



COUNTY OF KENOSHA

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Joint Meeting of Building & Grounds Committee,
Judiciary & Law Committee, Finance Committee, Human
Services Committee, and Land Use Committee
Tuesday, January 30, 2007
6:30 p.m.
Kenosha County Center
Large Hearing Room

1. Call to Order

The meeting was called to order by Building and Grounds Chairman Singer at 6:30 p.m.

2. Welcome and Introduction of Committees

Chairman Singer gave a short welcome and introduction of all the committees present for presentation of the preliminary site plan for the Kenosha County Emergency Center.

Roll Call

Supervisors present from the Building and Grounds Committee were David Singer, Gabe Nudo, Roger Johnson, and Mark Wisniewski.

Supervisors present from the Judiciary and Law Committee were William Michel, Joe Clark, and Bob Haas.

Supervisors present from the Finance Committee were Robert Carbone, Mark Wisniewski, Anita Faraone, Joe Clark, and John O'Day.

Supervisor present from the Human Services Committee was Edward Kubicki.

Supervisors present from the Land Use Committee were Fred Ekornaas, John O'Day, Jennifer Jackson, Roger Johnson, and Gabe Nudo.

Committee members present from the Joint Services Committee were Allan Kehl, William Michel, and Robert Carbone.

County staff members present were Ken Yance, Fred Patrie, Gina Carver, Mary Mainland, Sue Marcinkus, Larry Apker, Charles Smith, Dave Beth, Dave Geertsen, Al Swartz, Mike Scofield, Sharon Morgan, George Melcher, Dennis Schultz, Nancy Otis, Frank Mateo, Scott Schutz, Vickie Galich, and Kathy Drissel.

3. Presentation of Preliminary Site Plans and Office Layout...Staff

County Executive Allan Kehl thanked the Administration and the Board for attending the session to go over the preliminary plans and layout of the Kenosha County Emergency Center. County Executive Kehl turned the floor over to Director Patrie.

Director Patrie explained that the first step in the process is for the County Board to authorize staff to receive professional services to assist in guiding the planning. The second step is retaining an architect. The County staff went through an RFP process and had a number of meetings to advertise and then interview architects for this project. The County staff interviewed four architects and selected Zimmerman Design Group in Milwaukee. The reason Zimmerman Design was selected because they have built a number of 911 centers in the State and in northeastern and northwestern Illinois. The next step is to prepare a preliminary site plan along with a layout. Director Patrie's plan was to have this to this committee in December but the planning took a little longer than anticipated. The County staff is here tonight to present the preliminary plan to the oversight committee and to get input and suggestions and getting into the process of answering specific questions. After the refined preliminary plans are presented the County will need your input and suggestions. The plan will then be taken back to the planning staff, the planning staff will refine the plans including schedules and budget document and resubmit it to the oversight committee. Mr. Patrie would like to set another date to come back to the committee with the refined building plans, schedule, budgets and answers. The staff has prepared about thirty questions in a question and answer format so that you can see at a glance what the responses are to all the questions. If the plan is approved by the oversight committee, the staff will work with the assistance of the Finance Division to prepare budget documents and bonding authorization. This group of documents will then given to the oversight committee of the County Board. The next step is to request authorization to proceed to bid for the project. There will be no numbers available until the bids are opened. The bids for a project of this size could take 30 days or more. If the project is within budget after bid, the project is usually awarded a base bid with add alternates. A series of add alternates will allow the construction processes to proceed and when it'd closer to the point of substantial completion the amount of withheld money can be released and actually awarded for additional add projects. Following the award, there is a ground breaking ceremony when construction commences, work continues until substantial completion until the real date and time when the owner takes occupancy of the building. The last step is the dedication ceremony.

Director Patrie explained in his presentation that there would be four tenants in the proposed building. The tenants will include 911 Dispatch, the Medical Examiner; the Sheriff's Patrol Operations, and the Emergency Center Operations. The two minor tenants include Information Systems and the Facilities Division. Director Patrie turned the floor over to George Melcher, the Director of Planning and Development.

