

JOINT HUMAN SERVICES BOARD / HUMAN SERVICES COMMITTEE /
PUBLIC WELFARE COMMITTEE / DISABILITY SERVICES COMMITTEE /
BROOKSIDE BOARD OF TRUSTEES

Minutes of Meeting
October 15, 2003, 5:30 p.m.
Kenosha County Job Center - Success Room

Committee Members Present: Eunice Boyer, Don Smitz, Anne Bergo,
John O'Day, Richard Willoughby, Ron Johnson,
Sandy Bisciglia, Colleen Sandt, Leonard Johnson,
Virgil Gentz, Salonia Grimes, Barb Rankin, Marbeth
Knoff, Bob Pitts, Nancy Principe, Louis DeMarco

Committee Members Absent: Bill Houtz, LuAnn Bodven (both excused), Bob
Carbone, Irv Larsen, Elaine Edwards, Bill Grady

Staff Present: Dennis Schultz, Laurie Staves, Jeff Wilson, Mark
Felsing, Wayne Krueger, Susan Morrill, Adelene
Robinson, Tom Buening, Sandy Hardt, Clyde Allen,
John Milisaukas, Tom Orendorff, Scott Kluver, Ron
Frederick, Tom Lois, Sandy Badgerow, John Jansen,
Frank Matteo, Dianne Niesen, LaVerne Jaros, Jim
Kennedy, Nina Tracy

Others Present: Cheryl Domrose, Pat Doud, Mary Jonker, Lynn
Costello, Anita Faraone

The meeting was called to order at 5:30 p.m. by Eunice Boyer, Chairperson.

1. Comments by the Chair - None
2. Citizen's Comments - None
3. 2004 Budget Presentations:

DHS Overview/Office of the Director:

Copies of the presentation were distributed to all committee members. Laurie Staves did a Power Point presentation on the proposed budget. The total County expenditure budget is \$169,873,324 of which DHS' portion is \$76,002,944 (45%). The non-levy revenue is \$123,618,884 County, of which \$63,901,121 is DHS (52%). Levy is \$46,254,440 for the County, of which \$12,101,824 is DHS (26%). DHS expenses and revenue each increased 1% from 2003, while the levy remains the same. DHS expenses increased \$2.7 million from 2003. Personnel wages and benefits increased 5.3%. Total DHS levy increase is \$555,746 and an FTE increase of .49. Contracted personnel were decreased 10.6 FTE's in 2004.

Richard Willoughby questioned the 5.3% increase in personnel costs. Would service also increase 5.3%? Dennis Schultz and Laurie Staves explained that the costs are negotiated salary and benefit increases.

Office of the Director:

Laurie Staves reviewed the services provided by the Office of the Director in 2002. Fiscal Management oversaw a 7.1 million budget in 2002. Contract Monitoring handled over 200 contracts with 150 different providers. Central Services handles building security, staff training, lease administration for our partner agencies, orders supplies, and coordinates all building services. Planning & Evaluation provides grant research and preparation. There is a 3.1% personnel increase for 2004. 2004 Office of the Director budget is \$531,496, with \$17,500 revenue. The 2004 levy is \$513,996.

MOTION by Leonard Johnson to approve the Office of the Director 2004 budget as presented, seconded by Sandy Bisciglia. MOTION CARRIED UNANIMOUSLY.

Disability Services:

Ron Frederick said that there are no major changes for 2004 in services. DCFS bailed out DDS in 2002, when they were over budget. Personnel increase is 2.6% for 2004. The 2004 DDS budget is \$16,551,382, of which \$15,328,215 is revenue and \$1,223,167 is levy. Tax levy increase is \$354,359.

John O'Day said he was looking for money in the budget without increasing it. Looking at the budget book, it seemed that Staff Development was never spent out. He requested that for the Finance Committee next week, we project how much will be spent and will not be spent. Laurie Staves and Jeff Wilson said they would have that information available.

Dennis Schultz added that social workers and nurses need to get credits to keep their certification. Some trainings are required by our grants, and they are paid for by the grants. The State also requires certain trainings by ES and Child Support workers.

Colleen Sandt stated that outside of government, nurses and social workers pay for their own credits for re-certification.

MOTION by Anne Bergo to approve the Division of Disability Services 2004 budget as presented, seconded by Colleen Sandt. MOTION CARRIED UNANIMOUSLY.

