1. CALL TO ORDER BY CHAIRMAN

2. ROLL CALL

3. CITIZEN COMMENTS

4. SUPERVISOR COMMENTS

5. CHAIRMAN COMMENTS

6. APPROVAL OF MINUTES FROM OCTOBER 5TH, 2022 (REGULAR MEETING)

7. APPROVAL OF MINUTES FROM OCTOBER 13TH, 2022 (SPECIALTY MEETING)

8. APPROVAL OF MINUTES FROM OCTOBER 20TH, 2022 (BUDGET MEETING)

9. RESOLUTION FROM THE KENOSHA COUNTY SHERIFF’S DEPARTMENT TO APPROVE A LEAVE OF ABSENCE FOR DAVID W. ZOERNER TO HOLD THE OFFICE OF SHERIFF

   Documents:

   RESOLUTION LEAVE OF ABSENCE SHERIFF ELECT DAVID ZOERNER.PDF

10. RESOLUTION FROM THE KENOSHA COUNTY SHERIFF’S DEPARTMENT TO APPROVE THE PROBATIONARY CABARET LICENSE – LILY LAKE ENTERPRISES LLC (DBA: LILY LAKE RESORT)

   Documents:

   PROBATIONARY CABARET LICENSE LILY LAKE ENTERPRISES LLC.PDF
11. REVIEW AND DISCUSSION BY THE KENOSHA COUNTY SHERIFF’S DEPARTMENT
OF THE LAW ENFORCEMENT SUPPORT OFFICE (LESO) PROGRAM STATE PLAN OF
OPERATION (SPO)

12. ANY OTHER BUSINESS ALLOWED BY LAW

13. ADJOURNMENT

A Quorum of Other Committees or of the County Board May be Present.
Kenosha County
Administrative Proposal Form

1. Proposal Overview
Division: Administration  Department: Sheriff
Proposal Summary (attach explanation and required documents):
Leave of Absence for Sheriff-elect David Zoerner to return to position of Sergeant.

<table>
<thead>
<tr>
<th>Dept./Division Head Signature:</th>
<th>Date: 11-22-27</th>
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</thead>
<tbody>
<tr>
<td>Print Name:</td>
<td>Daniel &amp; Beth</td>
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2. Department Head Review
Comments:

<table>
<thead>
<tr>
<th>Recommendation: Approval ☑ Non-Approval ☐</th>
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<tr>
<td>Department Head Signature:</td>
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<td>Date: 11-22-27</td>
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3. Finance Division Review
Comments:

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<td>Finance Signature:</td>
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<td>Date: 11-29-27</td>
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| Print Name: Barna Benes                   |

4. County Executive Review
Comments:

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<tr>
<th>Action: Approval ☑ Non-Approval ☐</th>
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<tr>
<td>Executive Signature:</td>
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<td>Date: 11-28-22</td>
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</tbody>
</table>

Revised 01/11/2001 (5/10/01)
Kenosha County

BOARD OF SUPERVISORS

RESOLUTION NO._____

Subject: Leave of Absence for David W. Zoerner to hold the Office of Sheriff

Original □ Corrected □ 2nd Correction □ Resubmitted □

Date Submitted: January 17, 2023
Submitted By: Judiciary & Law Enforcement and Finance/Administration Committees
Fiscal Note Attached □ Legal Note Attached □
Prepared By: Marc Levin, Chief Deputy

Date Resubmitted:
Signature: __________

WHEREAS, David W. Zoerner has been elected Sheriff of Kenosha County, effective January 2, 2022, and

WHEREAS, David W. Zoerner held the rank of Sergeant with the Kenosha County Sheriff’s Department before being elected, and

WHEREAS, David W. Zoerner is requesting to seek a leave of absence from the rank of Sergeant to hold the Office of Sheriff of Kenosha County, pursuant to Chapter 4, § 4.01 (12)(a)(1), (2) and (3) of the Municipal Code of Kenosha County, and

WHEREAS, David W. Zoerner has requested such leave of absence be granted for the period he holds the Office of Sheriff of Kenosha County.

NOW, THEREFORE, BE IT RESOLVED, that David W. Zoerner be granted a leave of absence from the Kenosha County Sheriff’s Department to assume the Office of Sheriff, Kenosha County, effective January 2, 2023, and

BE IT FURTHER RESOLVED, that should his tenure as Sheriff of Kenosha County end, David W. Zoerner will return to the position of Sergeant with the Kenosha County Sheriff’s Department, pursuant to Chapter 4, § 4.01 (12)(a)(3) of the Municipal Code of Kenosha County.

