

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, June 10, 2020**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, June 10, 2020 at 6:00 p.m. **followed by a public hearing at 7:00 p.m. at the Kenosha County Job Center Building, Conference Room South 10, 8600 Sheridan Road, Kenosha, Wisconsin (must enter through Entrance D southeast entrance of building)** on the following requests:

While both the building and the meeting is open to the public, in keeping with the CDC's recommendations on social distancing, members of the public are strongly encouraged NOT to attend the meeting in person. The meeting will be accessible for public monitoring by calling **1-408-418-9388** and using Access Code **(146 410 3099)**. Citizens wishing to make a public comment are strongly encouraged to submit such comments in writing to andy.buehler@kenoshacounty.org before 4:30 pm on Wednesday, June 10, 2020.

Members Present: Supervisors Daniel Gaschke, Amy Maurer, Sandra Beth, Gabe Nudo, and Zach Rodriguez

Youth In Governance Representatives Present via WebEx: Calahan Miles and Loren Noble

Staff in Attendance via WebEx:

Andy M. Buehler, Director, Division of Planning and Development
Beverlee Baker, Area Extension Director
Amy Greil, Community Development Educator
Mary Metten, Health & Well-Being Educator
Vijai Pandian, Horticulture Educator
Leigh Presley, Agriculture Educator
Jen Reese, 4-H Program Educator
Terri Ward, FoodWise Administrator
Christine Wasielewski, Assistant Community Development Educator
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Gaschke.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Feature Program "Orientation to UW-Madison Extension Kenosha County":** The Extension team oriented the committee to UW-Madison Extension and the programs and services provided in Kenosha County. Bev Baker, Area Extension Director, shared a brief history of "Extension." Each educator gave a brief overview of their programming noting their focus for 2020, including Community Development, Agriculture, Horticulture, Health and Well-Being, 4-H and Youth Development. The presentation is attached as part of the minutes for more detail.

Chairman Gaschke called for a brief recess prior to reconvening for the Public Hearing portion of

this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Gaschke called for introductions of committee members, youth in governance, and staff.

3. **Myron G. & Doreen A. Daniels Rev. Trust**, 24755 31st St, Salem, WI 53168 (Owner), Neil & Angela Daniels, 24755 31st St, Salem, WI 53168 (Agent), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from “Farmland Protection” & “Isolated Natural Resource Area” to “Farmland Protection”, “Rural-Density Residential” & “Isolated Natural Resource Area” on Tax Parcel # 30-4-220-262-0103, located in the NW ¼ of Section 26, T2N, R20E, Town of **Brighton**.

Myron and Neil Daniels were in attendance to speak to this item.

- Maurer/Beth motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Myron & Doreen Daniels Rev. Trust (Owner) and Neil & Angela Daniels (Agent). Passed unanimously on the following roll call vote: Beth – aye; Maurer – aye; Nudo – aye; Rodriguez – aye; Gaschke – aye. YIG Miles – aye; Noble – aye.

As requested by committee members and has been recent practice approved by Corporation Counsel, Items 4 and 5 were heard and acted upon together as they are intrinsically related applications for the same parcel.

4. **Myron G. & Doreen A. Daniels Rev. Trust**, 24755 31st St, Salem, WI 53168 (Owner), Neil & Angela Daniels, 24755 31st St, Salem, WI 53168 (Agent), requesting a **rezoning** from A-1 Agricultural Preservation Dist. & C-2 Upland Resource Conservancy Dist. to A-1 Agricultural Preservation Dist., R-1 Rural Residential Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel # 30-4-220-262-0103, located in the NW ¼ of Section 26, T2N, R20E, Town of **Brighton**.

Myron and Neil Daniels were in attendance to speak to this item.

- Rodriguez/Maurer motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Myron & Doreen Daniels Rev. Trust (Owner) and Neil & Angela Daniels (Agent). Passed unanimously by a voice vote, including YIG.

5. **Myron G. & Doreen A. Daniels Rev. Trust**, 24755 31st St, Salem, WI 53168 (Owner), Neil & Angela Daniels, 24755 31st St, Salem, WI 53168 (Agent), requesting a **Certified Survey Map** on Tax Parcel # 30-4-220-262-0103, located in the NW ¼ of Section 26, T2N, R20E, Town of **Brighton**.

