

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Jeffrey Gentz, Ron Frederick, Edward Kubicki, David Celebre, John Franco, Monica Yuhas, and Jeff Wamboldt, YIG Member John Cargille, YIG Member Carly Lois

OTHER SUPERVISORS
PRESENT: County Board Chairman O'Day,
Supervisors Berg, Gaschke, Lewis, and Gulley

PLACE: KCAB, Committee Conference Room

DATE: October 26, 2021

Chairman Gentz called the meeting to order at 6:00 p.m.

COUNTY CLERK (1:30) – County Clerk Regi Bachochin presented. Motion to tentatively approve by Kubicki, second by Franco – all ayes, motion carried.

REGISTER OF DEEDS (11:30) –Register of Deeds JoEllyn Storz, presented. Motion to tentatively approve by Frederick, second by Kubicki – all ayes, motion carried.

TREASURER/ELECTED SERVICES (15:14) – County Treasurer Teri Jacobson, presented. Motion to tentatively approve by Yuhas, second by Celebre – all ayes, motion carried.

LAND INFORMATION (23:00) – Shawn Smith, CIO, presented this item. Motion to tentatively approve by Yuhas, second by Celebre – all ayes, motion carried.

INFORMATION TECHNOLOGY (41:42) – Shawn Smith, CIO, presented this item. Motion to tentatively approve and add language to the Budget resolution that would allow for the repurposing of Staff Development funds up to the amount of 30,000 to fund IT Interns. by Frederick, second by Yuhas – all ayes, motion carried.

COMMITTEE TOOK A 5 MINUTE RECESS

HUMAN RESOURCES Includes Insurances & Civil Service (0:30) – Clara Tappa, Human Resources Director, presented.

Motion by Kubicki to tentatively approve new Equity, Diversity, and Inclusion Coordinator as an E7 salary grade. Roll call vote- Gentz- No, Frederick-No, Kubicki- No, Celebre- No, Franco- Yes, Yuhas- No, Wamboldt- No, YIG,Cargille- No, YIG,Lois- Yes Motion did not pass.

Motion by Yuhas and Second by Frederick to remove Equity, Diversity, and Inclusion Coordinator position from Human Resources Budget. Roll call vote- Gentz- Yes, Frederick- Yes, Kubicki- Yes, Celebre- Yes, Franco- No, Yuhas- Yes, Wamboldt- Yes, YIG,Cargille- No, YIG,Lois- No. Motion passed.

Motion to tentatively approve as amended by Frederick, second by Kubicki – all ayes, motion carried.

HANDBOOK CHANGES (20:00) – Ms. Tappa presented. Motion by Yuhas to amend 4.6 Remote Work Policy to only include COVID and extreme circumstances. Roll call vote- Gentz- Yes, Frederick - Yes, Kubicki- No, Celebre- No, Franco- No, Yuhas- Yes, Wamboldt – Yes YIG- Cargille-No, YIG-Lois-Yes Motion passed.

Tentatively approve as amended by Frederick, second by Yuhas – all ayes, motion carried.

CIVIL SERVICE (02:16) – Ms. Tappa presented. Motion to tentatively approve by Yuhas, second Wamboldt – all ayes, motion carried.

INSURANCES (02:17) – Ms. Tappa presented. Motion to tentatively approve by Kubicki, second by Yuhas – all ayes, motion carried.

FINANCE & ADMINISTRATION (02:26)

Purchasing, Financial Services (Includes Non-Departmental, Debt Service, Administrative Services, etc.

Purchasing budget – Matthew Fleming, Director of Purchasing presented. Motion to tentatively approve by Wamboldt, second by Frederick – all ayes, motion carried.

Finance Administration budget – Matthew Leys, Assistant Budget Director presented. Motion to tentatively approve by Yuhas, second by Kubicki – all ayes, motion carried.

Finance Division budget – Matthew Leys, Assistant Budget Director presented. Motion to tentatively approve by Kubicki, second by Franco – all ayes, motion carried.

Non- Departmental budget - Barna Bencs, Budget Director, presented. Motion to tentatively approve by Wamboldt, second by Celebre – all ayes, motion carried.

Debt Service budget - Barna Bencs, Budget Director presented. Motion to tentatively approve by Frederick, second by Yuhas – all ayes, motion carried.

Motion by Yuhas, second by Kubicki to adjourn. All aye, motion carried. The Committee adjourned at 11:07 p.m.

Respectfully Submitted,
Recording of the minutes is available.

Prepared by: Mary Fasci, Recording Secretary