Director Melcher gave a little background on the site. Director Melcher stated that this site, going from the east to the west, is geographically centered. This was an important point to the County Board at the time this land was selected because it was on STH 45 and STH 50 and not off on the beaten path. Director Melcher felt this site has worked out very well for the last fourteen year for the public as well as the other offices that have to work together. Director Melcher also presented how this area has progressed in the 1990's. Director Melcher feels that the land here is vitally important for the future growth of the area. In just

the last few years from the south along STH 83 coming north to Paddock Lake there has been substantial development. The County also has to think about the potential expansion of Abbott Labs, which may be not only effect Pleasant Prairie but also the County. The expansion of I-94 will also draw more people to our area. In the 1990's there was a study done to look at space needs for our county offices to better provide for the public. A portion of the land that was purchased about three years ago could be used for this proposed building. The Land Use Committee and the County Board should rezone this to institutional like the rest of the tract of land as it was purchased for future expansion but also to control wetland that controls the runoff from this property. Director Melcher feels that this location would work well and there is plenty of room there and still room for future expansion. An issue that Director Melcher mentioned was the 325-foot tower that was a big issue in the early 1980's when the County had many communication problems. At that time the County needed this large tower centrally located in the county to assist our Sheriff's Department and our Public Works Department in trying to provide the proper communication. Back then this tower cost the County \$1 million dollars to build. Director Melcher feels this is a significant piece of information to have to consider this site. Director Patrie feels that this campus cluster has served us well in the last fifteen years. Director Patrie turned the floor over to Director Geertsen to explain the financial aspect of this project.

Director Geersten gave a brief perspective and background presentation about the capital financing plan. Director Geertsen explained the steps in borrowing for debt. The borrowing process is a four-step process, which will need County Board approval for each step. The steps are as follows:

1. Approve the capital project in the budget.
2. Authorizing the initial resolution
3. Setting the sale
4. Going to market and selling the debt

Sharon Morgan, Director of Information Systems, presented the backup data center overview. In the proposed building the backup data center would support the building documents for every other department in the County. The data center would be a centralized location for all our critical electronic computers, equipment, and communication equipment that handles all the necessary data for our County operations. The main data center is in the courthouse. Everyone in the County depends on Information Services to be operational. A backup data center is required for operations and to preserve the data in case of a failure or other catastrophic event. If a failure occurred in the courthouse data center the majority of the County operations would be down. The new location would allow the Information Services Department the proper backup. At the Kenosha County Emergency Center the Information Services would have fiber optic connectivity and the radio tower. In the case of a disaster the Information Services Department would be a critical area of recovery for the County operations. This facility would allow the Information Services Department to design the operation the way it should be designed.

County Executive Kehl presented the group with an overview of the facility assignments. Director Patrie presented the layout of the four major tenants of the preliminary plan. Tenants will present their preliminary area with the exception of Emergency Operations. The building will be approximately 80,000 square feet of which about 30,000 will be a garage. The garage will be heated but will not be air-conditioned. This garage will provide parking for all the patrol operations, command modules, Emergency Services trailer, and provide long-term storage. Director Patrie presented the layout of different areas of the proposed building. Director Patrie turned the floor over to Sheriff Beth.

Sheriff Beth gave a brief history of the past history of the Sheriff Department and its changes over the years. Sheriff Beth explained the present and future needs of Kenosha County. Sheriff Beth believes that this building would give them an opportunity to bring all the department's equipment to one central location. Sheriff Beth feels this would give the citizens of western Kenosha County access to the Sheriff's Department. This proposed facility would make the department's squads centrally located and save time in getting to the deputies assigned areas. This facility would give the patrol division room to grow. At this facility the Sheriff's Department would have access to the tower which cannot be put up at the Detention Center location and would save money by not having to construct a new tower. Sheriff Beth presented his layout of the proposed building.

Director Patrie explained the difference between the Kenosha County Center building versus the Kenosha County Emergency Center proposed building. The KCC building is more of an opened public access building versus the KCEC proposed building which will be much more secure. Director Patrie presented the Emergency Center area. The Emergency Center would be about 1400 square feet versus the 640 square foot that they presently have. It's currently almost impossible to get fifty people in that area now for emergency training much less have to stay there for 24/7 if there was an emergency. The layout that is being presented now would have a setup with a command center for a 24/7 operation in case of an emergency. This area would have breakout rooms separated from the command operation for the press. Director Patrie turned the floor over to Sue Marcinkus from Joint Services.

