care was very successful. We have over 1,000 of our residents enrolled. Our waiting list is gone. We did this in 2 years. This is a credit to the division director and her staff.

The cost for operating the Western County Transit Program for 2009 has increased \$489,324, of which \$50,000 is levy match. This program has shown much success; ridership is greatly increasing. A pilot program is starting at the KARE Center for AODA and mental health patients. LaVerne Jaros explained that this pilot program actually started in September this year. KHDS operates the KARE Center, which is an 11-bed residential facility. It was being used in a crisis situation or short-term stays for issues relating to mental health or AODA. But, with an additional medical official, it will be possible to defer more people to the KARE Center instead of the hospital or institution. So, we added a physician's assistant. We hope to see a reduction in institutional admissions because of this diversion.

The DADS levy increase is \$234,378, the bulk of which is coming from the mental health placement overrun.

Richard Willoughby asked about the Family Care contribution for 2009. Ms. Staves replied that the State deducted \$2 million from our Community Aids funding last year. In 2009, and every year thereafter, the State will deduct \$1.7 million from our Community Aids funding. Mr. Willoughby stated he would like this to be visible in the budget. Ms. Staves explained that this presentation only addresses increases or decreases in the budget. We budget Community Aids net of the reduction of the Family Care contribution.

Jennifer Jackson stated that she was told that the number of clients in the Bridges Community Center has increased but the funding has not. Ms. Jaros responded that KHDS handles the fiscal portion for Bridges. Our money has stayed the same. Jack Rose added that Bridges is open Monday - Friday, 9:00 - 2:00. This is one of the best mental health resources we have in the county. It's free. It's a safe haven. It has 12-14 support groups.

**DADS Amendment: Judy Rossow moved to increase funding for the Bridges Community Center in the amount of \$20,000 in 2009 to get another person on the payroll to expand the program. Jennifer Jackson seconded that motion.**

Jack Rose stated that NAMI provided a \$10,000 grant to Bridges. Terry Rose said that the County should support the Bridges Community Center more, but he would also like more information on it first. Jack Rose will put this together.

The 2009 proposed DADS (Division of Aging & Disability Services ) budget is \$11,808,161, of which \$3,077,455 is levy.

**MOTION by Jack Rose of the MH/AODA Services Committee to approve the DADS (Division of Aging & Disability Services) 2009 budget as amended (to increase funding for the Bridges Community Center in the amount of \$20,000 to get another person on the payroll to expand the program), seconded by Colleen Sandt. MOTION CARRIED UNANIMOUSLY.**

**Children & Family Services:**

DCFS is increasing by 1 FTE for a Gang Supervisor with a salary of \$100,000, including benefits. This will be in salary level 'F', \$56,000 - \$79,000. Personnel costs are increasing \$174,032, in addition to the Gang Supervisor. There is also an additional increase of \$190,000 for the Gang Program Services.

Ron Rogers explained that the tentative plan is for the Gang Supervisor to work with 2 social worker staff who have a caseload of gang-associated juveniles. The Supervisor would be a coordinator throughout the county, working with the school districts, community agencies and also expanding a summer work program for the kids, utilizing some of the budgeted Gang Program Services money. We want this to be a prevention program. Our goal would be to intervene kids more aggressively and intervene young kids before they are fully gang involved.

Ms. Staves continued that Supplies are increasing \$15,000 for mileage. The CCI Quality Improvement grant ends in 2008, for a decrease of \$192,961 in our budget. We are submitting for a new grant, but won't know until later. The purchased services contracts are increasing \$272,097. The total cost in 2008 was \$17 million. There was a \$933,000 savings in out-of-home placement costs; however the Corrections rate increased by \$654,691.

The 2009 proposed Children & Family Services budget is \$22,876,246, of which \$5,206,636 is levy (a 3.6% decrease).

### **Workforce Development:**

There is a decrease of 1.0 FTE; a person retired and we will be eliminating the Child Support Enforcement Specialist position. This position had a caseload of 1,200 cases that was distributed to the other workers upon his retirement. The average caseload is now 1,100 for the remaining workers. Salaries and benefits are increasing \$213,001, of which the Child Support Attorney will receive an in-range adjustment of \$3,065, but the levy portion is only \$1,042.

Terry Rose asked what the placement collections were in 2008. Ms. Staves responded that the figures for 2007 and 2008 are located in the statistical slides received with the agenda packets.

WIA grant funding for Kenosha has decreased \$85,801. Much of that money is for specific re-training funds for closed businesses. Regarding W-2 benefits, our allocation is paying for benefits in 2009; we do not see a deficit for 2009.

