

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, March 13, 2019**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, March 13, 2019 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Michael Skalitzky, Zach Rodriguez, and Mark Nordigian

Youth In Governance Representatives Present: Victoria Desimoni and Haley Esposito

UW-Extension Staff Present: Beverlee Baker, Area Extension Director, Vickie LeFlore, Bethany Sorce, and Terri Ward

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning and Development
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Feature Program “Sustainable Kenosha County” (6:09):** Christine Wasielewski, Community Economic Development Extension Educator, presented her work plan and goals for the countywide Sustainable Kenosha County program. The quarterly newsletter and additional information is available on the website. May 4th the annual Household Hazardous Waste Program collection will take place at the Kenosha County Center. The Regional Recycle Guide is now available online and the public can search by municipality or a recyclable type option. The committee members participated in a hands-on activity regarding how to research recycling information on the website at <http://kenosharacinerecycles.org/>.
3. **UW-Extension Educator/Program updates (29:10):** Bethany Sorce, 4-H Program Assistant, noted she had a Horse Project Leadership Team meeting to attend this evening so she would need to leave early. An increase in membership for FY2019 has resulted in 525 youth members as compared to 430 last year. There are currently 106 volunteers which is about average. She noted that arts and crafts and poultry have the most 4-H member participation with photography, archery, and foods and nutrition following. The Shooting Sports project has 75 participants compared to 20 last year. Youth for the Quality Care of Animals (YQCA) training for the livestock program will take place the end of the month.

Vickie LeFlore, Positive Youth Development Educator, noted 85 nominations and 18 applications have been submitted for the Youth In Governance program. Interviews will take place March 20 and 21. Committee members were recruited to the interview team. Applications for the Youth As Resources last grant cycle are due March 14th. Two community service projects for spring 2019 are blankets for foster care children and distributing children's books at the laundromat. Applications for the Youth As Resources board are due April 5th with five open board seats to be filled; applications were distributed. Vickie has been collaborating with Bethany on college prep sessions for Wilson Elementary School. A tour of Gateway and Carthage College is scheduled for the end of this month. Vickie completed final draft of the Kenosha County Career Pathways manual, which will be finalized with Kenosha County Human Resources Director, Clara Tappa and Supervisor Grady making final recommendations. The program would be piloted at Bradford and Wilmot high schools. MSOE provided a program for about seventy-five 5th graders from Brass Community School. Students participated in a zip-line challenge learning about building materials, teamwork, budgeting, and time management. Discussion took place about the bus tour for the Youth in Governance program and the number of applications from the various schools.

Terri Ward, FoodWise, noted the locations of their ongoing nutrition education programming. A new program at the Kenosha County Job Center is the Families First program geared toward families with youth who have a mental health diagnosis. The goal was to provide cooking and nutrition programs to improve their agency and self-efficacy. The youth were excited about the learning experience and recognized that there are too many foods with too much salt and sugar in them. This has been a very positive connection. The program was provided over six lessons (one per week). Regular cooking and nutrition education will be held April 11 at the Shalom Center and April 12 at the Sharing Center. The Community Development Educator and Health & Well-Being Extension Educator have been more involved with the food pantries and food bank project. Jim Kupfer, CFO for DPW, has assisted in providing budget information for this project. There is good forward movement on this project by a lot of different organizations at multiple levels.

4. **UW-Extension Director's Report (47:11):** Caitlin Sprague is the new Horticulture Program Coordinator in Kenosha, Racine, and Milwaukee counties. The Spring Into Gardening program was held March 9th with 208 participants and 20 volunteers. Jeanne Hilinske-Christensen, Horticulture Educator, worked with a Master Gardener Volunteer team to plan the event, before her last day on February 28, and Bev and Caitlin helped support the event that day. A verbal acceptance for the regional Horticulture Outreach Specialist position has been received with an anticipated start date of April 15 or May 1. This position will also serve three counties and the successful candidate will work three days out of the Bristol office, and two days in Milwaukee. Caitlin will work out of the Bristol office two days per week and three days at the Milwaukee County office. The list of events and staff work plan overviews were emailed today. Quarterly reports will be available for the April meeting. The office move timeline is waiting to be finalized, although some cleaning and preliminary packing have begun.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

5. **Irving One, LLC**, 6999 E Business I-20 Suite #1, Odessa, TX 79762; **Diedrich Family Farm LLC**, 2000 Richmond Road, Twin Lakes, WI 53181; **Russell Brothers, LLC**, 11909 Richmond Road, Twin Lakes, WI 53181 (Owners), Country Thunder East, LLC, 730 Gallatin Pike N, Madison, TN 37115 (Agent), requesting a **Conditional Use Permit** for a country music festival (July 18-21, 2019) with an assembly over 5,000 people on the following Tax Parcels: #60-4-119-304-0405 (Irving One, LLC), #60-4-119-304-0100 (Diedrich) & part of #60-4-119-311-0200 (Russell) located in the S 1/2 of Section 30 & the N 1/2 of Section 31, T1N, R19E, Town of **Randall**.

