

KENOSHA COUNTY BOARD OF SUPERVISORS

COUNTY BOARD CHAMBERS COUNTY ADMINISTRATION BUILDING

November 15, 2005

The **Regular Meeting** was called to order by Chairman Elverman at 7:30 p.m., in the County Board Room located in the Administration Building. Roll call was taken.

Present: Supervisors Elverman, Grady, Rossow, Rose, Kessler, Huff, Wipper, Marrelli, Booth, Carbone, Modory, Faraone, R. Johnson, Michel, O'Day, Singer, L. Johnson, Moore, Molinaro, Wisnefski, Carey-Mielke, Clark, West, Kerkman, Gorlinski, Smitz, Ekornaas.

Excused: Noble.

Present: 27. Excused: 1.

ANNOUNCEMENTS OF THE CHAIRMAN

Chairman Elverman stated there is a Kenosha County lapel pin on the supervisor's desks from County Executive Allan Kehl and 2006 informational booklets. Supervisors were reminded of the Christmas Party and asked to have their money turned into the County Clerk by the next meeting.

SUPERVISORS REPORTS

Supervisor Gorlinski stated he will have something in writing regarding the Landfill Waste Management by the December 6th meeting. He also spoke of an article in the Wall Street Journal regarding Toyota planing expansion in North America. There are 12 states vying for this business and wondered why Wisconsin isn't one of them.

Supervisor Huff reported The Townships have been giving out incorrect information regarding Cabaret Licenses, so the Judiciary & Law Committee is going to write a letter to the Townships explaining the procedure of obtaining Cabaret Licenses which are issued through the County.

Supervisor Moore reported he has obtained from the Planning & Development Office, pdf files of each of the 28 districts. Any supervisors interested can contact him. He would also like to encourage an upgrade of the County's web site.

Supervisor Molinaro stated that Thursday evening, 6:30 at Somers Town Hall, he and Supervisor Wisnefski would be holding a constituent meeting.

Supervisor Kerkman stated that after 14 years as supervisor, he will not be seeking re-election.

COUNTY EXECUTIVE APPOINTMENT

- 6. Colleen Sandt to serve on the Kenosha County Human Services Board.
Chairman Elverman referred Appointment 6 to Human Service.
- 7. Thomas Radmer to serve on the Kenosha County Civil Service Commission.
Chairman Elverman referred Appointment 7 to the Administration Committee.

OLD BUSINESS

Ordinance - second reading, two required.

ORDINANCE 23

23. From Judiciary & Law Committee regarding Creating Section 3.6451 of the Municipal Code of Kenosha County Entitled "Retention of Records - Joint Services Board".

The Kenosha County Board of Supervisors does hereby ordain that section 3.6451 of the Municipal Code of Kenosha County be, and hereby is, created to read as follows:

"3.6451

RETENTION OF RECORDS - JOINT SERVICES BOARD

The following schedule of records and retention periods approved by the Wisconsin Department of Administration Public Records Board on June 6, 2005 shall apply at the Kenosha County Joint Services Board.

KENOSHA CITY/COUNTY JOINT SERVICES
Proposed Records Retention Schedule

Record Title	Record Purpose	Proposed Retention Period
Alarm Subscriber Contract	Original contract between Parkland and alarm subscriber	7 years after the last effective day thereof

