

JOINT HUMAN SERVICES BOARD / HUMAN SERVICES COMMITTEE /
PUBLIC WELFARE COMMITTEE / MH/AOD SERVICES COMMITTEE /
BROOKSIDE BOARD OF TRUSTEES

Minutes of Meeting
October 17, 2007, 5:30 p.m.
Kenosha County Job Center - North 2

- Committee Members Present: John O'Day, Ron Johnson, Ruth Booth, Ed Kubicki, Judy Rossow, Richard Willoughby, Denis Wikel, Colleen Sandt, Judy Willoughby, Barb Rankin, Virgil Gentz, Anne Bergo, Dick Kessler, LuAnn Bodven, Gabe Nudo, Bob Pitts, Gordon West, Nancy Principe, Frank Santapoalo, William Grady, Ariana Gillmore & Virginia Jones (Youth Members)
- Committee Members Absent: Salonia Grimes, David Arrington, Sandie Bisciglia, Bill Michel (all not excused), Jack Rose & Bob Carbone (excused)
- Staff Present: Dennis Schultz, Jim Kennedy, Laurie Staves, Jeff Wilson, Susan Morrill, Michelle Eisenhauer, Adelene Greene, LaVerne Jaros, Carolyn Feldt, John Jansen, Ron Rogers, Frank Matteo, Wayne Kreuger, Randy Wergin, Sandy Hardt, Laura Nelson, Ron Frederick, Janet Schmidt, Dr. Mary Mainland
- Others Present: Audrey West, Emily Ayshford (Kenosha News), Co. Bd. Suprs. Joe Clark & Anita Faraone

The meeting was called to order at 5:30 p.m. by John O'Day, Chairperson.

1. Comments by the Chair - None
2. Citizen's Comments - None
3. 2008 Budget Presentations:

Dennis Schultz welcomed everyone. Youth members, Virginia Jones & Ariana Gillmore, introduced themselves.

Laurie Staves gave a Power Point presentation on the proposed 2008 budget, copies of which were distributed to all committee members. Ms. Staves explained the voting procedure. After the presentation of each budget for Brookside, Division of Aging & Disability Services, and DCFS/DWD, their oversight committee members will vote whether to approve that division's 2008 budget. Then, at the end of the entire DHS budget presentation, the Human Services Committee and Human Services Board members will vote whether to approve the DHS 2008 budget.

DHS Overview/Office of the Director:

The DHS budget is \$70,798,202, which is 39% of the total County budget. We contribute 45% to the total County revenue. The levy is \$13,471,858 or 26% of total County levy. We are no longer providing Family Care in 2008, which reduces the expenses by about \$20 million. When we brought the resolution to combine the Divisions of Aging & Disability Services in June, we estimated we would need \$904,000, but we only need \$633,000. We have a total decrease of 1.31 FTE's for DHS. Federal and state dollars represent 64% of our total revenue sources. The levy is 19%. DHS levy is used to draw down additional state and federal dollars in the amount of \$4.8 million.

The Office of the Director (OOD) budget expenses are increasing by \$31,519, mostly due to a 2.3% increase in personnel costs., but the revenue is increasing by \$20,771 from a shared revenue allocation. Total FTE's remain at 5.

The proposed 2008 Office of the Director budget is \$903,965, of which \$375,918 is levy.

Central Services:

Central Services has one FTE. Expenses are increasing 6.3% because of an increase in postage costs and increased utilization. Rental income is increasing by \$7,222.

The proposed 2008 Central Services budget is \$122,222 of which there is no levy. Central Services is fully funded by division building rental and partner rental charges.

Brookside:

The number of FTE's remain unchanged for 2008. There is a \$213,262 increase in expenses, including a 2.5% increase in personnel costs. Fixed charges have gone up. Professional liability insurance for the nurses is being added at a cost of \$13,623. WIMIC specifically excludes this coverage. The County previously assumed this risk, but we will now have specific coverage for this. The building will be paid off in 2013. We completed the flooring project with borrowed Brookside Reserve funds in the amount of \$50,000. There is \$17,444 remaining that will be used for window treatments. We will also be spending \$100,000 carryover funds from 2007 plus \$45,000 for electrical upgrades. There were not enough outlets in the patient rooms for all of the machines needed for patient care.

The resident transportation bus at Brookside is currently a 1991 and requires many repairs. There are 4 options for the bus. #1 - the costs to refurbish the bus exceed its current value; #3 - to lease a new vehicle would cost \$118,740 over 5 years; and #4 - to contract the transportation services would cost \$126,750 over 5 years. Also, with contracting the bus service, it is only available when the provider's schedule allows. The best option is #2 - to replace the bus. DHS recommends the purchase of a new vehicle not to exceed \$80,000, including the trade-in of the current vehicle. We will use \$60,000 of Brookside Reserves and \$20,000 from the Culich/Schneider Trust.