Ivan Purnell, agent, was in attendance to speak to this item.

- Skalitzky/Nordigian motion to **approve** the CUP request of Irving One, LLC, et al subject to the following conditions:

[NOTE: ALL DEADLINE DATES ARE SHOWN IN BOLD]

1. Subject to the conditional use permit application dated October 26, 2018 and stamped received by Planning & Development on December 18, 2018, which includes festival dates, times, general overview, event set-up and tear down schedule, camping overview, traffic summary, food and beverage operations, ticket information and attendance, general site information, rules and regulations, and emergency procedures. Implementation of improvements to the sites and adjacent areas may require permits from the State, Kenosha County, or the Town of Randall. In addition, permits may be required for signs in and along the right-of-way of Walworth County, and State, County and local highways in the State of Illinois. The applicant is responsible for obtaining these permits along with contacting and implementing the conditions as required by these units of government.
2. Subject to the January 24, 2019 approval by the Town of Randall Town Board (Exhibit A).
3. **Subject to compliance with any conditions established by the Village of Genoa City as part of their Special Events Permit.**
4. If the Country Music Festival is to be held next summer, the application for the Conditional Use Permit shall be filed by no later than **February 11, 2020** for the March 11, 2020 Planning, Development & Extension Education Committee ("PDEEC") meeting to ensure adequate time for the planning and permitting of the event.
5. This conditional use permit is being granted solely for a single event, which shall be operated July 17-22, 2019. Any additional festival events will require applying for and receiving a conditional use permit from PDEEC, as well as receiving approval from the

other affected units of government having jurisdiction over events of this nature. If approval for this type of event is not granted in 2020, or the applicant chooses not to have an event in 2020, all lands that were rezoned from A-1 Agricultural Preservation District to A-2 General Agricultural shall be rezoned back to A-1 Agricultural Preservation District by the applicant(s) or its agent.

6. An event production schedule shall be provided for review to the Kenosha County Department of Planning & Development ("Planning & Development") by **July 1, 2019**.
7. Applicant shall provide proof of liability insurance to Planning & Development by no later than **July 1, 2019**.
8. A site plan showing the location of all temporary and permanent structures and their intended use for the duration of the Country Thunder event shall be provided to Planning & Development by **July 1, 2019**.
9. A list of amusement rides that will be present at the event and proof of liability insurance shall be provided to Planning & Development by **July 12, 2019**. All amusement rides shall be properly registered and operated in accordance with Wisconsin Administrative Code Chapter SPS 334 – Amusement Rides.
10. The County Thunder Disaster Preplans, prepared by the Town of Randall Fire Department in 2009 and revised as needed, shall be followed for any fire, rescue, emergency and evacuation needs during the event. National Oceanic and Atmospheric Association (NOAA) weather radios shall be on hand and used to monitor weather conditions from the National Weather Service offices in Sullivan, WI and Chicago, IL during the duration of the festival, as referred to in the emergency plan. Site managers shall be briefed on their use and must be familiar with the use of radio communication equipment for interfacing with response agencies as necessary.
11. The grounds, including areas not visible to the public, shall be kept neat and clean at all times. Staff shall be provided for the purposes of picking up litter whenever the public is on the site. In addition, it is the responsibility of the applicant to remove all litter that may be blown from the site onto abutting properties and/or road rights-of-way, with final on & off-site clean-up being completed no later than **August 2, 2019**.
12. All Country Thunder-related structures, tents, temporary fences and equipment shall be removed from the event properties no later than **August 2, 2019**.

TRAFFIC AND PARKING

13. Traffic patterns/traffic control for the event shall be based on a traffic plan as depicted in the attached Exhibit B. Any change to this plan shall be reviewed and approved by representatives of Country Thunder, the Kenosha County Sheriff's Department, the Kenosha County Department of Public Works, Planning & Development and any other affected governmental agencies. The plan shall include the training and coordination of parking attendants and the affected county agencies. A series of coordination meetings including all affected agencies will be needed to solve traffic problems. Any costs associated with this traffic planning are the responsibility of the applicant. Any directional

maps that are distributed by Country Thunder shall be reviewed and approved by the Kenosha County Sheriff's Department, the Kenosha County Department of Public Works and Planning & Development.

