

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant for S.E.A.D.O.G. consortium.  
The State of WI Office of Justice Assistance has awarded \$211,792 to the multi-county consortium drug task force known as SouthEast Area Drug Operations Group.  
The consortium includes the following counties: Kenosha, Racine, Walworth, Dodge and Jefferson.  
Kenosha County's share of this funding for the Sheriff's Drug Unit is \$53,140.  
The Resolution requests modification to the 2019 revenue and expense budgets, in the Sheriff's Department Drug Unit sub-division, 2170, to account for the \$53,140 grant.  
Kenosha County works with Racine County, the lead agency for the state grant, and reports quarterly to Racine County for reimbursement.

Dept./Division Head Signature:  Date: 2-21-19

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature:  Date: 2-25-19

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

 2/24/19

Executive Signature:



Date:




Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject: 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/ Admin Committee</b>			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert E. Hallisy, Captain of Operations		Signature: 	

WHEREAS, Racine County, acting as the lead agency for the South East Wisconsin Drug Operations consortium (S.E.A.D.O.G.), had been awarded a continuation grant totaling \$211,792 comprised of \$125,176 of funding through the WI Office of Justice Assistance via the federal Byrne Memorial Justice Assistance Grant program and \$86,616 from the WI Penalty Assessment fund (i.e. state local match funds), to support the multi-jurisdictional drug task force that includes Kenosha, Racine, Dodge, Jefferson and Walworth counties, aka, Southeast Area Drug Operations Group, S.E.A.D.O.G., and

WHEREAS, the grant attributes \$53,140 to the Kenosha County's Drug Task Force for 2019 to support investigation costs, such as, informant information, drug buys, purchase of equipment, telecommunications expenditures and overtime expense, and

WHEREAS, the grant spending period is January – December, 2019 and will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2019 Drug Task Force grant of \$53,140 for the Sheriff's Department and approve budget modifications as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$53,140 and increases expenditures by \$53,140.

**Subject: 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)**

Original  Corrected  2<sup>nd</sup> Correction  Resubmitted

Date Submitted: March 19, 2019

Date Resubmitted

Submitted By: **Judiciary & Law Enf. Committee & Finance/Admin Committee**

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wambolt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Micheal Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wambolt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION: **SHERIFF** **2019**

BRE # _____	G/L DATE _____
ENTRY DATE _____	

PURPOSE OF BUDGET MODIFICATION (REQUIRED): **Modify 2019 budgets for Revenue and Expenditures to acknowledge the 2019 SEADOG grant award from the State of WI OJA office. in the amount of \$53,140. Project Number: 003222**

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)						BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Overtime	100	210	2170	511200	003222		7,403		48,400	48,400	3,396	55,803	52,407
Other Professional Services	100	210	2170	521900	003222		17,000		17,027	17,027	0	34,027	34,027
Telecommunications	100	210	2170	522500	003222		2,700		820	820	148	3,520	3,372
Investigation	100	210	2170	525400	003222		21,345		10,000	10,000	40,000	31,345	-8,655
Machiney/Equip <\$5000	100	210	2170	530050	003222		4,692		0	0	0	4,692	4,692
EXPENSE TOTALS							53,140	0	76,247	76,247	43,544	129,387	85,843

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Drug Unit Grant	100	210	2170	445820		(53,140)	0	0	(53,140)
REVENUE TOTALS						0	(53,140)	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

53,140	(53,140)
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PREPARED BY: Nancy Otis

DIVISION HEAD: Capt. [Signature] DATE: 2-21-19

DEPARTMENT HEAD: [Signature] DATE: 2-26-19

FINANCE DIRECTOR: [Signature] DATE: 2/26/19

COUNTY EXECUTIVE: [Signature] DATE: 2/26/19

- Please fill in all columns:  
 (1) & (2) Main Account information as required  
 (3) & (4) Budget change requested  
 (5) Original budget as adopted by the board  
 (6) Current budget (original budget w/past mods.)  
 (7) Actual expenses to date  
 (8) Budget after requested modifications  
 (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

12/3/18

### 2019 Summary

FUNDING SOURCES:

	2019 Local Match (Total Cost less the funding sources)	2019 Federal Request	2019 OJA State Match
Personnel:	990,138.00	\$ 24,403	\$ -
Travel:	13,729.00	\$ -	\$ -
Equipment:	0.00	\$ -	\$ -
Supplies/Operating Expenses:	57,286.00	\$ 7,392	\$ -
Contractual:	8,524.00	\$ -	\$ -
Confidential Funds:	88,655.00	\$ -	\$ 21,345
<b>Total:</b>	<b>1,158,332.00</b>	<b>\$ 31,795</b>	<b>\$ 21,345</b>

\$ 53,140

Percentages: (grant funds vs total expenditures)

2.62%

1.76%

Percentage Funded by Feds:

2.62%

Use this percenta  
Seizure and Forfeitu

# 2019 Annual WI OJA SEADOG Grant Application

Kenosha County Sheriff's Dept - Drug Operations Group

## PART V

### TASK FORCE BUDGET-REVISED TO FIT FUNDING LEVEL TO INCLUDE THE STATE PENALTY ASSESSEMENT FUNDING ALLOWANCE

Prior to completing this section, please refer to the Application Instructions in the General Policies and Procedures.

