

SPECIAL HUMAN SERVICES COMMITTEE

Minutes of Meeting

March 18, 2008

Kenosha County Administration Building

Committee Members Present: Judy Rossow, Ed Kubicki, David Arrington, Ariana Gillmore,

Committee Members Absent: Ruth Booth & Bill Grady (excused), Virginia Jones

Staff Present: Dennis Schultz, Laurie Staves, Sandy Hardt, John Jansen,

Others Present: Bob Pitts, Co. Bd Suprs. Anita Faraone, Gabe Nudo, John O'Day

1. Call to Order

The meeting was called to order at 6:30 p.m. by Judy Rossow, Chairperson.

2. Citizen's Comments - None

3. Approval of 2007 Brookside Care Center Center Close-Out

Laurie Staves distributed the resolution, and explained that in the last 3 weeks, all info was posted to be able to close out year end. Brookside's Business Manager left recently. In the last 6 months, we went over budget authority. The salaries and utility accounts increased by the end of the year. Some of the items not covered under the budget are: Overtime nursing - \$84,386, Salaries and benefits - \$109,531. Ms. Staves was not aware the 8-hour and 16-hour positions receive full benefits, so this was not in the 2007 budget. The \$200,000 vacancy allowance will not be given back to the General Fund, as it will be used to balance this budget. We have not budgeted for unemployment and overtime in the past, but we will begin doing this with the 2009 budget. We had a significant amount of overtime in 2007. Ms. Staves will be watching this item very carefully throughout 2008.

Ed Kubicki asked if we could get the overtime number to go down. Sandy Hardt replied that it depends on the number of people out on A&S. We use part-timers first, so we don't have to pay overtime.

Bob Pitts explained that people can be off for 11 months, come back for 2 weeks, and then be off another 11 months under the County's A&S program. We need to change this contract language so we won't have this problem. He has suggested to Bob Riedl and Frank Volpintesta that we need to move on this.

David Arrington asked who was reviewing these cases and what was the projected return time. Ms. Hardt explained that the A&S program pays 100% for the first 30 days, after which it's 2/3 pay for 11 months. Jim Olsen from Personnel follows up on these and he is getting people back to work quicker. Ms. Hardt added that we are currently fully staffed.

Mr. Arrington asked how the Mentoring Program for CNA's was going. Ms. Hardt said that it's still going. Most of the people we lose are those who don't think it's important to come to work.

Ms. Staves continued that Electric and Gas were \$64,000 over budget. Total 2007 overage is \$294,812. We had budgeted savings in interest, furniture/fixtures, and machinery/equipment totaling \$66,727. We received \$88,112 more in operating revenues - from Medicaid patients - and will also be requesting \$133,348 additional Brookside reserves to offset the budget overage.

We did not meet the 17% minimum set by the County Board this year, so the remaining Brookside reserves will go back to the General Fund. Bob Pitts added that we previously had a surplus of \$2 million in the Brookside reserves and gave \$1 million to the General Fund to be used by other departments. This year the estimate to be returned is approximately \$430,000.

MOTION to approve by David Arrington, seconded by Ed Kubicki. MOTION CARRIED UNANIMOUSLY.

4. Such Other Business as Authorized by Law
5. Committee Members Comments
6. Adjournment

It was moved to adjourn by Ed Kubicki, seconded by David Arrington. Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Sharon Davis
KCDHS Secretary

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