Revenue comes from private pay residents, Medicare Parts A & B, and blended Medicaid rates. The private pay rate will be increased from \$220 to \$230 per day. A survey of Kenosha nursing homes showed that 3 of 9 nursing homes had a 2007 private pay rate of more than \$230 (our proposed 2008 rate). The total revenue increase for 2007 is \$430,991.

Colleen Sandt stated that Grand Prairie Nursing Home's room rate increased to \$262 per day on 7/1/07, so Brookside's rate of \$230 is still low.

IGT funds in the amount of \$625,000 were generated by Brookside in 2007, and we expect the same amount in 2008. The funds are deposited directly into the General Fund and not included in Brookside's budget. This would reduce the levy amount to about \$1.2 million.

Sandy Hardt said that the number of admissions is increasing every year. Deaths are also increasing.

The 2008 proposed Brookside Care Center budget is \$12,292,665, of which 1,788,649 is levy. The 2008 levy decreases by \$217,729 (11%).

MOTION by Frank Santapoalo of the Brookside Board of Trustees to approve the Brookside Care Center 2008 budget, including the purchase of a new resident bus not to exceed \$80,000, including the trade-in of the current bus, seconded by Nancy Principe. MOTION CARRIED UNANIMOUSLY.

Aging & Disability Services:

This is the new division that combines Aging & Disability Services. There is a decrease of 4.5 FTE (2 non-reps who are retiring, 1 non-rep position that was transferred to DCFS, elimination of a vacant clerical position and a .5 clerical position). We also eliminated 3 contracted FTE's. There was a huge decrease in expenditures because of Family Care. Total decrease in expenses was \$22,438,212. At the State's request, we will continue Guardianship Services, with a State allocation of \$122,305. The Community Aids Family Care allocation will be \$2.1 million. This contribution will decrease in 2009 through 2011, when it should be \$1.7 million. There is a 28.7% increase in the levy for a total levy of \$2,843,077.

LaVerne Jaros stated that to date we have enrolled 722 people in Family Care. 162 of them are from the waiting list, and 27 from nursing home relocations. Everybody will be transitioned from the current program into Family Care by the end of the year and we will eliminate the waiting list next year. We have received over 9,000 contacts to our Information, Assistance & Access lines so far this year.

Ron Frederick stated that Family Care will not have any impact on those with mental illness. We will have the same demands with the same resources. Inpatient care is provided at St. Luke's in Racine because Kenosha County does not have its own facility. A problem we have is when a person is taken to St. Luke's, they are told there is no room and then transferred to a state mental

health institute. Medicaid will not reimburse for that care. This means Kenosha County picks up the tab at \$700 per day, although the first 3 days are at an extra \$200 per day for an emergency detention. This detracts from other community services, as fewer funds are available.

The 2008 proposed DADS (Division of Aging & Disability Services) budget is \$10,923,268, of which \$2,843,077 is levy.

LaVerne Jaros indicated that the Commission on Aging has already approved this budget.

MOTION by Colleen Sandt of the MH/AOD Services Committee to approve the DADS (Division of Aging & Disability Services) 2008 budget as presented, seconded by Judy Willoughby. MOTION CARRIED UNANIMOUSLY.

Children & Family Services:

There is one FTE added to the 2008 budget for the position transferred from the combined divisions of Aging & Disability Services. There is an increase in expenses of \$2,183,946 (11%). Personnel costs increase by 3.7%. Placement costs will be increased by \$292,352. Placements are projected to be \$400,000 - \$500,000 over budget in 2007. We are collaborating with the judges and DA's office to work on decreasing this trend. Revenue is increasing \$1,882,360, mostly because of the revenue transferred from DDS for the DD Children's Program. Also, the Children's Waiver funding is increasing \$68,514. This supports DD children. We can draw down 60% of Medicaid if they are in a 4-bed home, which is what the new FTE position will be working on.

John Jansen stated that there was an increase of cases from 2005 to 2006. Child welfare cases increased from 597 to 652; Juvenile Court Services cases increased from 384 to 447; but TPR cases decreased from 30 to 27. The State takes over guardianship after a TPR, which frees that child up for adoption. Many of these children are adopted by their foster families.

We have encountered a problem pertaining to kids in Juvenile Court Services where the DA will sign a waiver petition to adult court. It's then used as a bargaining chip. The DA agrees to keep the kid in juvenile court if he goes to Corrections. This is one reason our placements are increasing.