Record Title	Record Purpose	Proposed Retention Period
		59.52(4) (a) (10)
Alarm Subscriber Cancellation Notices	Informs Board of company's desire to be terminated from alarm board	3 years after termination of contract
Applications / Candidate Files	Candidate information for employment purposes	7 years after expiration of eligibility list
Audit Reports	Yearly financial activities	Permanently
Audit Trails	Generated from Firststar Payroll Services. Computer analysis of payroll information	Current fiscal year and 4 back fiscal years (FIS+4 years)
Background Investigation Results	Documents results of background investigation efforts for candidates	7 years after expiration of eligibility list
Bank Statements Cancelled Checks, Check Stubs, FlexBen Checking	Documents transactions from bank on a monthly basis	10 years (Cancelled Checks are 7 years per 59.52(4) (a) (16))
Bloodborne Pathogen Exposure, Medical Record of	Declaration of unsafe exposure incident	Duration of employment plus 30 years 29 CFR 1910.20, per Safety Manual
Board Agendas* Board Minutes*	Records transactions at meetings	Permanent*
Budget, Final Copy	Board approved copy	Permanently
Budget Records	Worksheets used to prepare budget information	7 years
CAD Online Printout	Records all dispatch activity in CAD	7 years
Cash Register "Z" Tapes	Tape of daily cash register activity	7 years, per Corp. Counsel Opinion 94-4
Cash Register "X" Tapes	Tape of daily cash register activity. Duplication of Z tape	Current fiscal year and 4 back fiscal years (FIS+4 years)
Clothing Allowance Voucher	Request made by employee for reimbursement for clothing expenses. Also captured on earnings register	Current fiscal year and 4 back fiscal years (FIS+4 years)
Deferred Compensation Information	Information generated from Citistreet and/or Nationwide Retirement Solutions detailing employee contributions	7 years, per Corp. Counsel Opinion 94-4
Department Payroll Summary	Generated by departments. Source document for master payroll information. Also captured on Earnings Register	10 years (7 years required, per Corp. Counsel Opinion 94-4)
Earnings Register ADP Records	Tracks all employee payroll information; hours worked, taxes, department totals	10 years
Evidence/ID - Incident Photographs and Negatives	Crime scene photographs	10 years (8 years required per 59.27(8))
Evidence/ID - Inmate Photograph and Photograph Record	Mugshot at time of booking	8 years, per 59.27(8)
Evidence/ID - Latent Log Books	Log of latents submitted by officers	7 years
Evidence/ID - Lost and Found Notebooks	Log of lost and found property	7 years
Evidence/ID - Old Jail Identification Number Log Books	Log of identification numbers assigned and names	7 years
Evidence/ID - Photo Log Book	Log of film rolls sent out for	7 years

Record Title	Record Purpose	Proposed Retention Period
	processing	
Evidence/ID - Property Log Number Book	Log of evidence turned in and the unique number that is assigned	7 years
Evidence/ID - Sign In/Out Logs	Log of persons who have entered Evidence Rooms A & B or the lab (after hours)	7 years
False Alarm Report - Chargeable	Requesting payment for false alarm charges	7 years, per Corp. Counsel Opinion 94-4
False Alarm Report - Nonchargeable	Report/invoice for alarm determined not to be chargeable. Info also maintained in calls for service	7 years, per Corp. Counsel Opinion 94-4
False Alarm Yearly Report	Documents entire year's false alarm activity	7 years
Financials - Accts Payable	Check Reconciliation, Check Register, Journal Entries	Current fiscal year and 4 back fiscal years (FIS+4 years)
Financials - Accts Receivable	JARUPDAT Invoice Register, Journal, Acct Distribution Listing, Invoices	Current fiscal year and 4 back fiscal years (FIS+4 years)
Financials - Accts Receivable Reports	JAROPEN, JARREPORT, JARSTMTS Open Accts Receivable Invoices, Monthly Distribution Listing, Payment Register, Open by Year, Status, Department, and Statement Register	Current fiscal year and 4 back fiscal years (FIS+4 years)
Financials - Daily Cash	JDC FINAL Accts Receivable Payment Register, Journal Balance	Current fiscal year and 4 back fiscal years (FIS+4 years)
Financials - Daily Journals	JFN DAILY Journal entries from prior day	Current fiscal year and 4 back fiscal years (FIS+4 years)
Financials - JGLEDGERS (Updated)	JGLEDGERS Monthly financial activity	Permanent
Financials - JPOFINAL	JPOFINAL Purchase Order Transactions, changes, Outstanding	Current fiscal year and 4 back fiscal years (FIS+4 years)
Fixed Asset Inventory Log	Documents assets as per GASB	Permanent
FMLA Chart	Tracks yearly State and Federal FMLA days	3 years after leave ends
FMLA Disability Leave Request	Leave request and physician's statement	3 years after leave ends
FMLA Disputed Designation	Records dispute over the designation of FMLA leave	3 years after the leave ends or the request is denied
FMLA Leave Days	Payroll instructions on how to charge the FMLA day	3 years after leave ends
FMLA JSM 94-FMLA	Response to Request for FMLA	3 years after leave ends
FMLA State and Federal FMLA Worksheet	Optional form that assists Director in granting of FMLA requests	3 years
Fuel Print Outs	Documents fuel usage of squads and other vehicles for billing purposes	7 years
Green Sheets	Documents signed by employees confirming days off and reason	Current year plus 2 years, per Corp. Counsel Opinion 94-4
HIPAA - Authorizations, all signed	Document of authorization	6 years from either the date it was created or the date it was last in effect, whichever is later