Brookside:

Sandy Hardt said that Brookside has 154 beds. People are being admitted mostly for long-term care. For the most part they are not seeing a large number of admissions for rehabilitation and return home. This will be the second year for a levy decrease. Personnel costs increased 4.5% for wages and benefits. The provider bed tax is \$82,152 in 2004. In July, 2003, the bed tax, which is paid to

the State, increased from \$32/bed to \$75/bed. Brookside did receive a 3% Medicaid rate increase to help offset the bed tax, but it's not enough. Their 2004 budget is \$10,915,519, with \$8,054,860 revenue. The 2004 levy is \$2,860,659 (a decrease of \$23,837).

Their staff development line is \$13,000, and they do use it.

Colleen Sandt questioned the PPD (per patient day) amount of staff at Brookside in comparison to the private sector. Ms. Hardt explained that the Brookside PPD rate includes staff that are being paid while out on A&S. They are looking at their A&S policy with Local 1392 during upcoming negotiations to find ways to decrease the \$160,000 expense in future budgets. Another reason for the higher PPD at Brookside is the way Brookside was designed. Additional staff hours are needed because of the satellite kitchens and private rooms. Ms. Sandt also asked about the Medicare A RUGS (Resource Utilization Groups) rate. Ms. Hardt replied that it has decreased to Brookside, causing less revenue.

MOTION by Colleen Sandt to approve the Brookside Care Center 2004 budget as presented, seconded by Leonard Johnson. MOTION CARRIED UNANIMOUSLY.

Veterans Services:

Tom Lois reviewed some of the services provided in 2002, including the fact that they served 332 families with burial benefits and provided 76 educational grants. Personnel costs increased 3.7%. Total 2004 budget is \$250,511, with \$13,000 revenue. 2004 levy is \$237,511, a 7.1% increase.

Their staff development for 2003 was \$1,300, which was totally used. Additional staff training was required by the State to learn on-line loan applications, etc.

MOTION by Leonard Johnson to approve the Division of Veterans Services 2004 budget as presented, seconded by Don Smitz. MOTION CARRIED UNANIMOUSLY.

Health:

Frank Matteo reviewed the 2002 services provided. They have the School Nursing Program at KUSD with 8 nurses, 3 nurses in Aging programs, and 2 nurses in DDS programs. They administer 7,000 immunizations a year, have 12,000 walk-ins and calls to the Nurse of the Day. Other services include licensing restaurants, animal bite investigations, lead hazard control, and air quality. Two new programs began in 2003 -- the Lead Grant, which has 3 employees, and the Bio-Terrorism Grant, also with 3 employees. Personnel costs increased 7.4% for existing staff. Total 2004 budget is \$5,715,436, with \$4,898,318 revenue, and \$817,118 levy.

John O'Day asked about the City contribution and carryover. Dennis Schultz responded that the 2004 total is \$1,011,051. The carryover is \$91,572. There is an issue with the Mayor on the City contribution of \$919,479. We would like the

City to pay their fair share according to the contract signed by the City and County in 1992. Conversations continue with the Mayor's office.

MOTION by John O'Day to approve the Division of Health Services 2004 budget as presented, seconded by Leonard Johnson. MOTION CARRIED UNANIMOUSLY.

Aging Services:

LaVerne Jaros reviewed the 2002 services provided by Aging. The mission of Aging Services is to make life better for older people and persons with disabilities through information, advocacy, service and program development. Most of their revenue is federal and state. Personnel costs increased 2.7%. Most of their cost increases in services occurred in 2003 after the budget was adopted, and they will continue into 2004. Total 2004 budget is \$9,933,570, with revenue of \$9,124,223, and levy of \$809,347.

Their staff development for 2003 was \$1,700, and they only have \$200 left.

There was a question raised about Family Care and the Resource Center. Kenosha didn't get Family Care, so what purpose does the Resource Center serve if we have a waiting list? Ms. Jaros responded that there is a waiting list of 600+ now (includes some DDS clients) and COP will serve fewer in 2004. We have the Resource Center with the State but we didn't get the case management portion (Family Care). We use the same screening tool in the Resource Center that we would if we had Family Care. We are able to refer people to services, and we're becoming more resourceful and imaginative in ways to help people.