14. A detailed site plan showing all parking areas, camping areas and traffic flow patterns shall be submitted to Planning & Development by no later than **July 1, 2019**. Parking shall take place only in the designated areas shown on the plan. Entrance and exit roads shall be graveled and maintained for a minimum distance of 100 feet from the edge of pavement of the public road and the remaining entrance and exit roads shall be maintained in a dust free condition at all times. Efforts should be pursued to improve the condition of any internal festival roadways which historically become muddy and, therefore, difficult or impossible for patrons and staff to navigate. No off-site parking is allowed, including within public rights-of-way. "No Parking" signs must be installed by Kenosha County in the vicinity of the event at the cost of the applicant. Directional signage, pavement marking, and roadway patrol shall be in accordance with memorandums and approvals from the Kenosha County Sheriff's Department and/or the Kenosha County Department of Public Works.
15. **The drop-off area shall have separate entrance and exit drives at each end for efficient vehicle flow into and out of the area. Adequate directional/informational signage shall also be provided for the drop-off area. Any potential change of the location or configuration of the drop-off area between approval of this Conditional Use Permit and the start of the event shall be reviewed and approved by the Kenosha County Sheriff's Department, the Kenosha County Department of Public Works and Planning & Development.**

ACTIVITY CONTROL LICENSE

16. **The applicant is responsible for applying for and obtaining a Kenosha County Activity Control License with the Kenosha County Sheriff's Department and the Kenosha County Clerk's Office, to be approved by the Kenosha County Board of Supervisors prior to the event, and complying with any associated conditions as set forth in said Activity Control License.**

It should be noted that where a conflict exists between the proposed number of facilities, security staffing, parking attendants, toilets, etc., the applicant shall provide the greater number, but shall, under no circumstances, provide less than the required number as set forth in the Kenosha County Activity Control Ordinance, being Chapter 8 of the Municipal Code of Kenosha County.

HEALTH

17. **The Kenosha County Division of Health shall test both wells and the distribution system by June 12, 2019. Repairs, maintenance and chlorinating of the wells, if needed, must be completed prior to this date. Any temporary water lines in the camping areas shall be shown on a plan and approved by the Kenosha County Division of Health.**

18. The County Environmental Sanitarian shall be contacted **30 days prior to the music festival** to inspect the existing private onsite wastewater treatment systems (POWTS) on the festival grounds to determine compliance with the State and County Sanitary Codes.

Any new or existing buildings served with water and having sanitary waste drains and not connected to an acceptable POWTS will be identified at the time of the Sanitarian's inspection. Based on the project and time permitting, a complete plan submittal and an application for a Sanitary Permit may be required to be submitted to the Sanitarian with installation and inspection by the county occurring before **July 8, 2019**.

19. **It is the responsibility of the applicant to comply with all State and local regulations regarding public health. This includes proper and adequate toilet and hand washing facilities, showering facilities, proper food preparation and serving conditions, adequate tested potable water, proper disposal of refuse and food by-products on a timely basis. The Kenosha County Division of Health requires permits and inspections to assure the event is conducted within laws of proper sanitation and health. The applicant shall obtain all necessary health-related permits and assure that all necessary tests and inspections are conducted. Above-mentioned facilities must be in place for inspection by July 15, 2019.**
20. **Plans showing the location of the vendor areas, along with a list of vendors occupying booths shall be provided to the Kenosha County Sheriff's Department, Kenosha County Division of Health and Planning & Development by July 1, 2019. The plan shall be kept current, and updates shall be provided prior to the event.**
21. Information regarding service and service provider of grease disposal shall be provided to the Kenosha County Division of Health and Planning & Development by July 1, 2019.
22. Information on solid waste removal service provider and schedule of service to be provided to Kenosha County Division of Health and Planning & Development by **July 1, 2019**.
23. **The Kenosha County Division of Health shall be provided with a list of names of individuals who are responsible for servicing portable toilet units, servicing hand washing stations, shower waste disposal, and supervising the food court and VIP food service areas by July 1, 2019. All hand washing stations shall be in place and installed with soap dispensers and single-service towel dispensers before the festival opens. Hand washing stations must be provided for all food preparation/serving areas. Hand washing stations need to be monitored and maintained with water, soap, and towels. In areas where water is not available under pressure, a minimum of a five- (5) gallon insulated container with a spigot and approved liquid waste disposal shall be provided.**
24. Any individual considering tattooing at the event must contact the Kenosha County Division of Health by **July 1, 2019**.