#### A. Personnel Detail (Full and part-time)

Position Titles/Individuals Name	FTE	Salary	Fringe Benefits	Total Project Cost	OJA State Match**	Federal Request***
Admin Assistant, ██████████ -KSD-KCDTF	1.00	\$ 46,604	\$ 32,382	\$ 78,986		
Sergeant, ██████████ - KSD - KCDTF	1.00	\$ 80,134	\$ 23,127	\$ 103,261		
Drug Investigator, ██████████ - KSD-KCDTF	1.00	\$ 73,303	\$ 45,135	\$ 118,438		
Detective ██████████ - KSD - KCDTF	1.00	\$ 73,303	\$ 21,227	\$ 94,530		
Detective ██████████ - KSD - KCDTF	1.00	\$ 73,303	\$ 45,135	\$ 118,438		
Detective ██████████ - KPD - KCDTF	1.00	\$ 78,984	\$ 33,014	\$ 111,998		
Detective ██████████ KPD - KCDTF	1.00	\$ 78,984	\$ 33,014	\$ 111,998		
Detective ██████████ - KPD - KCDTF	1.00	\$ 78,984	\$ 33,014	\$ 111,998		

FTE= Full-time Equivalency (i.e., 1.00 = full-time, .50 =half-time, etc)

Continuing Task Force positions not funded above which receive only overtime compensation.

(Show computations!! Example: 5 officers X \$38/hr X 17 hrs X 12 mos = \$38,760)

Overtime (6 Detectives, Estimating 2400 hrs OT at AVG hrly rate of \$55.00/hour; plus FIC	\$ 132,000	\$ 32,894	\$ 164,894		\$ 24,403
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Newly requested full and/or part-time Task Force positions.

New positions which will receive overtime compensation only.

<b>2019 Personnel Total</b>	<b>\$ 1,014,541</b>	<b>\$ -</b>	<b>\$ 24,403</b>
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#### B. Travel (enter cost calculation using State mileage rate .485/mile; \$72/night; Meals, \$8 breakfast; \$9 lunch; \$17 dinner)

(Show computations!!)

C.E.A.S.E. Conf Cannibus Enf & Suppression-KCDTF (2 attending: Meal costs only (Each: 2 B @\$7.00 ea. And 2 D @\$15.00 ea)			\$ 44		
WI Narcotics Officer Assoc Conf - KCDTF (7 attending: Reg \$185ea X 7; Lodging: ((\$72 *2 nights)* 5 rooms); Meals: B,L,D ((\$30/day *2dys)*7)			\$ 2,435		
Annual LE In-Service Training (7 attending: 24 hrs ea. No Cost) - KCDTF			\$ -		
WI Law Enforcement Canine Handlers Conference. -3 attending. Reg. \$150 *3 - KCDTF			\$ 450		
K9 Officer Training-T.O.P.S. In Dog Training Corp.-Monthly K9 Maint Training-KCDTF (3 K9 Teams: Lanctot/Fritz, Tif/Riggs, Kasulke/Arlo at \$300/ea x 12 months)			\$ 10,800		
<b>2019 Travel Total</b>			<b>\$ 13,729</b>	<b>\$ -</b>	<b>\$ -</b>

**C. Equipment (If the cost of any one item is over \$5,000, it must be itemized in the equipment category. Please refer to OJA's General Policies & Procedures. All requests for equipment must contain a written summary of compliance with the relevant policy provision.**

	Total Project Cost	OJA State Match**	Federal Request***
<u>What will be purchased?</u>			

\$ -	\$ -	\$ -
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**D. Supplies/Operating Expenses (If the cost of any one item is less than \$5,000, it must be itemized in the Supplies/operating Expenses category. Please refer to OJA's General Policies.**

(to include cell phone/wireless, computer support, building lease, vehicle lease, GPS airtime)

