

HUMAN SERVICES COMMITTEE  
Minutes of Meeting  
March 7, 2006  
Kenosha County Administration Building

Committee Members Present: John O'Day, Don Smitz, Ruth Booth, Bill Grady, Gordon West

Staff Present: Dennis Schultz, John Milisaukas, LaVerne Jaros, Mark Felsing, Frank Matteo, Wayne Krueger, Jeff Wilson, Sandy Hardt, Bob Riedl

Others Present: Supervisor Terry Rose, Emily Ayshford-Kenosha News

The meeting was called to order at 6:30 p.m. by John O'Day, Chairperson.

1. Comments by the Chair - None
2. Citizen's Comments - None
3. Approval of Minutes - Jt w//Finance 1/12/06, 2/7/06

MOTION to approve minutes by Don Smitz, seconded by Ruth Booth. MOTION CARRIED UNANIMOUSLY.

4. Resolution to Approve the following County Executive Appointments: Norma Carter, Loran Hein, and Rose Neises to the Commission on Aging

MOTION to approve by Bill Grady, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

Frank Santapoalo to the Brookside Board of Trustees

MOTION to approve by Bill Grady, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

Rita Kadamian, Mary Sue Lux, and Supervisor John O'Day to the Board of Health

MOTION to approve by Ruth Booth, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

James Ryan, Jamie Lauren, and Supervisor Jan Marrelli to the Long Term Care Council

MOTION to approve by Don Smitz, seconded by Bill Grady. MOTION CARRIED UNANIMOUSLY.

Lisa Thompson and Lone Kreamer to the Resource Center Board

MOTION to approve by Gordon West, seconded by Ruth Booth. MOTION CARRIED UNANIMOUSLY.

Bryan Albrecht to the Workforce Development Board

John Milisaukas stated that Bryan Albrecht will be replacing Sam Borden, representing secondary education, a key partner on the Workforce Development Board (WDB).

Terry Rose commented that he had requested a copy of the attendance record for WDB members. Many had very poor attendance records. He hopes that Mr. Albrecht's attendance is better than his predecessor. Dennis Schultz responded that Mr. Albrecht has assured him that he will be at the Board meetings and that he considers it an honor to be a representative on this Board.

Mr. Milisaukas informed everyone that the WDB was reduced from 45 to 29 members because of attendance issues. John O'Day asked Mr. Milisaukas to keep this Committee apprised of the attendance of WDB members.

MOTION to approve by Gordon West, seconded by Ruth Booth. MOTION CARRIED UNANIMOUSLY.

5. DHS: Resolution to Closeout 2005

Jeff Wilson stated that 4 divisions needed additional monies to cover the costs they had incurred. A couple had surpluses and are helping to cover those costs. Aging needed \$171,000 and Disability Services (DDS) needed \$464,000. DDS had higher utilization in their state institutions. St. Luke's closed down for a while, so clients had to move to a state institution for 120 days at a cost of \$175,000. They also had a decrease in Federal Financial Participation revenues and had court-ordered clients. We did receive some additional revenue - \$568,000 - from WIMCR, and this helped. DCFS had some surpluses - \$369,000, and Health had a surplus of \$28,000. We will be requesting that the County surplus cover the DHS 2005 deficit of \$80,000. Because we are not totally done with our projections, this figure could even be \$50,000. As of today, the figure was down to \$68,000.

Dennis Schultz added that there were some reductions in services in 2005, which helped bring the deficit down; it could have been \$800,000. We are very pleased to be here with only an \$80,000 deficit. This will be taken from the County surplus, not the general fund.

MOTION to approve by Bill Grady, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

6. DHS: Resolution to Modify the 2006 Budget for the Comprehensive Community Services Quality Improvement Grant

Jeff Wilson said that we became certified in 2005 to administer a Comprehensive Community Services Program, to draw down Medicaid funds. We are now one of 3 counties awarded a State grant for the CCS Quality Improvement Program. This means we will have input into this quality improvement process which will be implemented statewide. These funds, totaling \$58,998, will be used to train staff and clients, planning & evaluation, stipends to consumers to get them to attend meetings, etc. This is a one-time grant. We are not hiring any new individuals for this; money will be added to current contracts we have.

MOTION to approve by Bill Grady, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

7. Resolution to Establish the Position of Director of Fiscal Services-Human Services

Bob Riedl stated that there needs to be a fiscal position with the proper authority to administer changes that are going on in the Dept. of Human Services. A fiscal person who holds a director position rather than a manager position is needed. We wish to create a new fiscal director position and eliminate the fiscal manager position. The new position would be placed in Wage Range "I", which places the fiscal director with most of the other directors.

Dennis Schultz added that the Governor came to Kenosha about a month ago and gave a grant to CMO. Kenosha is on the fast track to become a pilot for Family Care. If we are going to re-design long-term care, we need to combine the two divisions of Aging and Disability Services. It makes perfect sense to do this now. We will start this in 2007. There may be reductions in county and contracted staff. We will also be administering a new program and costing it. Currently, the fiscal manager works with all directors and their fiscal staff. We need someone who can work equally with division directors. We want to be able to learn sooner when there are problems in any of our divisions. We are also making our contracts more accountable. Of our \$83 million budget, \$50 million is contracted out. Our fiscal person will have more responsibility and more authority. Because this is a new position, our current fiscal manager, Laurie Staves, will need to re-apply.

Bill Grady asked the amount of wage increase. Mr. Schultz responded it would be approximately \$5,000.

This new position will be advertised and posted, probably around June or July. Mr. Schultz said he would recommend Laurie Staves be appointed interim director. Citing the previous \$800,000 deficit, Mr. Schultz said we got lucky with the WIMCR funds. Laurie Staves and her fiscal team have done a wonderful job working with the division directors, identifying problems and bring the deficit down to \$80,000. Ms. Staves does an excellent job and we need to have that caliber of employee in the County. We have a very complicated funding mechanism. We need to be very creative to offset costs. Our fiscal expert also knows our operations. We are working now on combining the 2 divisions. It has to be done by 1/1/07.

Bill Grady suggested some modifications to the resolution: In the fifth paragraph, remove the word "FURTHER", and add at the end, "the financial impact not to exceed \$5,000". Also add a 6th paragraph stating, "BE IT FURTHER RESOLVED, that there will be no additional full-time equivalents as a result of this addition."

MOTION to approve with the suggested modifications by Ruth Booth, seconded by Bill Grady. MOTION CARRIED UNANIMOUSLY.

8. Brookside: Resolution to Cover 2005 Supply Appropriation Unit Overdraft

Sandy Hardt said that they had some unexpected cost increases due to the increased gas prices for deliveries and the increase in utilities. Vendors passed their increased costs on to us in their products. One example - plastic bag liners doubled in price alone due to the petroleum cost. There is no additional levy. We are going into our reserve for this \$29,446 deficit.

MOTION to approve by Gordon West, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

9. Such Other Business as Authorized by Law - None

10. Committee Members Comments - None

11. Adjournment

It was moved to adjourn by Don Smitz, seconded by Ruth Booth. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Sharon Davis  
KCDHS Secretary

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