25. Payment and applications for temporary restaurant licenses shall be received by **July 15, 2019**. Payment must be made to the Kenosha County Division of Health in the form of a certified check.
26. Payment for special event campground licenses and water testing fees shall be received by **July 15, 2019**. Payment must be made to the Kenosha County Division of Health in the form of a certified check.
27. **Separate enclosed toilets for males and females meeting all state and local specifications must be conveniently located throughout the grounds and in proximity to the campground, sufficient to provide facilities for the maximum number of people to be assembled at the rate of at least one toilet for every 200 persons, with said facilities to be evenly-divided between male and female together with an efficient, sanitary means of disposing of waste matter deposited, which is in compliance with all state and local laws and regulations.**
28. **There must be one lavatory for every 500 persons with running water under pressure and a continuous supply of soap and paper towels to be provided with each lavatory or in the alternative a sufficient number of chemically treated sanitary towels.**
29. **Prep kitchens and the VIP buffet tent shall be completely screened and other food booths shall be screened as needed.**
30. **Thermometers must be provided in all refrigeration units. A long stem thermometer shall be provided in all food tents/preparation areas to check hot food temperatures.**
31. No bare hand contact of ready-to-eat food will be allowed. Employees shall use suitable utensils such as deli tissue, spatulas, tongs or single-use gloves.
32. One (1) hand-held radio unit must be provided to Kenosha County Division of Health staff to facilitate communication with Country Thunder staff.
33. Three (3) all access passes with VIP parking and an on-site all-terrain vehicle must be provided for Kenosha County Division of Health inspection staff.

GENERAL

34. **To assure that proper facilities are provided to those attending and to assure that the festival has a minimum effect on the neighboring area, copies of service contracts as listed in the application shall be provided to Planning & Development by July 1, 2019.**
35. **No on- or off-premise signs, banners, or billboards shall be constructed, erected, or displayed without first obtaining proper permits from the State, County or local unit of government in which they are being located. The existing billboard sign located on the Country Thunder property along CTH P (Richmond Rd.) shall not be used to advertise for off-premise businesses or services and shall be used only for**

advertising the Country Thunder event or other events taking place on the premises.

36. No operation of amusement rides past Midnight.
37. No hot air balloon rides are permitted.
38. All speakers facing away from permanent dwellings, as stated in the submitted Conditional Use Permit application dated October 26, 2018, must be enforced and observed.
39. A 2:00 a.m. curfew for excessive or loud noise must be strictly enforced and observed.
40. Information on electrical generators, number of units to be used and a site plan layout of their locations to be provided to Planning & Development by **July 1, 2019**
41. On-site security shall be based on a plan prepared by the applicant and submitted to the Kenosha County Sheriff's Department by **July 8, 2019** for review and approval prior to the event. This must include security guards, either regularly-employed, duly sworn off-duty Wisconsin peace officers or private guards, licensed in Wisconsin, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one (1) security guard for every 750 people. Except that in the case of assemblies of less than 750 people, continuing between the hours of midnight and 8:00 a.m., there shall be at least one (1) security guard.
42. It has been determined that Kenosha County must assign staff and equipment to assure that this event is operated in accordance within the rules established by the state and the county and to ensure that this event has a minimal effect on the general public. In order to ensure that the taxpayers of Kenosha County are not burdened for cost(s) requiring staffing and equipment associated with this event, such as patrol and traffic control, highway maintenance, and the possibility of cleaning the public right-of-way, health inspections, golf carts, emergency services planning, along with review and verification by Planning & Development staff, approval of this request would be granted provided Kenosha County shall receive from the applicant or its agent a check. This check shall be in an amount as determined by the Kenosha County Sheriff's Department and payable to Kenosha County. Kenosha County may use the money solely for the purpose of reimbursing costs related to the event prior to, during, or after the event takes place. The County will provide a list of actual expenditures requiring reimbursement by the applicant. In addition, if Kenosha County determines that its actual costs related to the event exceeds the amount of the check, the applicant or its agent agrees by the signing of these conditions to reimburse Kenosha County for the additional costs related to the event. This check shall be received before review of the Activity Control License by the Judiciary & Law Enforcement Committee.
43. It is the responsibility of the petitioner to assure and guarantee that the above conditions are fully complied with. This includes, but is not necessarily limited to, meeting conditions established herein, providing letters of credit, providing and following approved plans, obtaining permits prior to construction, making

improvements, participating in coordination meetings with governmental officials, following established time frames, meeting deadlines, and providing additional information where deemed necessary. Any unauthorized deviation from the approved plans and conditions shall result in the issuance of a citation and/or applicable stop work order by Planning & Development or other applicable agencies until the conditional use permit is brought back into compliance. Continued violation of the conditions as set forth herein shall result in a recommendation for revocation of the Conditional Use Permit.