Record Title	Record Purpose	Proposed Retention Period
HIPAA - Business Associate Agreements	Records agreement between the Agency and business associates with respect to HIPAA	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Employee Training Documents	Training manual documentation and procedures	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Entity Status	Information on whether an entity is a hybrid or affiliated entity or an organized health care arrangement	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Individual Complaints	Document of individual complaints and their outcomes	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Individual Rights Forms	Documentation regarding the following individual rights: 1. Right to request amendment of PHI (form 4) 2. Right to an accounting of disclosures of PHI (form 5) 3. Right to inspect and obtain copies of PHI (form 3) 4. Right to request restrictions on uses and disclosures of PHI (form 1) 5. Right to request confidential communications of PHI (form 2)	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Minimum Necessary Policies and Procedures	Agency's policy on Minimum Necessary, including protocols for PHI use, routine disclosures and requests	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Plan Document and Summary Plan Description	Description of the plan	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Plan Sponsor Certifications	Certification to the Plan regarding Plan amendments and firewalls	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - PHI Disclosures	Records of disclosures that are required to be accounted for under the Privacy Standards	Must be made available to an individual for six (6) years after the request date <u>OR</u> 6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - PHI Use and Disclosure	Records on any PHI use and disclosure for research purposes, as allowed without authorization under the Privacy Standards	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Policies on PHI uses and disclosures	Agency's policy on use of PHI and its disclosures	6 years from either the date it was created or the date it was last in effect, whichever is later
HIPAA - Privacy Notice	Notice of Privacy Practices	6 years from either the date it

Record Title	Record Purpose	Proposed Retention Period
		was created or the date it was last in effect, whichever is later
HIPAA - Sanctions Imposed	Records of any sanctions imposed in connection with non-compliance with the Privacy Standards	6 years from either the date it was created or the date it was last in effect, whichever is later
Hiring Process Folders	Documentation of each hiring process	Permanent
Income Statements	Revenues and expenditures for each month	Current fiscal year and 4 back fiscal years (FIS+4 years)
Individual Health Claim Files	Health insurance claims processing documents	7 years from the date paid
Insurance Policies - Expired	Reflects previous coverages	7 years after the last effective day thereof 59.52(4) (a) (10)
Invoices Purchase Orders Statements Purchase Requisitions Copies of Checks	Accounts payable information documenting purchasing transactions. Filed as a packet.	10 years
Invoices / Statements for clients (Fleet Maintenance Department)	Requesting payments for various charges	7 years
Kenosha County Detail Listing of Obligations versus Budget	Documents County's expenditures to Joint Services to date and future obligations	Upon confirmation of amounts
Kenosha County Payment Voucher	Originated from County. Completed by Joint Services to request monthly operating monies	Current fiscal year and 4 back fiscal years (FIS+4 years)
Ledger Sheets; general ledger sheets, subsidiary ledger sheets, Trust account ledger	Captures and summarizes information from journal sheets	7 years required, per Corp. Counsel Opinion 94-4
Life Insurance Census Report	Confirms employee earnings and coverage amounts for life insurance purposes	Current fiscal year and 4 back fiscal years (FIS+4 years)
Logging Tapes (Radio / Phone Logs)	All voice transmissions in dispatch are recorded for investigative purposes	120 days
Master Payroll Information	Generated from Administration for payroll. Information also captured on earnings register	3 years, per Corp. Counsel Opinion 94-4
Mileage Trip Sheet	Documents all odometer readings and purpose for agency's vehicle usage	Current fiscal year and 4 back fiscal years (FIS+4 years)
OSHA Form 200	Log of workers' injuries	5 years, per Public Law 91.596 and 29 CFR 1904
OSHA Forms 300 & 300A	Log and summary of work related injuries and illnesses	5 years following the year to which they pertain, per Public Law 91.596 and 29 CFR 1904
Overtime Posting	Notice of voluntary and mandatory overtime opportunities on which employees sign up	1 year after the record is made
Overtime Reports and Charts	Monthly record of department's hours and costs for overtime	Current fiscal year and 4 back fiscal years (FIS+4 years)
Parts Inventory Listing	Keeps track of inventory on a monthly basis. Also captured	Current fiscal year and 4 back fiscal years (FIS+4 years)