Myron and Neil Daniels were in attendance to speak to this item.

- Rodriguez/Maurer motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Myron & Doreen Daniels Rev. Trust (Owner) and Neil & Angela Daniels (Agent) , subject to the following conditions:

- 1) Myron G. & Doreen A. Daniels Rev. Trust, 24755 31st St, Salem, WI 53168 (Owner), Neil & Angela Daniels, 24755 31st St, Salem, WI 53168 (Agent) – NW ¼ of Section 26, T2N, R20E, Town of Brighton. For informational purposes only, this parcel is located approximately 1300 feet east of STH 75 (252nd Ave.) on the south side of CTH JB (31st St).

Requesting approval of a Certified Survey Map (dated April 27, 2020 by Robert J. Wetzel of B.W. Surveying, Inc.) to create one (1) 5.00-acre parcel from Tax Parcel # 30-4-220-262-0103.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Brighton.
- b) Subject to revising the CSM to address forthcoming review comments from the Wisconsin Department of Administration.
- c) Subject to making the following revisions to the CSM:
 1. Label owners as 'Owner/Subdivider'.
 2. Indicate the owners of record of abutting unplatted lands.
 3. Revise zoning note to read: "Zoned R-1, C-1 & C-2".
 4. Add note: "There shall be no filling, excavation or building within the wetland areas."
 5. Revise the name of the Kenosha County Planning, Development and Extension Education Committee chair on Sheet 3 to Daniel Gaschke.
- d) Subject to all rules and requirements of Chapter 15 of the Kenosha County Sanitary Code and Private Sewage System Ordinance and SPS 383 and 385 of the Wisconsin Administrative Code. Complete soil and site evaluations have been conducted on each lot and where required by County Ordinance. The report is on file with the Kenosha County Department of Planning and Development. Any change in the location of the dispersal cell area must result in another soil and site evaluation by a licensed State of Wisconsin soil tester prior to changing the location of a prospective Private Onsite Wastewater Treatment Systems (POWTS). It is recommended that any desired change in the location of the dispersal cell be done prior to any transaction of property. All tested areas shall be protected and preserved by the developer and any subsequent owner from any disturbance which includes: cutting and filling of existing soil surface, compaction from vehicles, installation of roads and driveways, installation of stormwater devices and excavation for utilities. Destruction of a POWTS site may result in a parcel being unbuildable. None of these lots may have their dwellings served by holding tanks.

- e) Subject to sending an electronic copy of the revised CSM showing the aforementioned changes to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: luke.godshall@kenoshacounty.org.
- f) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
- g) Subject to receiving the original certified survey as approved by the Town of Brighton.
- h) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

Passed unanimously by a voice vote, including YIG.

6. Approval of Minutes

- Rodriguez/Maurer motion to approve the minutes as presented of the February 12, 2020, May 5 and 13, 2020 Planning, Development and Extension Education Committee meeting. Passed unanimously by a voice vote, including YIG.

- 7. Citizen Comments – None.** Mr. Buehler noted he had not received any written citizen comments as allowed by the notation on the agenda.

8. Any Other Business Allowed By Law

Supervisor Nudo noted the Tuesday work session was not held June 9th. Mr. Buehler explained that with there being only one parcel to hold a hearing for this evening, being in discussion with the Committee Chairman, it was decided it was not necessary to hold the work session. Mr. Buehler noted that seven items were scheduled for the July 8 meeting agenda, so it was expected the Tuesday work session will be held July 7th.

Supervisor Nudo asked when the committee might meet in-person again – Mr. Buehler indicated that no definitive date has been set at this time and the committee members would be kept apprised as information is received on this matter.

Mr. Buehler noted that the towns were currently reviewing the Adult Establishment Ordinance revisions and that it is expected to be scheduled for PDEEC review at the July 8 meeting.

9. **Adjournment**

- Rodriguez/Beth motion to adjourn the meeting. Passed unanimously by a voice vote, including YIG. The meeting was adjourned at 7:20 p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, July 8, 2020.