Passed unanimously, including YIG.

6. **Daniels Living Trust**, 1077 248th Ave., Kansasville, WI 53139 (Owner), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from “Farmland Protection” & “SEC” to “Farmland Protection”, “Rural-Density Residential” & “SEC” on Tax Parcel #30-4-220-231-0100, located in the E ½ of Section 23, T2N, R20E, Town of **Brighton**

Dale Daniels, agent, was in attendance to speak to this item.

- Nordigian/Skalitzky motion to **approve** and recommend to the Kenosha County Board of Supervisors the comprehensive plan amendment request of Daniels Living Trust. Passed on the following roll call vote: Skalitzky – aye; Poole – aye; Rodriguez – aye; Nordigian – aye; Decker – aye; YIG Desimoni – aye; YIG Esposito - aye.

7. **Daniels Living Trust**, 1077 248th Ave., Kansasville, WI 53139 (Owner), requesting a **rezoning** from A-1 Agricultural Preservation Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. to A-1 Agricultural Preservation Dist., R-1 Rural Residential Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #30-4-220-231-0100, located in the E ½ of Section 23, T2N, R20E, Town of **Brighton**

Dale Daniels, agent, was in attendance to speak to this item.

- Skalitzky/Nordigian motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Daniels Living Trust. Passed unanimously, including YIG.

8. **Daniels Living Trust**, 1077 248th Ave., Kansasville, WI 53139 (Owner), requesting a **Certified Survey Map** on Tax Parcel #30-4-220-231-0100, located in the E ½ of Section 23, T2N, R20E, Town of **Brighton**

Dale Daniels, agent, was in attendance to speak to this item.

- Nordigian/Rodriguez motion to **approve** the CSM for Daniels Living Trust subject to the following conditions:

- 1) Daniels Living Trust, 1077 248th Ave., Kansasville, WI 53139 (Owner) – Part of the E ½ of Section 22, Township 2 North, Range 20 East, Town of Brighton. For informational

purposes only, this parcel is located at the southeast corner of CTH "X" (240th Ave.) and 18th St.

Requesting approval of a Certified Survey Map (dated January 4, 2019 by Robert J. Wetzel of B.W. Surveying, Inc.) to create one (1) 5.01-acre parcel from Tax Parcel #30-4-220-231-0100.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Brighton.
- b) Subject to revising the CSM to address review comments from the Wisconsin Department of Administration's March 6, 2019 review letter (Exhibit A, attached).
- c) Subject to making the following revisions to the CSM:
 1. Indicate the owners of record of abutting unplatted lands.
 2. Indicate the existing and proposed zoning within and adjacent to the proposed land division.
 3. Revise the C-1 zoning boundary line to match the DNR wetland inventory layer as shown on Kenosha County mapping.
 4. Add the Secondary Environmental Corridor boundary to the CSM
 5. Add a note stating there shall be no filling, excavation or building within the wetland areas.
 6. Add the one percent annual probability (100-year recurrence interval) flood boundary, and the contour line lying a vertical distance of 2 feet above the one percent annual probability flood.
 7. Add the following note: *"Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1 of the state constitution."*
- d) Subject to the legal agreement affecting real estate signed by the property owner regarding the required construction of a single-family residence to accompany the outbuilding proposed to remain on Lot 1 of the CSM.
- e) The certified survey map will not be signed for recording until all other existing structures on the existing property, except for the one stated to remain per the aforementioned legal agreement, have been razed/demolished.
- f) Subject to all rules and requirements of Chapter 15 of the Kenosha County Sanitary Code and Private Sewage System Ordinance and SPS 383 and 385 of the Wisconsin Administrative Code. Complete soil and site evaluations have been conducted on each lot and where required by County Ordinance. The report is on file with the Kenosha County Department of Planning and Development. Any change in the location of the dispersal cell area must result in another soil and site evaluation by a licensed State of Wisconsin soil tester prior to changing the location of a prospective Private Onsite Wastewater Treatment Systems (POWTS). It is recommended that any

desired change in the location of the dispersal cell be done prior to any transaction of property. All tested areas shall be protected and preserved by the developer and any subsequent owner from any disturbance which includes: cutting and filling of existing soil surface, compaction from vehicles, installation of roads and driveways, installation of stormwater devices and excavation for utilities. Destruction of a POWTS site may result in a parcel being unbuildable. None of these lots may have their dwellings served by holding tanks.