Director Marcinkus presented the layout for the 911 Dispatch area. First Director Marcinkus gave some background history on the existing 911 Dispatch Center. Director Marcinkus explained that the building was built in 1982 and much has changed over the years in the area of equipment. Much more equipment is needed to do the job and there is not enough space for all the needed equipment and no room for expansion. Director Marcinkus explained what the proposed building would do for the present and future needs. Director Marcinkus explained that there is grant money available for a wireless system but there is no place to put it in the existing area. If the grant money is not used by 2008, the money will be lost.

County Executive Kehl wanted Director Patrie to remind everyone that the County will be going after 11.8 million dollar for wireless rural dollars that will be available that the County aggressively wants to pursue.

Dr. Mainland, Director of the Medical Examiner's Office, presented the layout of the Medical Examiner's area. Dr. Mainland thanked everyone who came out and toured the facility at the old Brookside Care Center. Dr. Mainland invited anyone else out who would like to take a tour.

That completed the layout of the proposed building.

4. Summary of Prepared Questions

Director Patrie suggested that everybody takes a look at the question and answer handout and schedule a joint meeting in February for questions and answers.

5. Question and Answer Period

Supervisor Rose complimented Chairman Singer and Director Patrie on the presentation of the proposed Kenosha County Emergency Center. Supervisor Rose questions if the County Board wanted to relocate some or all of these offices. Supervisor Rose feels this should be answered by the County Board. Supervisor Rose also feels that the County Board should decide where the proposed building should be located. Should it be at the Highway 45 & 50 site, the Kenosha County Detention Center site, or downtown? The County Board didn't decide where to expand. What will this proposed project do to operation costs? How will this impact tax dollars? Supervisor Rose stated that these are all basic questions that need to be answered.

Supervisor Haas asked Sheriff Beth if there would be holding cells in the new proposed facility. Sheriff Beth responded that it would not be cost effective. Supervisor Haas asked if this cost could be studied. Supervisor Haas asked Director Melcher what the City population is versus the County. County Executive Kehl responded that the population exceeded the 2020 expectation already for population for the area.

Supervisor Huff asked Director Patrie if there were three tenants out of the Public Safety Building, what would the existing areas be used for. Director Patrie responded that there was no discussion at this time.

Supervisor Ekornaas agreed with Supervisor Rose. Is this project needed? Supervisor Ekornaas definitely feels there's a need. The 911 Dispatch Center is well overdue and this is definitely the site. Fifteen years ago Supervisor Ekornaas would have said it wasn't needed but it definitely is now. The Medical Examiner is long overdue, as that facility is a dungeon. The Emergency Operation Center is dysfunctional and it's time to discuss that also. There is definitely a need for the proposal but it needs to be voted on. Supervisor Ekornaas said the the wireless project needs to be put on fast track.

Chairman Singer had concerns with the Medical Examiner being in the same building as the 911 Dispatch Center. Director Patrie stated that there would be a separate air handling system for the two offices.

Supervisor Haas asked Dr. Mainland if there would be sufficient capacity for the long range.

Supervisor Carbone agreed with Supervisor Rose, Supervisor Ekornaas, and Supervisor Huff on the needs of this proposed facility. Supervisor Carbone feels it a good time to borrow money. Supervisor Carbone hopes the County Board will support the proposal.

Supervisor Wisnefski stated that a substation has been looked at before and feels it's cost effective. Dispatch is cramped and needs to be moved to a new location. Supervisor Wisnefski is not sure it can be done by February because this proposal needs to be planned.

Supervisor Ekornaas suggest that a resolution be put together to go out to the committees.

Chairman Singer feels we should proceed.

6. Schedule and Agenda for Next Joint Meeting (Schedule/Budget/Refined Plans Etc.)

Director Patrie wanted to schedule a meeting for Tuesday, February 20th to discuss it with the committees

7. Request to Refer to Land Use Committee for Rezoning and Sewer Service Application

A motion was made by Supervisor Nudo to refer the proposal to Land Use to rezone, seconded by Supervisor Johnson.

8. Other Matters as May be Appropriately Brought Before the Joint Committees

None.

9. Adjournment

A motion was made by Supervisor Wisnefski to adjourn, seconded by Supervisor Johnson, motion carried. Meeting adjourned at 8:40 p.m.