Record Title	Record Purpose	Proposed Retention Period
	on the year-to-date report	
Parts Inventory - Year to Date Report	Tracks inventory on an annual basis	Permanent
Payroll Adjustment Forms	Generated from Firststar Payroll Services. Hard copy of verbal information	Current fiscal year and 4 back fiscal years (FIS+4 years)
PCI Group Number and Identification Number Forms	Assigns identification number to written test participant	7 years
PCI Individual Psychological Assessments	Hiring assessment	7 years
PEI Test Packets (Non-Hired Applicants)	Written test packets for 911 dispatchers	7 years, except if a discrimination complaint has been filed records will be maintained until final disposition of case
Personnel Files for Terminated Employees	Contains all employment information for employee	7 years after termination of employment per Corp. Counsel Opinion 94-4
Physical and Drug Screen Results (Non-Hired Applicants)	Pre-employment physical and drug screen examination results for hiring consideration	7 years for POSITIVE (failed) results
Postage Worksheets	Documents postage used by other departments	Current fiscal year and 4 back fiscal years (FIS+4 years)
Proposal / Bid List / Notices of Taking Bids	Documents bid specifications and proposals from vendors	7 years required per Corp. Counsel Opinion 94-4 and 59.52(4) (a) (10)
Receipts / Deposit Records	Documents deposits	10 years
Receipt Register Report (Laurie's)	Records daily cash register activity by shift. Duplicate of FM Clerk paperwork	Current fiscal year and 4 back fiscal years (FIS+4 years)
SAFEGUARD Journal Sheets; general journals, cash disbursement journals, accounts receivable journals	Records accounting transactions	7 years
Statistical Reports (Communications)	Hand written logs; lost/found animals; abandoned vehicles; charge card requests; county fire/rescue tests; street / highway closing; attempts to locate	2 years
Supply Requisitions	Department request for items from inventory	Until appropriate charges are posted
Tape Request Forms	Requests by District Attorney, citizens, and other agencies for copies of phone calls and/or radio transmissions	Current year plus 3 years, per Corp. Counsel Opinion 94-4
Tax Forms	Quarterly reports completed by Firststar Payroll Services	7 years, per Corp. Counsel Opinion 94-4
Time Cards	Source document for payroll information. Information also captured on Earnings Register	3 years, per Corp. Counsel Opinion 94-4
Time Documents	Generated by Firststar, lists hours worked by each employee. Information also captured on Earnings Register	7 years
Tow Lists	List of tows called by KSD and KPD officers	4 years, per Corp. Counsel Opinion 94-4
Trade Sheets	Documents signed by employees confirming days off	Current year plus 2 years

Record Title	Record Purpose	Proposed Retention Period
Union Contracts	Signed agreement which outlines working conditions and benefits	7 years after the last effective day thereof, 59(4) (a) (10)
Vacancy Packets	Documents position and shift vacancies and the process of filling that vacancy	Permanent
Vehicle Maintenance	Documents daily work for vehicles for billing purposes. Also captured on statements	Current fiscal year and 4 back fiscal years (FIS+4 years)
W2's	Employer copy of W2	7 years, per Corp. Counsel Opinion 94-4
Wisconsin Retirement System Annual Reconciliation Report	Provides employee salary information to WRS for pension purpose	7 years, per Corp. Counsel Opinion 94-4
Wisconsin Retirement System Employee Transaction Report	Submitted to WRS upon termination of employee	7 years, per Corp. Counsel Opinion 94-4
WKC-12-E Employer's First Report of Injury	Employee injury report form	5 years
Yearly Attendance Records	Summarizes employee work schedules and exceptions to schedule on an annual basis	Maintained throughout employee's tenure
9-1-1 Online Print Out - Generated up to 12/99	24 hour record of 9-1-1 calls being received	3 years in addition to current year, per Corp. Counsel Opinion 94-4
9-1-1 Daily Call Report	24 hour record of 9-1-1 calls being received (different format from above)	7 years in addition to current year, per Corp. Counsel Opinion 94-4
9-1-1 Update Error Report	Daily report of database corrections	1 year in addition to current year, per Corp. Counsel Opinion 94-4
9-1-1 Position and Time Report	Chronological record of all 9-1-1 calls, listing times, trunks, transfers, and hang ups	3 years in addition to current year, per Corp. Counsel Opinion 94-4

It was moved by Supervisor Huff to adopt Ordinance 23. Seconded by Supervisor Moore.
Motion carried.
NEW BUSINESS
Resolutions - one reading.