The 2008 proposed Children & Family Services budget is \$22,029,316, of which \$5,402,359 is levy.

Workforce Development:

Because MA cases have increased, we are asking for one more ES worker for 2008. There has been a 54% increase in the MA caseload. There are currently 30 ES workers handling 12,063 unduplicated cases. That's a caseload of 402 per ES worker in 2007, compared to a caseload of 206 in the year 2000. The caseload has doubled in 7 years. With one more ES worker, the caseload will be 389 per worker. The position will be 40% levy funded.

Ms. Staves pointed out that there was a keying error in the budget book. On page 38 of the "pink" budget book (handed out tonight), the table at the bottom of the page is the corrected chart for mileage, staff development, and equipment lease/rental. Mileage is only being increased by \$500, staff development remains the same, and there is no cost for equipment lease/rental. Expenses will decrease \$18,717 and revenue will decrease \$155,711. Levy will increase \$136,994.

Adelene Greene stated that Workforce Development operates out of two locations - the Job Center and the County Center, where they operate similar programs but on a smaller scale. We get a lot of calls here - 172,115 calls in 2006. 17,028 spoke another language - mostly Spanish. In 2006, 12,000 families received assistance. 33,000 people in Kenosha County are receiving services (that's 21% of Kenosha County's population). \$14 million in FoodShare was issued in 2006 (up \$2 million from 2005). We helped 1,200 people find employment at an average wage of \$8.36 an hour. Because this is a low wage, they still need child care and other services. In 2006, our accuracy rate was 98.5%. We received an award for the highest accuracy rate in the State. 50% of our calls are child support related. \$33 million in child support was collected for Kenosha families.

The 2008 proposed Workforce Development budget is \$17,194,566, of which \$1,479,420 is levy.

MOTION by Anne Bergo of the Public Welfare Committee to approve the Children & Family Services and Workforce Development 2008 budgets as presented, seconded by LuAnn Bodven. MOTION CARRIED UNANIMOUSLY.

Health:

There is an increase of 1.19 FTE in 2008. 5 FTE nurses are leaving because of Family Care. We are adding a new Public Health Sanitarian position. We have had 4 sanitarians since 1994. Our population in Kenosha County has grown and the caseloads have increased. Funding sources will pay 60% of this new position. The HUD Lead Program came back in 2007, and the 2008 funding is \$1.6 million. Lab and medical supply costs are decreasing. The City of Kenosha contributes \$341,326. The levy is decreasing by \$39,761.

Frank Matteo stated that we are a direct provider for our services. We have nursing services at the County Center on Mon-Wed-Fri in the mornings. We have had 3,700 WIC cases in 2007 so far. We have 3 staff who are certified to

install car seats. If a child tests high for lead in his blood, we will check the entire family for lead content and possibly refer them to our Lead Abatement Program. We also do well testing for businesses and restaurants west of the Interstate. The State reimburses these costs.

The 2008 proposed Health budget is \$6,478,287, of which \$906,522 is levy.

Medical Examiner:

There is no increase in FTE's, but there is a change to eliminate a portion of part-time deputy hours and a contracted autopsy assistant, and hire a Deputy Medical Examiner who will assist in autopsies and do the morgue cleaning. The work hours will be Monday - Friday, 10:00 a.m. - 7:00 p.m., which will allow quicker response times and expand availability of this office to the community. The cost of the new position will be \$58,456, less the \$14,309 from the eliminated part-time deputy hours, and less \$20,651 from the eliminated contracted autopsy assistant. Total net levy impact is an increase of \$23,496.

Bill Grady noted that the Medical Examiner revenues are decreasing and the expenses are increasing. Because of this, he couldn't justify an increase in personnel costs.

Laurie Staves responded that the Medical Examiner caseloads and autopsies have increased. We would find it difficult (time wise) to do outside autopsies.

There was discussion about autopsy referrals from other counties. Ozaukee County no longer refers autopsies to Kenosha because Milwaukee County outbid us. Dr. Mainland said it was only a \$50 per case difference, but Milwaukee County will travel to Ozaukee to perform the autopsies. Transportation and travel time was more important to Ozaukee County than the cost difference.

Dennis Schultz said that he and County Executive Kehl have been asked, "What about this collaboration?" Mr. Schultz & Mr. Kehl met with Waukesha County recently. There is competition between counties for services. Walworth County has an agreement with Waukesha County. When Dr. Mainland takes a vacation day or goes to a conference for training, we get Waukesha County to take over our autopsies. We have the same agreement with Walworth County. And, Dr. Mainland has become very busy. She works 50 - 60 hours per week. She has testified 200 - 400 hours in Court this last year. We have a great top-notch Medical Examiner in Kenosha County. The professionalism of her office has increased - we are hearing this from funeral directors and the Sheriff's Dept.