Ms. Staves gave an update on the homeless shelter funding. A few years ago, the County Board approved keeping \$250,000 of Human Services year-end surplus for a new homeless shelter. We are still waiting for the capital campaign to take off. This funding has been moved to the CIP Plan for 2010, and it is funded by bonding rather than levy. The \$250,000 reserve in our fund will revert back to the General Fund at the end of 2008.

The 2009 proposed Workforce Development budget is \$17,599,988, of which \$1,608,209 is levy (an increase of \$128,789).

**MOTION by Ron Johnson of the Public Welfare Committee to approve the Children & Family Services and Workforce Development 2009 budgets as presented, seconded by Dick Kessler. MOTION CARRIED UNANIMOUSLY.**

### **Health:**

There is a decrease of 1.55 FTE in 2008. A .43 clerk typist retired when she turned 80, and after 49 years with the County. There is a WIC Program increase of \$38,000. The Suicide Prevention Initiative is increasing \$108,542. The City of Kenosha contribution decreased by \$90,960.

The 2009 proposed Health budget is \$6,548,360, of which \$959,206 is levy (an increase of \$52,684).

### **Medical Examiner:**

There is a .07 decrease in FTE going back to Health for administrative oversight. The Medical Examiner's office is now located in the Job Center, which produces a net savings in expenses of \$29,851. \$20,000 will be funded through bonding for capital outlay, leaving a total expense decrease of \$9,851 for 2009.

The 2009 proposed Medical Examiner budget is \$547,963, of which \$365,263 is levy (a decrease of \$27,551).

### **Veterans:**

The Veterans Division has 3 FTE (no change). Tom Lois is retiring after 21 years with the County. Salaries and benefits increase by \$6,522. Revenue remains at \$13,000.

The 2009 proposed Veterans budget is \$280,900, of which \$267,900 is levy.

**Human Services Board budget approval:**

**MOTION by Sandie Bisciglia of the Human Services Board to approve the entire Kenosha County Department of Human Services 2009 budget as amended for the DADS budget (to increase funding for the Bridges Community Center in the amount of \$20,000 to get another person on the payroll to expand the program), and including the presented pay range change for the Brookside Administrator. Seconded by Jennifer Jackson. MOTION CARRIED UNANIMOUSLY.**

Richard Willoughby questioned the name of the Mental Health/AODA Committee. It doesn't reflect the total mission of the Division of Aging & Disability Services. He asked that it be looked into.

**Human Services Committee budget approval:**

Dick Kessler stated that he thought Laurie Staves did a good job on this presentation. He will support approval of this budget with two caveats - keeping the Brookside administrator position at Level J until we receive additional information on the Non-Rep Pay Plan, and adding the \$20,000 to the DADS budget for the Bridges Community Center. We need another Human Services Committee meeting to review this information. \$20,000 is not a lot of money but we don't have enough money to support that either. We need both items at another meeting to decide whether to include them or not.

**Terry Rose made a motion to hold another meeting to review additional information pertaining to the Brookside administrator position (specifically the Non-Rep Pay Plan and other nursing home administrator salaries), and to also receive additional information pertaining to adding the \$20,000 to the DADS budget for the Bridges Community Center. Dick Kessler seconded the motion.**

Discussion: Jeff Gentz said he would prefer to have the \$20,000 and leave the Level J to K increase the way it is. He is comfortable with the Brookside budget the way it was presented.

Jennifer Jackson stated she would like more information on other nursing homes. She supports the \$20,000 but she also wants additional information on this item. She wants supportive information on both of these items.

**Members voted as follows: Andrea Vagnoni (YIG), Dick Kessler, Terry Rose, Jennifer Jackson, and Ed Kubicki voted 'yes'. Jeff Gentz voted 'no'. MOTION APPROVED.**

**MOTION by Jennifer Jackson to approve the entire Kenosha County Department of Human Services 2009 budget without the Brookside administrator position pay increase and without the additional \$20,000 for the Bridges Community Center. Seconded by Terry Rose.**

**Members voted as follows: Andrea Vagnoni (YIG), Dick Kessler, Terry Rose, Jennifer Jackson, and Ed Kubicki voted 'yes'. Jeff Gentz voted 'no'. MOTION APPROVED.**

4. Such Other Business as Authorized by Law - None

5. Committee Members Comments

Richard Willoughby would like to have volunteer hours included in future budgets as a monetary value, with the number of hours they put in. The KCDHS budget would have to pick up that cost otherwise.

6. Adjournment

It was moved to adjourn by Ed Kubicki, seconded by Richard Willoughby. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Sharon Davis  
KCDHS Secretary

F:Sharon\HSBJt budget min