RESOLUTION 52

52. From Administration and Finance Committees regarding Extension of the Health Benefit Provider Agreement.

WHEREAS, the County of Kenosha, Wisconsin resolved to become self-insured for health coverage on January 1, 2003; and

WHEREAS, the County selected CompCare Blue as the County's health benefit provider; and

WHEREAS, CompCare Blue has provided excellent, cost-effective service as Kenosha County's health benefit provider; and

WHEREAS, the Administration Committee and Finance Committee of the Kenosha County Board of Supervisors have reviewed the administrative and financial elements of an extension of the CompCare Blue agreement with Kenosha County; and

WHEREAS, the Administration Committee and Finance Committee of the Kenosha County Board of Supervisors have reviewed and approved the settlement of a certain medical claim incurred in 2004, as recommended by the County counsel as appears in the attached exhibit;

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors approves a two-year extension of Kenosha County's agreement with CompCare Blue as provider of health benefit services to the employees of Kenosha County; and

BE IT FURTHER RESOLVED, that the aforementioned claim of Kenosha County be resolved in accordance with the attached exhibit.

Submitted by:
ADMINISTRATION COMMITTEE
David Singer
Joseph Clark
Anita Faraone
Thomas Kerkman
Janice Marrelli

FINANCE COMMITTEE
Robert Carbone
Mark Wisnefski
Terry Rose
Anita Faraone
Mark Modory

It was moved by Supervisor Singer to adopt Resolution 52. Seconded by Supervisor Carbone.
Motion carried.

RESOLUTION 53

53. From Finance Committee regarding Accepting a Federal Emergency Management Agency Hazard Mitigation Grant Program Supplement: FEMA-1332-DR-WI.

WHEREAS, the Kenosha County Board of Supervisors adopted Resolution No. 148 on February 5, 2002, accepting a Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) award FEMA-1332-DR-WI in the amount of \$577,377.50 for the purpose of continuing the buyout of floodprone properties in the 100-year recurrence interval floodplain of the Fox River in the Towns of Wheatland and Salem and the Village of Silver Lake; and

WHEREAS, Kenosha County was notified on September 6, 2005, that FEMA and the Wisconsin Division of Emergency Management had approved Amendment No. 1 for the HMGP award in the amount of \$148,752.50; and

WHEREAS, Kenosha County will be providing funds for operating expenses, with FEMA reimbursing the County with HMGP funds as County funds are expended; and

WHEREAS, no property tax levy dollars will be used or budgeted for this grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha County Board of Supervisors does hereby accept Amendment No. 1 for HMGP award FEMA-1332-DR-WI in the amount of \$148,752.50 and authorizes the Kenosha County Executive and Kenosha County Clerk, on behalf of the County, to enter into a contractual agreement with the Wisconsin Division of Emergency Management for the purpose of securing these funds; and

BE IT FURTHER RESOLVED, that the Kenosha County Housing Authority, with the contracted services of the Southeastern Wisconsin Regional Planning Commission, is designated as the County's administrative agent for the HMGP grant amendment; and

BE IT FURTHER RESOLVED, that the County Director of Finance is authorized to amend the following revenue and expense accounts on the County books for the HMGP program:

240.76993.442319	FEMA-1332-DR-WI	Revenue
\$148,752.50		
240.76993.582130	Floodplain	Acq/Relo/Demo
\$145,428.50		
240.76993.529590	HMGP Administration	\$
3,324.00		

BE IT FURTHER RESOLVED, that the authorization to spend grant funds authorized by this resolution be carried over into future years to complete this project, with the grant funds to be disbursed in accordance with all Federal and State regulations of the program and in compliance with generally accepted accounting principles; and

BE IT FURTHER RESOLVED, that the accounts and balances for said Housing Authority accounts will continue to be maintained on Kenosha County's books.

Note: This resolution uses \$0 from the General Fund.

Submitted by:
FINANCE COMMITTEE
Robert Carbone
Mark Wisnefski
Terry Rose
Anita Faraone
Mark Modory

RESOLUTION 54

54. From Finance Committee regarding Accepting a Federal Emergency Management Agency Hazard Mitigation Grant Program Supplement: FEMA-1369-DR-WI.

