

HUMAN SERVICES COMMITTEE
Minutes of Meeting
April 12, 2005
Kenosha County Administration Building

Committee Members Present: John O'Day, Don Smitz, Ruth Booth, Bill Grady
Committee Members Absent: Gordon West (excused)
Staff Present: Dennis Schultz, Laurie Staves, Wren Ide, Frank Matteo, Wayne Krueger

The meeting was called to order at 6:30 p.m. by John O'Day, Chairperson.

1. Comments by the Chair

John O'Day congratulated Don Smitz for his many years of service on the Wheatland Town Board and the Kenosha County Board of Supervisors.

2. Citizen's Comments - None

3. Approval of Minutes - 2/1/05, Jt HSC/Admin-3/7/05

MOTION to approve minutes by Don Smitz, seconded by Bill Grady. MOTION CARRIED UNANIMOUSLY.

4. Resolutions to Approve the following County Executive Appointments:
Dr. James Foster and Dr. Thomas Schlenker to the Board of Health

MOTION to approve by Bill Grady, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

Frank Germinaro to the Resource Center Board

MOTION to approve by Don Smitz, seconded by Bill Grady. MOTION CARRIED UNANIMOUSLY.

5. Health: Resolution to Modify the 2004 Budget for the Office of the Medical Examiner

Laurie Staves stated that this is a transfer of costs from the Division of Health to the Medical Examiner's Office for administrative oversight costs in the amount of \$39,664. This is for an allocation of costs for Division of Health administrative staff time spent performing Medical Examiner activities in 2004. We need to keep this separate because of the City/County Agreement.

We are also transferring \$60,246 from the 2004 Human Services excess fund balance to cover the Medical Examiner budget deficit. There were some savings in DCFS placement costs, which is part of this excess fund balance.

MOTION to approve by Bill Grady, seconded by Ruth Booth. MOTION CARRIED UNANIMOUSLY.

6. Report: Brookside's Non-Lapsing Reserve Policy

Laurie Staves said that currently all excess monies from Brookside lapses into the County General Fund. We want to change this so that Brookside has its own fund which is kept separate. They have a \$1.1 million surplus for 2004, which will remain with Brookside if this policy is approved. The IGT has been decreasing and will decrease again in 2006 and years later. At least 1/2 of the reserve fund balance must remain. If the General Fund for the County falls below 17%, they can dip into the Brookside fund. Brookside must go through the County Board for approval to use any of this fund money.

Bill Grady suggested that prior to taking this to Finance and the County Board, an upper limit should be added on the reserve amount that can accumulate. Ms. Staves said that this will probably come back in May as a resolution.

7. Informational Item: 2004 DHS Closeout

Laurie Staves stated that DCFS experienced \$770,000 in placement under spending in 2004. Health had a \$4,300 deficit. The Medical Examiner had a deficit. Disability Services had a \$140,000 deficit. Aging had a \$60,000 deficit. MA Waiver slots had a 7% increase in service costs. We are now reviewing Residential contract costs to keep them even across the board. There is a 30 - 60 day lag period to get approval from the State for additional client waiver costs, which makes it harder to predict which funding source will pay for placements. Because of this, these costs are associated with levy funding until we know the level of care the State will pay. DCFS had a deaf child court-ordered into placement in Florida at a cost of \$560 per day. The 2005 placement budget is at the same level of actual 2004 DCFS placements, but to be on the safe side, we added a contingency line item of \$75,000 for this child's placement. \$440,000 will be returned to the General Fund for the close out. Of the DHS \$84 million budget, only \$12 million is levy.

8. Such Other Business as Authorized by Law - None

9. Committee Members Comments

Don Smitz asked if we were going to add check items to the resolutions by the signatures: For, Against, Abstain, Absent. This had been discussed at a County Board meeting. Sharon Davis said she would check with the County Clerk's office on this.

10. Adjournment

It was moved to adjourn by Don Smitz, seconded by Bill Grady. Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Sharon Davis
KCDHS Secretary

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