MOTION by Ron Johnson to approve the Division of Aging Services 2004 budget as presented, seconded by Leonard Johnson. MOTION CARRIED UNANIMOUSLY.

Children & Family Services:

John Jansen reviewed the services provided in 2002. 775 new child welfare cases were referred to DCFS in 2002, and 413 new Juvenile Court Services cases were referred. They also had 60 new truancy cases. There were 75 TPR's completed, freeing these children up for adoption and placement in permanent homes. 22 guardianship cases were also completed, placing children with their grandparents or another relative. This is the second year in a row with a levy decrease for DCFS. Personnel costs decreased 1.7%, due to the 2.5 FTE decrease. The Child Care Development Grant had a \$566,594 decrease in 2004. The 2004 budget is \$19,259,809, with \$14,767,574 revenue. The levy is \$4,492,235 (a decrease of \$490,965).

Social workers need 30 hours of training to maintain their certification. We have joined the Southern Wisconsin Training Partnership to provide much of this training at a discounted rate of \$20 - \$40 per training.

Bob Pitts questioned why mileage was a separate line item and not included in staff development. Mr. Jansen responded that social workers receive mileage for home visits, visits to clients in correctional institutions, schools, foster homes, Racine Detention Center, etc.

MOTION by Virgil Gentz to approve the Division of Children & Family Services 2004 budget as presented, seconded by Ron Johnson. MOTION CARRIED UNANIMOUSLY.

Workforce Development:

Adelene Robinson reviewed the page listing all 16 of the partner agencies located at the Job Center. The DWD mission is to try to make all of these agencies seem seamless. Information Point had 40,000 people in 2002 and received 100,000 phone calls. Employment Central saw 872 people per week. Economic Support had 8,031 unduplicated cases at the end of 2002. We currently have 9,900, and will surpass 10,000 cases by the end of 2003. We had 11,000 child support cases in 2002. DWD provides a large variety of services, including the Emergency Services Network, WI Home Energy Assistance Program, Medicaid Transportation, Interpreter Services, and Holiday House, and all of this costs money. We had no levy increase in 2003, and 2004 has been a banner year in terms of decreases in revenue to DWD. Expenses increased \$128,338 for 2004, of which 1.5% is the Personnel increase. Revenues decreased \$473,261. Total 2004 budget is \$12,845,221, with \$11,697,431 revenue, and \$1,147,790 levy.

Bob Pitts noticed that the overtime budget was reduced for 2004. It was \$87,000 in 2003. Jeff Wilson replied that the State reimburses us for some of the overtime. Some overtime is mandatory. Overtime can be cheaper because you don't have to pay benefits. Dennis Schultz said that we will look into this issue.

Staff development was \$8,500 through September, 2003. Jeff Wilson said they will have additional information available on training and staff development for the Finance Committee presentations.

MOTION by Leonard Johnson to approve the Division of Workforce Development 2004 budget as presented, seconded by Virgil Gentz. MOTION CARRIED UNANIMOUSLY.

4. Such Other Business as Authorized by Law

Dennis Schultz stated that he would be meeting tomorrow with the presidents of Gateway Technical College, UW-Parkside, and Carthage, as well as the director of the Shalom Center to discuss trying to get the College Compact together to get student volunteers for the INNS Shelter program. Gateway has already prepared some posters and flyers to try to recruit volunteers from college students. They will also be discussing if they want to maintain the INNS program or if there is something else they can do.

5. Committee Members Comments

Richard Willoughby said that the presentations were easier to understand this year, and he appreciated that. But, he would like to see examples of 2003 vs 2004 current or future initiatives to decrease personnel costs, etc. He would like us to show what we are doing and prove to the committees that we really have a case. An example of saving dollars would be the savings in child placements. Dennis Schultz agreed, stating that we don't talk about our successes as much as we should.

Virgil Gentz said that he liked how it was put together tonight. Everyone did a good job. Dennis Schultz directed the praise to Laurie Staves, who did 99% of the work on this presentation.

Bob Pitts said that he sees a lean budget and thanked DHS for keeping it down.

John O'Day commented that everything is mandated by the state and/or federal government. We do not do enough to petition them to stop creating new mandates that are not funded. He further added that this is a good budget.

6. Adjournment

It was moved to adjourn by Leonard Johnson, seconded by John O'Day. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Sharon Davis
KCDHS Secretary

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