Bob Pitts stated that we used to have a Medical Examiner that was not up to par. We are very lucky to have such a qualified person leading this department. We should be very supportive of this person. She will do a good job for us in court, and we need her. She is a credit to Kenosha County.

Bill Grady accepted these comments. Performance is increased. But, expenses go up and revenues go down. This is not a good situation. We need to bring them into balance.

Richard Willoughby cautioned that we should ask ourselves, "What's the cost if we don't do this?" Worst case scenario: she takes another job. You have to be careful. You can save \$20,000 but spend \$200,000 if the wrong thing happens. Look at the other side of the coin.

Mr. Schultz explained that the concern was the availability of the Medical Examiner office. We are trying to increase hours available to the community. We want a fully-trained and competent person in this position. There are currently six (6) part-time deputies that fill in after office hours. They are paid \$5.70 per hour.

Dr. Mainland said there were more deaths in 2005 than 2006. In 2007, so far we have 634 deaths. Suicide is a problem, with 19 so far this year.

Denis Wikel asked how our fees compare with other counties. Dr. Mainland responded that we are on the high end, similar to Milwaukee. We can't increase our fees anymore.

Ed Kubicki expressed concern about the 26% increase in the Medical Examiner levy and about the \$58,000 salary and benefit cost for the new position. Dr. Mainland explained that this will be a non-rep position with a high degree of commitment and training.

Mr. Schultz added that the majority of Dr. Mainland's time is spent doing autopsies. She does 13 - 15 each month and has performed 128 so far this year. This does not include the 32 external exams. She has testified in court and has spent hundreds of preparation hours.

Laurie Staves previewed a slide for the group, saying that we costed out contracting Dr. Mainland's job. Dr. Mainland's salary (less her hours in the Health lab) is \$191,746. The cost to contract out the autopsies = \$240,900. Cost for a lay Medical Examiner in the office = \$116,335 (this person will also sign death certificates). Expert witness hours (for homicide cases)= \$78,600. Total cost = \$435,835 vs. the \$191,746 we are paying to Dr. Mainland.

Anita Faraone requested that we please share this information with the Finance Committee prior to their meeting.

Expenses increase by \$36,373 in 2008. The levy increase is \$86,573.

The 2008 proposed Medical Examiner budget is \$581,310, of which \$416,310 is levy.

Veterans:

The Veterans Division has 3 FTE (no change). There is a \$6,586 increase in expenses. The revenue hasn't changed in the last 10 years - still at \$13,000. Personal loans increased from \$73,800 in 2005 to \$231,000 in 2006. Pensions increased \$500,000. GI Insurance paid to beneficiaries increased \$200,000.

The 2008 proposed Veterans budget is \$272,603, of which \$259,603 is levy.

Department of Human Services Budget:

MOTION by Richard Willoughby of the Human Services Board to approve the entire Kenosha County Department of Human Services 2008 budget as presented (including the purchase of a new Brookside resident bus not to exceed \$80,000, including the trade-in of the current bus), seconded by Ron Johnson. MOTION CARRIED UNANIMOUSLY.

MOTION by Bill Grady of the Human Services Committee to approve the purchase of a new Brookside resident bus not to exceed \$80,000, including the trade-in of the current bus, seconded by Ruth Booth. MOTION CARRIED UNANIMOUSLY.

MOTION by Bill Grady of the Human Services Committee to approve the entire Kenosha County Department of Human Services 2008 budget as presented, seconded by Ruth Booth.

Discussion: Bill Grady stated that due to budgetary constraints, in his opinion, the additional person in the Medical Examiner's office is not warranted at this time.

Bill Grady moved to amend the 2008 DHS budget by striking the Deputy Medical Examiner new position. Ruth Booth seconded.

Discussion: Laurie Staves asked for clarification that if this new Deputy Medical Examiner position is stricken from the 2008 budget, we would need to put back into the 2008 budget the Part-time Deputy hours cost of \$14,309, plus the contracted Autopsy Assistant cost of \$20,651. This will only leave a difference of \$23,496 that is being removed from the proposed 2008 Medical Examiner budget. Bill Grady said that was correct.

MOTION to amend the 2008 DHS budget was APPROVED, with Judy Rossow opposed.

MOTION to approve the entire Kenosha County Department of Human Services 2008 budget as AMENDED was APPROVED UNANIMOUSLY.

4. Such Other Business as Authorized by Law - None
5. Committee Members Comments - None
6. Adjournment

It was moved to adjourn by Ed Kubicki, seconded by Colleen Sandt. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Sharon Davis
KCDHS Secretary

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