- g) Subject to the rezoning being approved from “A-1 General Agricultural District”, “C-1 Lowland Resource Conservancy District” and “C-2 Upland Resource Conservancy District” to “A-1 General Agricultural District”, “R-1 Rural Residential District”, “C-1 Lowland Resource Conservancy District” and “C-2 Upland Resource Conservancy District”.
- h) Subject to sending an electronic copy of the revised CSM showing the aforementioned changes to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: luke.godshall@kenoshacounty.org.
- i) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
- j) Subject to receiving the original certified survey as approved by the Town of Brighton.
- k) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

Passed unanimously, including YIG.

- 9. **Lila J Muhlenbeck/Muhlenbeck Trust**, 18216 60th St, Bristol, WI 53104-9748 (Owner), Mike & Lori Muhlenbeck, 1631 Angsley Lane, San Ramon, CA 94582 (Agent), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from “Farmland Protection” to “General

Agricultural and Open Land” & “Suburban-Density Residential” on Tax Parcel #45-4-221-333-0201, located in the SW ¼ of Section 33, T2N, R21E, Town of **Paris**.

Division Director Buehler noted the Muhlenbeck applications have not been heard by the Town and that the items should be tabled until the April meeting.

- Skalitzky/Poole motion to **table** the comprehensive plan amendment request of Lila J. Muhlenbeck/Muhlenbeck Trust. Passed unanimously, including YIG.

10. **Lila J Muhlenbeck/Muhlenbeck Trust**, 18216 60th St, Bristol, WI 53104-9748 (Owner), Mike & Lori Muhlenbeck, 1631 Angsley Lane, San Ramon, CA 94582 (Agent), requesting a **rezoning** from A-1 Agricultural Preservation Dist. to A-2 General Agricultural Dist., R-2 Suburban Single-Family Residential Dist. & PUD Planned Unit Development Overlay Dist. on Tax Parcel #45-4-221-333-0201, located in the SW ¼ of Section 33, T2N, R21E, Town of **Paris**

Division Director Buehler noted the Muhlenbeck applications have not been heard by the Town and that the items should be tabled until the April meeting.

- Skalitzky/Poole motion to **table** the rezoning request of Lila J Muhlenbeck/Muhlenbeck Trust. Passed unanimously, including YIG.

11. **Lila J Muhlenbeck/Muhlenbeck Trust**, 18216 60th St, Bristol, WI 53104-9748 (Owner), Mike & Lori Muhlenbeck, 1631 Angsley Lane, San Ramon, CA 94582 (Agent), requesting a **Certified Survey Map** on Tax Parcels #45-4-221-333-0201 & 45-4-221-333-0335, located in the SW ¼ of Section 33, T2N, R21E, Town of **Paris**.

Division Director Buehler noted the Muhlenbeck applications have not been heard by the Town and that the items should be tabled until the April meeting.

- Skalitzky/Poole motion to **table** the CSM for Daniels Living Trust. Passed unanimously, including YIG.

12. **Review and possible approval** of ordinance amendment to the text of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance. The proposed text change will modify existing section to amend language relative to the requirement for foundation surveys for new construction

Division Director Buehler presented this item.

- Rodriguez/Nordigian motion to **approve** and recommend to the Kenosha County Board of Supervisors the Amendment to the Kenosha County Zoning Ordinance as presented. Passed unanimously, including YIG.

13. **Approval of Minutes**

- Nordigian/Skalitzky made a motion to approve the minutes as presented of the February 13, 2019 Planning, Development and Extension Education Committee meeting. Passed unanimously.

14. **Citizen Comments - None**

15. **Any Other Business Allowed By Law**

Mr. Buehler noted three new applications have been submitted for the April 10 meeting, as well as the items that were tabled this evening.

16. **Adjournment**

- Rodriguez/Nordigian made a motion to adjourn the meeting. Passed unanimously. The meeting was adjourned at 7:29p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, April 10, 2019.