

PLEASE NOTE THERE IS NO AUDIO RECORDING OF THIS MEETING DUE TO EQUIPMENT MALFUNCTION

MINUTES

EXECUTIVE COMMITTEE

JANUARY 10, 2012

Members Present: Supervisors Ekornaas, Elverman, Clark, Michel and Breunig

Members Excused: Supervisors Molinaro and Noble

YIG Present: Rende

YIG Absent: Jekot

1. 6:30 pm
The meeting was called to order by Vice-Chairman Ekornaas in the second floor committee conference room at the Administration Building. Supervisors Molinaro and Noble are excused and YIG Jekot will be absent.
2. 6:30 pm
Citizen Comments: None
3. 6:30 pm
Chair, Supervisor and YIG comments: None
4. 6:30 pm
Communications: None
5. 6:31 pm
Approval of minutes of December 13, 2011 meeting:
Supervisor Breunig made a motion to approve the minutes. Seconded by Supervisor Clark. All aye. YIG voted aye. Motion carried.
6. 6:31 pm
Presentation by Tedi Winnett of a draft report on survey results regarding the re-organization of the county board:
Winnett gave a Power Point presentation showing the preliminary results of her survey. There were 24 responses from county board supervisors or about 80%. There were 29 responses from administrative staff or about 85%. She included Youth in Governance in the survey but they began their terms in May so the survey didn't really apply to them. Therefore, they are not included in the analysis. The majority of responses indicate they believe the new committee structure is working well. There was a concern over power. Some believe the Executive Committee has too much power. Some believe the Finance/Administration Committee would be best served by two separate committees. She will make a full report to the county board on January 17. A Power Point presentation will be made as well as a hard copy will be provided.

Supervisor Ron Frederick said he is only on one committee and other supervisors are on two or more. Some supervisors are serving on two committees which used to be four committees. This does not allow us to be involved. A lot of us were cut out and others were overloaded. He doesn't feel like he is doing his share.

Supervisor Clark said Supervisor Frederick's complaint is a short-sighted complaint. The issue will resolve itself with the downsizing of the county board.

Supervisor Hallmon said we should wait to see the full report, read it and come back and talk about it then.

Supervisor Breunig questioned if new supervisors on the board should be mentored to know what county government is all about.

6:50 pm

7a. Report on status of Corporation Counsel budget:

Frank Volpintesta reviewed his report with the committee. Legal Fees recently had money transferred to cover expenses.

6:52 pm

7b. Discussion and possible action on county wide cell phone ordinance:

Volpintesta said he has not had an opportunity to talk with Joe Cardamone in his office and requested this item be carried over to the next meeting.

Supervisor Clark said Peter Barca has an assembly bill going through. We should consider changing our focus to see what he has proposed and endorsing it. He requested Volpintesta review that with Chairman Molinaro so that we can have a resolution supporting legislation.

6:54 pm

7c. Contracting Policy

Volpintesta reviewed a new draft of this policy and outlined some concerns that were brought to his attention. Regarding section 1.02, there was a question if this was going to be a large project. There is no money to do it this year. Scanning everything may be overwhelming and could cause some problems. He suggested meeting with the IT Department and get some feedback in terms of whether this can be done at a reasonable cost. Regarding section 1.04, there are different types of contracts. Some are handled by the county executive and some require county board approval. David Geertsen had some concerns and Volpintesta will be meeting with him in the next week. Another change dealt with contract reviews. He changed the \$100,000 threshold to \$50,000 as the committee suggested. Regarding section 1.13, he added a section on contract audits. Staff thought this was overkill and had an issue with that section.

Supervisor Elverman said his concern was in change orders that gave staff the option to do these changes in the contract without reporting back to the county board. Volpintesta said Purchasing and Finance asked that they have some input in policy on change orders. He has shown unanticipated changes or alternate work under 15% of the entire contract is reported to and approved by the committee. Over 15% goes to the full county board. He suggested bringing the policy back to the February meeting.

Volpintesta then mentioned other policies that need reviewing. There are name changes that need to be made. A data processing policy was never implemented. He does not know if there is a policy manual in that department but social networking impacts your operation. There are confidentiality implications and ethics. The current ethics policy should be thrown out because we have a code now. There should be a general cleanup of all policies and ordinances on the books. Chapter 3 may be a problem.

Supervisor Clark told Volpintesta to make up a list of everything that needs to be updated and get it to the next county board chairman.

7:20 pm

7d. Response to BIA notice on the casino:

Volpintesta handed out a copy of an e-mail from our attorney in Washington, DC regarding a comment period. Supervisor Michel requested Volpintesta to contact the City to see if they filed a

response so that there is a united front. Supervisor Elverman said we have re-established a period of time with the IGA and are still 100% backing the proposal. The Committee tonight should give Volpintesta that leeway to respond if we are running out of time. **Supervisor Clark made a motion to authorize a letter coming from Corporation Counsel to the BIA. Seconded by Supervisor Elverman. All aye. YIG voted aye. Motion carried.**

7:29 pm

7e. Ethics Code:

Volpintesta said Chairman Molinaro requested this be put on the agenda regarding the ethics issues involving his business. When we wrote the opinion in conjunction with the District Attorney's Office, some comments were made about shortcomings in the ethics code. You should not vote on an issue of a former, current or future client of your business. That is imputed to partners and other members of your business. In Molinaro's case, it was a partner. If he has a client of a partner with business before the board, he should avoid the appearance of a conflict and not discuss or vote on the issue. Imputing it to partners is not in the code and the DA feels it should be in there. Another issue with the current code is if you have to amend your financial disclosure, it should state that it needs to be done within a certain period of time. Volpintesta will send out a letter that has a few recommendations to the committee.

Supervisor Clark said another area of the code that needs to be reviewed is the enforcement. The code says the corporation counsel can issue a citation. They are the first line of action. If it is serious enough, corporation counsel can refer it to the DA. That needs to be cleared up.

7:42 pm

7f. Review Municipal Code for possible updates:

Volpintesta said he touched on this under item 7c. Chapter 3, Self-Organized County may require some updating.

7:45 pm.

7g. On-line publication of public notices:

Volpintesta said we should have a gatekeeper, someone who can issue an affidavit of publication. He has not been able to do anything further on this issue and requested it be carried over to the February meeting.

7:46 pm

8. CLOSED SESSION pursuant to section 19.85(1)(g) of the Wisconsin Statutes

Supervisor Michel made a motion to go into closed session. Seconded by Supervisor Breunig. There was a unanimous roll call taken. Motion carried.

Meeting adjourned from closed session at 8:22 pm.

Respectfully submitted,

Linda Haney
Legal Assistant