

Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: REQUEST TO APPROVE THE APPOINTMENT OF SHELLY BILLINGSLEY AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT SERVICES	
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>
2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: July 25, 2022	Date Resubmitted:
Submitted By: Public Works and Facilities Committee	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared By: Clara-lin Tappa, Director Division of Human Resources	Signature: <i>Clara Lin Tappa</i>

WHEREAS, pursuant to County Executive Appointment 2022/23-09, the County Executive has appointed Shelly Billingsley to the position of Director of Public Works and Development Services; and

WHEREAS, Ms. Billingsley has a Masters of Business Administration degree from the University of Wisconsin – Parkside and has served as the City of Kenosha as an engineer, Director of Engineering, Deputy Director of Public Works and, since 2016, as Director of Public Works;

WHEREAS, the Public Works and Facilities Committee of the Kenosha County Board of Supervisors has reviewed the request of the County Executive for confirmation of the above-named to serve as the Director of Public Works and Development Services and is recommending to the County Board the approval of the appointment;

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors confirms the appointment of Shelly Billingsley as the Director of Public Works and Development Services. Ms. Billingsley’s appointment shall be effective August 1, 2022.

Approved by:

PUBLIC WORKS & FACILITIES
 COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Mark Nordigian, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 _____ Zach Stock, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor Laura Belsky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor Aaron Karow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor Tim Stocker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor Brian Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor John O'Day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE

Samantha Kerkman, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2022/23-09

RE: DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT SERVICES

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and confirmation the name of

Shelly Billingsley

to serve as the Director of the Kenosha County Department of Public Works and Development Services.

Ms. Billingsley has a Master of Business Administration degree from the University of Wisconsin-Parkside and has served the City of Kenosha as an engineer, Director of Engineering, Deputy Director of Public Works and, since 2016, as Director of Public Works.

Respectfully submitted this 5th day of July, 2022.

Samantha Kerkman
Kenosha County Executive

SHELLY BILLINGSLEY

- DIRECTOR OF PUBLIC WORKS -



PROFESSIONAL PROFILE

A Professional Civil Engineer with a Master's in Business Administration with nearly 20 years of experience with the City of Kenosha Public Works Department. Extensive knowledge of budgeting principles, staff management, project management, operational techniques of civil engineering and Stormwater Utility operations. Professional acumen in addressing concerns of city administration, legislative committees and the public. Extensive experience in coordinating many diverse projects within the Departments of Public Works - Streets, Waste, Parks, Municipal Golf Course, Administration, Fleet Maintenance, Stormwater Utility, and Municipal Office Building Operations.

WORK EXPERIENCE

Director of Public Works

City of Kenosha | Kenosha, WI | 2013-Present

- Develop annual multi-million-dollar operation and capital Improvement budgets include operations such as, but not limited to: engineering, fleet, streets, snow and ice control, Municipal Golf Course, pools, special events, general park maintenance, building maintenance, and stormwater utility programs.
- Completed overview of Waste Division and developed reports which caused modifications to waste and recycling operations and converted a manual collection stream to a fully automated system.
- Coordinate and respond to general inquiries, special events, various permits.
- Oversee Divisions of: Streets, Parks, Fleet Maintenance, Building Maintenance, Public Works Administration, Engineering, Waste and Stormwater Utility.
- Oversaw the development of system for Alderpersons requests.

Deputy Director of Public Works / City Engineer

City of Kenosha | Kenosha, WI | 2011-2013

- Aided the Director of Public Works
- Oversaw that permit compliance of the stormwater utility
- Developed spill response procedures and assigned staff inspections as well as training on the procedure(s).
- Presented operations and projects to the following Committees: Public Works, Parks, Public Works, Finance and Common Council.

EDUCATION

MASTER'S DEGREE

UW- Parkside

Business Administration

2010- 2014

BACHELOR'S DEGREE

UW - Milwaukee

Science / Civil Engineer

1996 - 2000

PERSONAL SKILLS

Leadership

Interpersonal skills

Attention to details

Active Listener

Communicator

AWARDS

Women in Construction

Contractech, 2016

2022 Project of the Year

Stormwater Management

Wisconsin APWA, 2022

SHELLY BILLINGSLEY

- DIRECTOR OF PUBLIC WORKS -



Deputy Director of Engineering (Asst. City Engineer)
City of Kenosha | Kenosha, WI | 2009-2011

- Developed and maintained more efficient and user - friendly database for analyzing a variety of data.
- Researched, delegated and obtained multiple grants for use in Park Division.
- Coordinated, prioritized and assigned projects to engineering staff utilizing design and management principles.
- Coordinated and developed computerized forms and database for analyzing a variety of data.
- Project manager of Kenosha Engine Plant (Chrysler) Remediation, MacWhyte property demolition, remediation and expansion of Petzke Park onto the brownfield.

PROFESSIONAL ASSOCIATIONS

AMERICAN PUBLIC WORKS ASSOCIATION
Wisconsin Chapter | Member Since 2008

I have served on the Executive Committee as Secretary since 2000 and have been voted as Vice President which will begin in July 2022. Prior to serving as Secretary I was the Chairperson of the Technical Committee for Facilities and Grounds.

REFERENCES

Mike Lemens, PE
Retired Director of DPW City of
City of Kenosha

Cathy Austin, PE
Director of DPW
City of Plymouth

Chase Kuffel, PE
Assistant City Engineer
City of DePere

Dani Patton
Employment Practices
Liability Specialist
Cities and Villages Mutual
Ins. Co.

Randy Hernandez
Former City Administrator

TECHNICAL SKILLS

Microsoft Office: 10/10

Excel: 10/10

Power Point: 10/10

Access: 8/10

PublicStuff: 7/10

Force America: 7/10

INTERESTS

Hobby Farm

Crocheting

Drawing / Painting

Kids Sports

Kenosha Co. 4H

Photography

Needle Point

Running

ORGANIZATIONS

Kiwanis Downtown Kenosha
2010 - 2014

- Member
- President

**Wisconsin American Public
Works Association**
2008 - Present

- Vice President
- Secretary
- Chairperson Facilities and Grounds Committee