

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, John Franco, Monica Yuhas, and Jeff Wamboldt, YIG Member Caleb Stanford

OTHER SUPERVISORS
PRESENT: County Board Chairman O'Day,
Supervisors Berg, Gaschke, Gulley and Wienke

PLACE: Kenosha County Job Center, Entrance D

DATE: October 27, 2020

Chairman Rose called the meeting to order at 6:00 p.m.

COUNTY CLERK (0:43) – County Clerk Regi Bachochin presented. Motion to tentatively approve by Gentz, second by Kubicki – all ayes

REGISTER OF DEEDS (03:25) – Register of Deeds JoEllyn Storz, presented. Motion to tentatively approve by Gentz, second by Kubicki – all ayes

TREASURER (06:11) – County Treasurer Teri Jacobson, presented. Motion to tentatively approve by Yuhas, second by Franco – all ayes

LAND INFORMATION (10:35) – Scott Schutze, LI Director, presented this item. Motion to tentatively approve by Gentz, second by Kubicki – all ayes

INFORMATION TECHNOLOGY (18:50) – Shawn Smith, CIO, presented this item. Motion to tentatively approve by Gentz, second by Kubicki – all ayes

HUMAN RESOURCES (01:06:26)-Includes Insurances & Civil Service – Clara Tapa, Human Resources Director, presented. Motion to tentatively approve by Frederic, second by Yuhas – all ayes

CIVIL SERVICE (01:20:20) – Ms.Tappa presented. Motion to tentatively approve by Gentz, second by Kubicki – all ayes

INSURANCES (01:20:54) – Ms. Tapa presented. Motion to tentatively approve by Franco, second by Kubicki – all ayes

HANDBOOK CHANGES (1:06:13) – Ms. Tapa presented. Motion by Gentz to amend the remote working policy to add the “When continuity of operations warrants, telecommuting may be allowed” to the beginning of the proposed wording, second by Yuhas. Roll call vote – Kubicki – no, Frederick – no, Rose – yes, Gentz – Yes, Yuhas – yes, Wamboldt – yes, Franco – yes

FINANCE & ADMINISTRATION (02:01:34)

Purchasing, Financial Services (Includes Non-Departmental, Debt Service, Administrative Services, etc.

Purchasing budget - Patricia Merrill, Director of Finance presented. Motion to tentatively approve by Gentz, second by Kubicki – all ayes

Finance Administration budget – Patricia Merrill, Director of Finance presented Motion to tentatively approve by Kubicki, second by Franco – all ayes

Finance Division budget - Patricia Merrill, Director of Finance presented. Motion to tentatively approve by Kubicki, second by Franco – all ayes

Non- Departmental budget - Barna Bencs, Budget Director, presented. Motion to tentatively approve by Kubicki, second by Wamboldt – all ayes

Debt Service budget - Barna Bencs, Budget Director presented. Motion to tentatively approve by Kubicki, second by Wamboldt – all ayes

Motion by Gentz/second by Kubicki to adjourn. All aye, motion carried. The Committee adjourned at 8:30 p.m.

Respectfully Submitted,
Recording of the minutes is available.

Prepared by: Connie Rinaldi, Senior Accountant