

Kenosha County Administrative Proposal Form

1. Proposal Overview

Division: Detentions Department: Sheriff

Proposal Summary (attach explanation and required documents):

The Kenosha County Sheriff was given a budget of \$900,000 in 2018 to complete the Programmable Logic Controllers Project at both detention facilities. We originally planned for an expense of \$450,000 in 2018 and \$450,000 in 2019 but additional bonded funds were necessary in 2021 in the amount of \$607,000.

The project faced numerous delays and had an actual cost of \$1,372,990 where \$751,855 was expended in years 2018-2020 and \$621,135 was expended in years 2021-2023 until the project was finally completed in the summer of 2023 leaving an unused balance of \$130,000.

The Kenosha County Sheriff's Department would like to repurpose this unused balance to capital equipment, account 580050, to cover an underestimate of costs associated with the replacement of the walk-in oven at the Kenosha County Detention Center, whose original cost estimate came in at \$45,000 and now has increased to \$85,549.39.

Dept./Division Head Signature: CAPT. [Signature] Date: 10/12/23

Print Name:

2. Department Head Review

Comments:

Recommendation: Approval Non-Approval

Department Head Signature: [Signature] Date: 10-11-2023

Print Name: David W. Zoerner

3. Finance Division Review

Comments:

Recommendation: Approval Non-Approval

Finance Signature: [Signature] Date: 10/20/23

Print Name:

4. County Executive Review

Comments:

Approval X Sawicki Samantha Kerkman 10/23/2023

Action: Approval Non-Approval

Executive Signature: _____ Date: _____

Print Name: _____

Revised 01/11/2001 (5/10/01)

Kenosha County



BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to Repurpose bonded capital funds for the purpose of replacing Oven at KCDC			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted:		Date Resubmitted:	
Submitted By: Judiciary & Law Enf. Committee & Finance/ Admin Committee			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By:		Signature: <i>[Handwritten Signature]</i> CAPT. [Handwritten Name]	

WHEREAS, the Kenosha County Sheriff was given a budget of \$900,000 in 2018 to complete the Programmable Logic Controllers Project, originally planned for an expense of \$450,000 in 2018 and \$450,000 in 2019 additional bonded funds were requested in 2021 in the amount of \$607,000, and,

WHEREAS, the project had an actual cost of \$1,372,990 where \$751,855 was expended in years 2018-2020 and \$621,135 was expended in years 2021-2023 until the project was finally completed in the summer of 2023 leaving an unused balance of \$130,000, and

WHEREAS, the Kenosha County Sheriff's Department would like to repurpose this unused balance to capital equipment, account 580050, to cover an underestimate of costs associated with the replacement of the walk-in oven at the Kenosha County Detention Center, whose original cost estimate came in at \$45,000 and now has increased to \$85,549.39.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept this reallocation of capital funds and approve the budget modification as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated capital funds remaining after the completion of the oven replacement project shall remain in fund 411 for repurposing by county finance.

Note: This resolution requires NO additional funds from the general fund and NO additional funds from bonded funds.

Subject: Resolution to Repurpose bonded capital funds for the purpose of replacing Oven at KCDC			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted:		Date Resubmitted:	
Submitted By: Judiciary & Law Enf. Committee & Finance/Admin Committee			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Brian Bashaw, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Zach Rodriguez, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Laura Belsky, 2 nd Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Mark Nordigian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Erin Decker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Franco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Dave Geertsen, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Erin Decker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Tim Stocker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Supervisor Brian Bashaw

Supervisor Bill Grady

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

Prepared: 10/11/2023

DEPT/DIVISION: **SHERIFF** 2023

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Increase Expense and Revenue budgets by \$16,031 to acknowledge award for the 2023 federal Justice Assistance Grant; passed through the City of Kenosha.

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)						BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	(3)	(4)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
							EXPENSE INCREASE (+)	EXPENSE DECREASE (-)					
Machy/Equip >\$100<\$5000	411	210	2280	580050			130,000		716,000	716,000	498,393	846,000	347,607
Building Improvements	411	210	2280	582200				130,000	0	585,728	454,728	585,728	131,000
EXPENSE TOTALS							130,000	130,000	716,000	1,301,728	953,121	1,431,728	478,607

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
REVENUE TOTALS					0	0	0	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

130,000	130,000
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PREPARED BY: *[Signature]* DATE: 10/11/23
 DEPARTMENT HEAD: *[Signature]* DATE: 10/11/2023
 FINANCE DIRECTOR: _____ DATE: _____
 COUNTY EXECUTIVE: _____ DATE: _____

DIVISION HEAD: CAPT. *[Signature]* DATE: 10/13/2023

- Please fill in all columns:
 (1) & (2) Main Account information as required
 (3) & (4) Budget change requested
 (5) Original budget as adopted by the board
 (6) Current budget (original budget w/past mods.)
 (7) Actual expenses to date
 (8) Budget after requested modifications
 (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

Kenosha



County

MEMORANDUM

Communication to Kenosha County Board of Supervisors
(For Informational Purposes Only)

COMMUNICATION TO APPEAR ON COUNTY BOARD MEETING AGENDA: 11/08/2023

SUBJECT: Repurpose Capital Funding from PLC Detentions Project to Walk-in Oven Detentions Project

SUBMITTED BY: Detentions Captain Steven Beranis

TO BE REFERRED TO A COMMITTEE BY CHAIRMAN

ADDITIONAL INFORMATION (optional):