

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Jeffrey Gentz, John Poole, Ron Frederick, Edward Kubicki, Jeff Wamboldt and John O'Day, YIG Member Martin Blagoev and Olivia Valentine

OTHER SUPERVISORS

PRESENT: County Board Chairman Daniel Esposito, William Grady, Gabe Nudo, Erin Decker, Zach Rodriguez, Boyd Frederick, Monica Yuhas, Michael J. Skalitzky, Daniel Gaschke, Mark Nordigian, and Laura Belsky

PLACE: KCAB, Committee Conference Room

DATE: October 22, 2019

Chairman Rose called the meeting to order at 6:00 p.m.

COUNTY CLERK (0:08) – County Clerk Mary Kubicki presented. Frederick/Wamboldt Motion to tentatively approve. All aye, including YIG motion carried.

REGISTER OF DEEDS (2:00) –Register of Deeds JoEllyn Storz, presented. Wamboldt/Kubicki Motion to tentatively approve. All aye, including YIG motion carried.

ELECTED SERVICES (3:57) –Register of Deeds JoEllyn Storz, presented this item. Gentz/O'Day Motion to tentatively approve. All aye, including YIG motion carried.

TREASURER (4:52) – County Treasurer Teri Jacobson, presented. Gentz/Frederick Motion to tentatively approve. All aye, motion carried, including YIG.

LAND INFORMATION (10:52) – Scott Schutze, LIO Director, presented this item. Kubicki/O'Day Motion to tentatively approve. All aye, motion carried, including YIG.

INFORMATION TECHNOLOGY (13:24) – Shawn Smith, IT Assistant Director, presented this item. Supervisor Poole motioned to remove \$500,000 from Technology Refresh Capital budget. Wamboldt seconded for the sake of discussion. Mr. Smith explained the importance of Technology Refresh and updating the computers that are already seven-eight years old. By 2020-2021 it is expected they will begin to fail, perform poorly, will not be able to maintain updates and increase failure rates. This will have a significant impact on job performance for an employee. He also explained the importance of UPS refresh and network switches located throughout the County and maintaining updates. Motion failed on the following roll call vote: Gentz-no; Poole-yes; Frederick-no; Kubicki-no; Wamboldt-no; O'Day-no; Rose-no. Frederick/Kubicki Motion to tentatively approve. All aye, motion carried, including YIG.

Chairman Rose called for a 15-minute recess; the Committee reconvened.

HUMAN RESOURCES (40:38)-Includes Insurances & Civil Service – Clara Tapa, Human Resources Director, presented. Various items covered included HR Business Partners positions and how the program is working. O'Day/Gentz Motion to tentatively approve. All aye, including YIG, motion carried.

Worker's Comp. (50:15) – Ms. Tappa presented. Gentz/Kubicki Motion to tentatively approve. All aye, including YIG, motion carried.

Liability Insurance (51:57) – Ms. Tappa presented. O'Day/Poole Motion to tentatively approve. All aye, including YIG, motion carried.

Health Insurance (1:06:13) – Ms. Tapa presented. Representatives from Hays Companies offered additional details. Supervisor Gentz requested more information regarding out-of-network and made a motion to continue the insurance discussion to tomorrow's hearing. Second by Frederick. Further discussion ensued. Supervisor Poole presented an analysis. The committee requested Finance return with further information regarding Supervisor Poole's analysis. Supervisor Gentz withdrew the motion. Poole/Wamboldt Motion to defer to tomorrow. All aye, including YIG, motion carried.

Wage information was presented. Gentz/Poole Motion to defer to tomorrow. All aye, including YIG, motion carried.

Ms. Tappa presented employee handbook revisions. Frederick/O'Day Motion to tentatively approve. All aye, including YIG, motion carried.

FINANCE & ADMINISTRATION (1:56:16)

Purchasing, Financial Services (Includes Non-Departmental, Debt Service, Administrative Services, etc.

Matt Fleming, Purchasing Director, presented. Gentz/Kubicki Motion to tentatively approve. All aye, including YIG, motion carried.

Patricia Merrill, Director of Finance and Administration, presented the Finance Division budget. Frederick/O'Day Motion to tentatively approve. All aye, including YIG, motion carried.

Ms. Merrill presented the Public Works and Human Services personnel budget. Poole/Kubicki Motion to tentatively approve. All aye, including YIG, motion carried.

Barna Bencs, Budget Director, presented Non-departmental budget information. Gentz /Frederick Motion to tentatively approve. All aye, including YIG, motion carried.

Barna Bencs, Budget Director, presented Debt Service budget information. Frederick/Poole Motion to tentatively approve. All aye, including YIG, motion carried.

Poole/Kubicki Motion by to adjourn. All aye, motion carried. The Committee adjourned at 9:06 p.m.

Respectfully Submitted,
Recording of the minutes is available.

Prepared by: Connie Rinaldi, Senior Accountant