

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: Sheriff's Department

Proposal Summary (attach explanation and required documents):

Resolution - Recognize surplus inmate phone revenue and unspent funds in Other Professional Services expense budget totalling \$118,170 to increase various expense budgets within the the Sheriff's Department budget to cover anticipated costs through year end.

Dept./Division Head Signature:  Date: 9/17/19

2. Department Head Review

Comments:

Recommendation: Approval Non-Approval

Department Head Signature:  Date: 9-17-19

3. Finance Division Review

Comments:

Recommendation: Approval Non-Approval

Finance Signature:  Date: 9/22/19

4. County Executive Review


Comments:

Action: Approval Non-Approval

Executive Signature: _____ Date: _____

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: Recognizing Surplus Inmate Phone Revenue to fund various operating expenditure budgets in the Sheriff's Dept budget.			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: October 15, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Committee and Finance/Administration Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Justin Miller, Captain of Administration		Signature: 	

WHEREAS, the County Board of Supervisors adopted the 2019 budget that included revenue budgets for Inmate Phone Revenue in the Sheriff's Department PreTrial Facility and Detention Center sub-division budgets totaling \$176,000, and

WHEREAS, actual receipted revenues total \$229,699 through the month of August and we expect this pattern of revenue earnings to continue through year end, estimating a total of about \$370,000 earned by year end, and

WHEREAS, the revenue surplus is a result of an amended contract entered into with Global Tel*Link Corporation (GTL), in late 2018, that provides a monthly fixed commission payment of \$25,000 for inmate phone use versus a percentage of the gross earnings calculated using the actual minutes of phone call duration and additional revenue earnings resulting from the new inmate tablet use program, and

WHEREAS, the Sheriff wishes to recognize a portion of the anticipated inmate phone revenue surplus and transfer budgeted funds from the Other Professional Services budget to support various expenditure budgets within the Sheriff's Department operations as detailed on the Budget Modification document.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the attached budget modification, which is incorporated herein by reference, to increase the revenue budgets for Inmate Phone Revenue and transfer funds from the Other Professional Services budget totaling **\$118,170** and increase various operating expense budgets by **\$118,170**.

Subject: Recognizing Surplus Inmate Phone Revenue to fund various operating expenditure budgets in the Sheriff's Dept budget.			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: October 15, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Committee and Finance/Administration Committee			

Respectfully Submitted,
 JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Michael Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** 2019

BRE # _____	G/L DATE _____
ENTRY DATE _____	

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Recognize expected surplus in Prisoner Phone Commission revenue, a Non-Levy funding source, and use the funds to shore up other operating expenditure budgets to cover anticipated expenditures through year end 2019.

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)						BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	(3)	(4)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
							EXPENSE INCREASE (+)	EXPENSE DECREASE (-)					
Printing & Duplicating	100	210	2150	531300			3,000		4,000	4,000	5,337	7,000	1,663
Officers Equipment	100	210	2150	534700			60,000		43,000	43,000	79,634	103,000	23,366
Conveyance of Prisoners	100	210	2110	529410			51,500		30,000	30,000	57,639	81,500	23,861
Office Machines	100	210	2120	524200			2,470		1,085	1,085	1,719	3,555	1,836
Investigations	100	210	2140	525400			1,200		5,708	5,708	5,028	6,908	1,880
Other Professional Services	100	210	2100	521900				-18,170	58,975	58,975	38,232	40,805	2,573
EXPENSE TOTALS							118,170	(18,170)	142,768	142,768	187,589	242,768	55,179

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT		REVENUE	REVENUE	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
						DECREASE (+)	INCREASE (-)			
Prisoner Phone Commission	100	210	2110	448510			(50,000)	(88,000)	(88,000)	(138,000)
Prisoner Phone Commission	100	210	2120	448510			(50,000)	(88,000)	(88,000)	(138,000)
REVENUE TOTALS						0	(100,000)	(176,000)	(176,000)	(276,000)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

118,170	(18,170)
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PREPARED BY: Nancy Otis

DIVISION HEAD: *[Signature]*

DATE: 9/17/19

DEPARTMENT HEAD: *[Signature]*

DATE: 9-17-19

FINANCE DIRECTOR: *[Signature]*

DATE: 9/23/19

DATE: _____

COUNTY EXECUTIVE: _____

DATE: _____

Please fill in all columns:

- (1) & (2) Main Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.