WHEREAS, the Kenosha County Board of Supervisors adopted Resolution No. 3 on May 21, 2002, accepting a Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) award FEMA-1369-DR-WI in the amount of \$371,977.50 for the purpose of continuing the buyout of floodprone properties in the 100-year recurrence interval floodplain of the Fox River in the Towns of Wheatland and Salem and the Village of Silver Lake; and

WHEREAS, Kenosha County was notified on August 26, 2005, that FEMA and the Wisconsin Division of Emergency Management had approved Amendment No. 1 for the HMGP award in the amount of \$508,371.50; and

WHEREAS, Kenosha County will be providing funds for operating expenses, with FEMA reimbursing the County with HMGP funds as County funds are expended; and

WHEREAS, no property tax levy dollars will be used or budgeted for this grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha County Board of Supervisors does hereby accept Amendment No. 1 for HMGP award FEMA-1369-DR-WI in the amount of \$508,371.50 and authorizes the Kenosha County Executive and Kenosha County Clerk, on behalf of the County, to enter into a contractual agreement with the Wisconsin Division of Emergency Management for the purpose of securing these funds; and

NOW, THEREFORE, BE IT RESOLVED, with the contracted services of the Southeastern Wisconsin Regional Planning Commission, is designated as the County's administrative agent for the HMGP grant amendment; and

BE IT FURTHER RESOLVED, that the County Director of Finance is authorized to amend the following revenue and expense accounts on the County books for the HMGP program:

240.76994.442321	FEMA-1369-DR-WI Revenue	\$508,371.50
240.76994.582130	Floodplain Acq/Relo/Demo	\$497,011.50
240.76994.529590	HMGP Administration	\$11,360.00

BE IT FURTHER RESOLVED, that the authorization to spend grant funds authorized by this resolution be carried over into future years to complete this project, with the grant funds to be disbursed in accordance with all Federal and State regulations of the program and in compliance with generally accepted accounting principles; and

BE IT FURTHER RESOLVED, that the accounts and balances for said Housing Authority accounts will continue to be maintained on Kenosha County's books.

Note: This resolution uses \$0 from the General Fund.

Submitted by:

FINANCE COMMITTEE

Robert Carbone

Mark Wisniewski

Terry Rose

Anita Faraone

Mark Modory

RESOLUTION 55

55. From Finance Committee regarding Accepting a Federal Emergency Management Agency Hazard Mitigation Grant Program Supplement: FEMA-1526-DR-WI.

WHEREAS, Kenosha County submitted an application to the Federal Emergency Management Agency (FEMA) and Wisconsin Emergency Management (WEM) Hazard Mitigation Grant Program (HMGP) for the purpose of continuing the buyout of floodprone properties in the 100-year Floodplain of the Fox River in the Towns of Wheatland and Salem and the Village of Silver Lake; and

WHEREAS, Kenosha County was notified on August 31, 2005, that FEMA and WEM had approved a FEMA-1526-DR-WI grant in the amount of \$642,983.50 for Kenosha County; and

WHEREAS, Kenosha County will be providing funds for operating expenses, with WEM reimbursing the County with HMGP funds as County funds are expended; and

WHEREAS, no property tax levy dollars will be used or budgeted for this grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha County Board of Supervisors does hereby accept the FEMA-1526-WI-DR grant for Kenosha County in the amount of \$642,983.50 and authorizes the Kenosha County Executive and Kenosha County Clerk, on behalf of the County, to enter into a contractual agreement with FEMA and WEM for the purpose of securing these funds; and

BE IT FURTHER RESOLVED, that the Kenosha County Housing Authority, with the contracted services of the Southeastern Wisconsin Regional Planning Commission, is designated as the County's administrative agent for the HMGP grant; and

BE IT FURTHER RESOLVED, that the County Director of Finance is authorized to establish the following revenue and expense accounts on the County books for the HMGP program:

240.76999.442326	FEMA-1526-DR-WI Revenue	\$642,983.50
240.76999.582130	Floodplain Acq/Relo/Demo	\$627,637.50
240.76999.529590	HMGP Administration	\$15,346.00

BE IT FURTHER RESOLVED, that the authorization to spend grant funds authorized by this resolution be carried over into future years to complete this project, with the grant funds to be disbursed in accordance with all Federal and State regulations of the program and in compliance with generally accepted accounting principals; and

BE IT FURTHER RESOLVED, that the accounts and balances for said Housing Authority accounts will continue to be maintained on Kenosha County's books.

Note: This resolution uses \$0 from the General Fund.

Submitted by:
FINANCE COMMITTEE
Robert Carbone
Mark Wisnefski
Terry Rose
Anita Faraone
Mark Modory

It was moved by Supervisor Carbone to adopt Resolutions 53, 54 & 55. Seconded by Supervisor Wisnefski. Roll call vote passed unanimously.