Respectfully Submitted,
Zoerner Leave of Absence
Page 2

JUDICIARY & LAW ENFORCEMENT COMMITTEE

<table>
<thead>
<tr>
<th>Name</th>
<th>Aye</th>
<th>No</th>
<th>Abstain</th>
<th>Excused</th>
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<tr>
<td>Zach Rodriguez, Chairman</td>
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<td>Brian Bashaw, Vice Chair</td>
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<td>Laura Belsky, 2nd Vice Chair</td>
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FINANCE & ADMINISTRATION COMMITTEE

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<td>Dave Geertsen, Vice Chair</td>
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MEMORANDUM
Communication to Kenosha County Board of Supervisors
(For Informational Purposes Only)

COMMUNICATION TO APPEAR ON COUNTY BOARD MEETING AGENDA: 12/06/2022

SUBJECT: Leave of absence for Sheriff-Elect David Zoerner to return to position of Sergeant

SUBMITTED BY: Chief Deputy Marc Levin

TO BE REFERRED TO A COMMITTEE BY CHAIRMAN

ADDITIONAL INFORMATION (optional):
WHEREAS, the application of Jill R. Rzeplinski for a probationary cabaret license for Lily Lake Enterprises, LLC. 7910-328th Avenue, Burlington, Wisconsin, in the Town of Wheatland, was made during the month of July, 2022, was turned over to this office on July 18, 2022, and

WHEREAS, the Kenosha Sheriff's Department has conducted an inspection of the premises, and

WHEREAS, the premises were found to be in conformity with the Cabaret Ordinance Number 8.02, and

NOW, THEREFORE BE IT RESOLVED, that because this is the initial application by the license holder, a probationary license be granted to Jill R. Rzeplinski.
Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

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<tr>
<th>Supervisor</th>
<th>Aye</th>
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<td>SUBJECT</td>
<td>NAME (LAST, FIRST, MIDDLE INITIAL)</td>
<td>AGE or AGE RANGE</td>
<td>ADDRESS (STREET, CITY, STATE, ZIP)</td>
<td>RACE</td>
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<tr>
<td>001</td>
<td>RZEPLINSKI JILL MARY</td>
<td>01/23/1987</td>
<td>7910 328TH AVE / BURLINGTON WI 53105</td>
<td>White</td>
</tr>
<tr>
<td>002</td>
<td>HALL SEAN M</td>
<td>08/21/1982</td>
<td>221 3RD ST SOUTHBOUND SILVER LAKE WI 53107</td>
<td>White</td>
</tr>
<tr>
<td>003</td>
<td>BROWN</td>
<td></td>
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**EVENT**

- **REPORTED DATE/TIME:** 7/28/2022 15:45
- **OCCURRED DATE/TIME:** 07/28/2022 15:45
- **LOCATION OF OCCURRENCE:** 7910 328TH AVE / BURLINGTON WI, 53105

**DESCRIPTION**

- **OFFENSES**
  - [Blank]
  - [Blank]
  - [Blank]

**REVIEWED BY**

- **DATE:** 7/28/2022
- **REPORTING OFFICER:** Thomas Joseph
- **REVIEWED BY:** Gott, Ryan M
O- Jill M. Rzeplinski
O- Sean M. Hall

NARRATIVE:

On 7/28/22 at approximately 1545 hours, I Deputy Thomas #373 responded to 7910-328th Ave in reference to a call for service to conduct a cabaret inspection at Lily Lake Resort.

Upon arrival, I met with the owner, who was verbally identified as Jill M. Rzeplinski. Jill advised that she is also the manager of the establishment as well as the agent listed on the cabaret license application and the class B liquor license for the establishment. Jill further advised that her lead cook, who was verbally identified as Sean M. Hall, was a keyholder as well.

I observed that Jill had the liquor license posted at the bar with a license number of 2022/2023-002 and an expiration of 6/30/2023. I further observed that there were no obstructions to any exits in the establishment during my inspection of the establishment. I advised Jill that she needed to have a separate building inspection conducted by the local building inspector. I did not observe any underage persons being served alcohol or in the establishment during my visit.

During my inspection I made a rough diagram of the establishment that will be transferred over to a final diagram and turned in to KSD Supervision at a later date. I then cleared from the establishment taking no further action.

This report will require further follow up upon completion of the building inspection by the local building inspector. Nothing further.

END OF REPORT
Sirs,

Attached is a diagram of the Lily Lake Resort in reference to the cabaret inspection. I also submitted a report in reference to the inspection with owner/keyholder information as well as documenting no found issues during the inspection.