**Show computations for all items!! Example: airtime - 4 phones X \$80/month X 12 months = \$3840;**

**copy costs - 100 copies X .25 copy X 12 months = \$300; Fuel - \$85 fuel a month X 12 mos X 4 officers = \$4104)**

**Supplies/Operating Expenses**

Office Supplies - (Drug Test Kits, general office supplies) - KCDTF	\$ 4,000		
Motor Vehicle Maintenance - KCDTF	\$ 9,000		
Fuel - (est usage: 15,000 gas \$2.3/gal) - KCDTF	\$ 34,500		
Telecommunications -(TDS Telecom \$33/mo X 12)+(Micro-Tel Inc @\$27.00) +SMART Net @ \$398.00)- I	\$ 821		
K9 Veterinary Care/Training Toys/Dog Food - KCDTF	\$ 7,800		
Bank Fees ((\$2.00/mo x 12 mos) X 2) - KCDTF	\$ 48		
Equipment Maint -(Copier Maint. 21,000 *.0136/copy), Currency Counter-\$423-KCDTF	\$ 709		
Subscriptions (Narcotic Law Bulletin) KCDTF	\$ 408		
Telecomm - Nextel Air Card Data Plan (\$148.00/mo. X 12 mos) KCDTF	\$ 1,776		\$ 1,776
Telecomm - Verizon AirCard/Wireless Service- (\$77mos X 12 mos) KCDTF	\$ 924		\$ 924
Nikon Digital Camera - 2 @\$900.00 ea. - KCDTF	\$ 1,800		\$ 1,800
Sierra Wireless Airlink GX450-gateway - 3 @ \$697.20 ea. - KCDTF	\$ 2,092		\$ 2,092
Streamlight Protac HL-X-USB Flashlight - 8 @\$100 ea. - KCDTF	\$ 800		\$ 800
<b>2019 Supplies/Operating Expenses Total</b>	<b>\$ 64,677</b>	<b>\$ -</b>	<b>\$ 7,392</b>





## ATTACHMENT A

### FUNDING AMOUNT BY DRUG TASK FORCE – CALENDAR YEAR 2019

The table below itemizes the funds that are anticipated for distribution to drug task forces during calendar year 2019. Federal funds are made available through the Byrne/Justice Assistance Grants, while state Penalty Assessment funds will be awarded to agencies by as “State Match” funds. Please use the combined amount in your Egrants application budget.

Task Force	Byrne/JAG "Federal Funds"	Penalty Assessment "State Match"	Total Egrants Application Budget
Brown County Drug Task Force	\$49,024	\$33,922	\$82,946
Central Area Drug Enforcement Group (Marathon)	\$26,269	\$18,177	\$44,446
Central Wisconsin Drug Task Force (Adams, Green Lake, Juneau, Marquette, Portage, Waupaca, Waushara, Wood)	\$53,977	\$37,349	\$91,326
Dane County Narcotics and Drug Task Force	\$78,141	\$54,070	\$132,211
Lake Winnebago Area MEG Unit (Calumet, Fond du Lac, Outagamie, Winnebago)	\$78,759	\$54,498	\$133,257
Manitowoc County Metro Drug Unit	\$14,624	\$10,119	\$24,743
Milwaukee Metropolitan Drug Enforcement Group	\$321,147	\$222,218	\$543,365
NADGI Tribal (Oneida)	\$37,833	\$26,179	\$64,012
North Central Drug Enforcement Group (Oneida, Forest, Langlade, Lincoln, Price, Taylor, Vilas)	\$30,302	\$20,967	\$51,269
Northwest Area Crime Unit (Douglas, Ashland, Bayfield, Burnett, Iron, Sawyer, Washburn)	\$24,288	\$16,806	\$41,094
Richland-Iowa-Grant Drug Task Force	\$13,495	\$9,338	\$22,833
Sheboygan County MEG Unit	\$14,251	\$9,861	\$24,112
✓ South East Area Drug Operations Group (Jefferson, Dodge, Kenosha, Racine, Walworth)	\$125,176	\$86,616	\$211,792 ✓
St. Croix Valley Drug Task Force (St. Croix, Pierce, Polk)	\$33,379	\$23,097	\$56,476
Washington County Multi-Jurisdictional Drug Unit	\$19,030	\$13,168	\$32,198
Waukesha County Metropolitan Drug Enforcement Unit	\$52,871	\$36,584	\$89,455
West Central Drug Task Force (Eau Claire, Buffalo, Chippewa, Clark, Dunn, Pepin)	\$41,761	\$28,896	\$70,657
West Central MEG Drug Task Force (La Crosse, Jackson, Monroe, Trempealeau, Vernon)	\$23,173	\$16,035	\$39,208
<b>Total</b>	<b>\$1,037,500</b>	<b>\$717,900</b>	<b>\$1,755,400</b>