RESOLUTION 56

56. From Human Services and Finance Committees regarding Modifying the Division of Children & Family Services 2005 Budget for Drug-Free Communities Support Program Grant.

WHEREAS, the Kenosha County Division of Children and Family Services is receiving a grant for the Drug-Free Communities Support Program, and

WHEREAS, the Kenosha County Division of Children and Family Services is receiving \$192,780 from the Department of Health and Human Services for two years starting September 30, 2005 and will be renewed annually for up to five years, and

WHEREAS, the grant will assist the Concerned Citizens Coalition in addressing alcohol and drug prevention strategies and programs, and

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Division of Children and Family Services budget be modified as follows:

Authorize increase of expenditures of \$192,780 and to increase revenues by \$192,780, per the attached budget modification incorporated herein by reference, and any unexpended dollars as of December 31, 2005 will be carried over into the 2006 budget.

Submitted by:	
HUMAN SERVICES COMMITTEE	FINANCE COMMITTEE
John O'Day	Robert Carbone
William Grady	Mark Wisnefski
Ruth Booth	Terry Rose
Don Smitz	Anita Faraone
Gordon West	Mark Modory

It was moved by Supervisor O'Day to adopt Resolution 56. Seconded by Supervisor Carbone.

Roll call vote passed unanimously.

RESOLUTION 57

57. From Human Services and Finance Committees regarding Adding a \$45,000 Federal Grant from the Administration of Aging to the 2005 Budget of the Division of Aging Services.

WHEREAS, the Kenosha County Department of Human Services Division of Aging Services has received funding from the Administration on Aging in the amount of \$45,000 for the period of September 30, 2005 to September 29, 2006, and

WHEREAS, the Division of Aging Services will use these funds to define and establish rates for a Falls Intervention benefit and a Chronic Disease Self-Management benefit, and

WHEREAS, the Division of Aging Services will also use these funds to develop agreements with the Wisconsin Medicaid Waiver Program, Medicare HMO's, and Medicare Supplements to include these services in their benefit packages, and

WHEREAS, County Levy remains unaffected by this resolution,

NOW, THEREFORE, BE IT RESOLVED that the 2005 budget of the Division of Aging Services be modified as follows:

Expenditures and Revenues increase by \$45,000 as indicated in the attached budget modification form, which is incorporated into this resolution by reference.

Submitted by:

HUMANS SERVICES COMMITTEE

John O'Day
William Grady
Ruth Booth
Don Smitz
Gordon West

FINANCE COMMITTEE

Robert Carbone
Mark Wisnefski
Terry Rose
Anita Faraone
Mark Modory

It was moved by Supervisor O'Day to adopt Resolution 57. Seconded by Supervisor Carbone.

Roll call vote passed unanimously.

RESOLUTION 58

58. From Human Services Regarding the Appointment of Thomas Fredericksen to the Kenosha County Veterans Commission.

WHEREAS, the application of Patricia Briese for a probationary cabaret license for Briese's Bar & Grill, 1170-22nd Avenue, Kenosha, Wisconsin, in the Town of Somers, was made during the month of September, was turned over to this office on September 29th, 2005, and

WHEREAS, the Kenosha Sheriff's Department has conducted an inspection of the premises, and

WHEREAS, the premises were found to be in conformity with the Cabaret Ordinance Number 8.02

NOW, THEREFORE BE IT RESOLVED, that because this is the initial application by the license holder, a probationary license be granted to Patricia Briese for Briese's Bar & Grill.

Submitted by:

JUDICIARY AND LAW ENFORCEMENT COMMITTEE

James Huff
Brenda Carey-Mielke
James Moore
Terry Rose
William Michel II

It was moved by Supervisor O'Day to adopt Resolution 58. Seconded by Superior Grady.

Motion carried.

RESOLUTION 59

59. From Judiciary & Law and Finance Committees regarding Budgetary Adjustments to Support Inmate Medical Services and Fuel.

WHEREAS, costs associated with inmate health care for off-site medical services and fuel will exceed the current budgeted level due to unanticipated hikes in fuel prices and several high cost inmate health care incidents, and

WHEREAS, the budgetary estimate for fuel and inmate health care is based on factors including past experience as well as affordability when annual budgets are proposed, and

WHEREAS, an analysis of other expenditure budgets concludes that \$16,600 is available to be transferred to support the Inmate Medical Services budget, and

WHEREAS, the Sheriff expects to meet the current budgeted revenue expectation regarding Federal Inmate Housing and expects a like level of federal inmates through year-end, and

WHEREAS, the Sheriff requests that the revenue receipted for the Sheriff's participation in Country Thunder be utilized to support fuel costs, and

WHEREAS, the Sheriff requests that a total of \$104,000 of revenue be recognized between the Federal Inmate Housing and Sundry Revenue budgets to support Inmate Medical Services and fuel costs.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the attached budget modification, which is incorporated herein by reference, to modify certain expenditure budgets and revenue budgets to increase Inmate Medical Services and fuel accounts by **\$120,600**.

Submitted by:

JUDICIARY AND LAW ENFORCEMENT COMMITTEE

James Huff
Brenda Carey-Mielke
James Moore
Terry Rose
William Michel, II

FINANCE COMMITTEE

Robert Carbone
Mark Wisnefski
Terry Rose
Anita Faraone
Mark Modory

It was moved by Supervisor Huff to adopt Resolution 59. Seconded by Supervisor Moore.

Roll call vote passed unanimously.

RESOLUTION 60

60. From Judiciary & Law and Finance Committees regarding Kenosha County's Homeland Security / LETPP Equipment Program.

WHEREAS, the Kenosha County Sheriff's Department has been awarded \$25,000 from the State of Wisconsin Office of Justice Assistance through the US Department of Homeland Security Office for Domestic Preparedness, and

WHEREAS, the OJA's Homeland Security / LETPP Equipment Program Award period runs from September 1, 2005 to March 31, 2006, and

WHEREAS, these funds will be used to purchase needed equipment for the Kenosha County Hazardous Device Squad, a designated law enforcement regional Bomb Unit dedicated to provide assistance to law enforcement agencies throughout the state, and

WHEREAS, this grant will NOT require a match, of local, and

WHEREAS, this budget modification will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the grant and that the revenue and expenditure line items be modified, as per the attached budget modification forms, which are incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated WI OJA HLS grant funds remaining at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the WI OJA HLS grant requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO funds from the general fund. It increases revenues by \$25,000 and increases expenditures by \$25,000.

Submitted by:

JUDICIARY AND LAW ENFORCEMENT COMMITTEE FINANCE COMMITTEE

James Huff
Brenda Carey-Mielke
James Moore
Terry Rose

Robert Carbone
Mark Wisnefski
Terry Rose
Anita Faraone

William Michel II

Mark Modory

It was moved by Supervisor Huff to adopt Resolution 60. Seconded by Supervisor Rose.
Roll call vote passed unanimously.

RESOLUTION 61

61. From Judiciary & Law Committee regarding Probationary Cabaret License - Briese's Brew & Grill.

WHEREAS, the application of Patricia Briese for a probationary cabaret license for Briese's Bar & Grill, 1170-22nd Avenue, Kenosha, Wisconsin, in the Town of Somers, was made during the month of September, was turned over to this office on September 29th, 2005, and

WHEREAS, the Kenosha Sheriff's Department has conducted an inspection of the premises, and

WHEREAS, the premises were found to be in conformity with the Cabaret Ordinance Number 8.02

NOW, THEREFORE BE IT RESOLVED, that because this is the initial application by the license holder, a probationary license be granted to Patricia Briese for Briese's Bar & Grill.

Submitted by:

JUDICIARY AND LAW ENFORCEMENT COMMITTEE

James Huff

Brenda Carey-Mielke

James Moore

Terry Rose

William Michel II

It was moved by Supervisor Huff to adopt resolution 61. Seconded by Supervisor Michel.

Motion carried.

CLAIMS

19. Ryan Paegelow - cracked windshield from county mower.

Chairman Elverman referred Claim 19 to Corporation Counsel.

SUPERVISOR COMMENTS

Supervisor Rose spoke regarding the comments made at the last meeting in regards to the size of the County Board. Before this issue is considered, there are three legal points he would like Corporation Counsel to advise the board on. 1: How will this impact the representation of minorities and women on this board. 2: What impact will reducing the size of the board have since the City Alderman districts are coterminous with the County Board districts. 3: How will the 2010 census be impacted.

It was moved by Supervisor Michel to approve the November 8 & 9, 2005 minutes. Seconded by Supervisor Clark.

Motion carried

It was moved by Supervisor Wisniewski to adjourn. Seconded by Supervisor Kessler.

Motion carried.

Meeting adjourned at 8:03 P.M.

Prepared by: Pam Young

Chief Deputy

Submitted by: Edna R. Highland

County Clerk