Respectfully,
Deputy Thomas #373
CABARET LICENSE INSPECTION CHECKLIST

Case No. 27-000390854
Establishment: Lily Lake Resort

- Give the attached copy of Kenosha County Ordinance No. 8.02 to the business owner/manager.
- Obtain complete personal information, (name, d.o.b., address and telephone number(s))
  
  A. Owner
  B. Manager
  C. Agent listed on the cabaret license application
  D. Agent listed on the current class “B” liquor license
  E. Keyholder’s not mentioned above (please list their respective roles within the business)
- Conduct a physical inspection of the premises.
- Provide an updated diagram with this packet (not to scale).
- Inform the owner/manager that the establishment is responsible for contacting the local building inspector to arrange for a building inspection. Results of the inspection are to be forwarded to the 2nd shift patrol Shift Commander at the Kenosha Co. Sheriff’s Department as soon as possible. Failure to do so will result in the denial of the cabaret license application.
- Upon inspection of the premises, determine if the establishment meets all requirements under Kenosha Co. Ord. No. 8.02. If modifications are required, it is the responsibility of the establishment to meet these requirements and to contact the Sheriff’s Dept. for follow-up inspection.
- Check for proper posting of liquor and bartenders’ licenses. Please include expiration dates in your report.
- Check for any underage person(s) during your visit.
- Upon your final inspection, indicate in your report whether you recommend the approval of the license application or not based on your observations.

**PLEASE ENSURE THE ABOVE INFORMATION IS INCLUDED IN YOUR REPORT**
APPLICATION FOR PROBATIONARY CABARET LICENSE

Kenosha County, Wisconsin

DATE: July 6th, 2022

TO THE KENOSHA COUNTY BOARD OF SUPERVISORS:

I, as holder of a Class B Liquor License, hereby apply for a Probationary Cabaret License for:

<table>
<thead>
<tr>
<th>Name of Premises</th>
<th>Address</th>
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</thead>
<tbody>
<tr>
<td>Lily Lake Enterprises LLC DBA Lily Lake Resort</td>
<td>7910 328th Avenue Burlington, WI 53105</td>
</tr>
</tbody>
</table>

Located in the Town of Wauwatosa, in the County of Kenosha from the date hereof for 6 months, (an application for a regular cabaret license will be sent upon expiration of the probationary license) and I hereby agree to deposit $200.00 for said license and to comply with all the provisions of the Cabaret License Ordinance adopted by the County Board and in effect March 6, 2001 and all the laws of the State of Wisconsin pertaining thereto.

<table>
<thead>
<tr>
<th>PRINT LICENSE HOLDER'S NAME</th>
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<tbody>
<tr>
<td>J. M. Rzeplinski</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Signature of Applicant (Must be license holder)</th>
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<tbody>
<tr>
<td>262-738-2869 (cell)</td>
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</tbody>
</table>

Day-time Telephone Number

PLEASE RETURN APPLICATION, PAYMENT AND VALID COPY OF CLASS B LIQUOR LICENSE TO:

KENOSHA COUNTY CLERK
1010 56TH ST
KENOSHA, WI 53140

A PHOTOCOPY OF YOUR CLASS B LIQUOR LICENSE MUST BE SUBMITTED WITH THIS APPLICATION.
May 12, 2022

Kenosha County Clerk

RE: Change of Ownership

Please change your records to reflect Jill M. Rzeplinski, the new owner and Registered Agent of Lily Lake Enterprises, LLC; DBA Lily Lake Resort.

Requests for new credit information and/or contracts should be addressed to:

Lily Lake Enterprises, LLC
7910 328th Avenue
Burlington, WI 53105

Attn: Jill Rzeplinski

Additionally, please remove Jay R. Rzeplinski and Louis McCarley from your records, as they are no longer Members of the LLC.

For questions, contact: Jill M. Rzeplinski, Cell: 262 909-8766

Thank you,

Jill M. Rzeplinski
CLASS B RETAILER'S LICENSE
for the sale of
FERMENTED MALT BEVERAGES and INTOXICATING LIQUORS

WHEREAS, the local governing body of the TOWN of WHEATLAND, County of KENOSHA, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "B" License to Lily Lake Enterprises LLC, Jill M. Rzepinski, Agent to sell Fermented Malt Beverages as defined by and pursuant to Section 125.26 of the Statutes of the State of Wisconsin and Local Ordinances and the said applicant has paid to the Treasurer the sum of $100.00 for such Class "B" Retailer's Fermented Malt Beverage license as required by local ordinances,

AND WHEREAS, the local governing body has granted and authorized the issuance of a "Class B" Intoxicating Liquor License to said applicant to sell Intoxicating Liquor as defined in and pursuant to Chapter 125.51(3) of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the Treasurer the sum of $200.00 for such "Class B" Intoxicating Liquor License as provided by local ordinances and has complied with all the requirements necessary for obtaining such licenses.

LICENSES ARE HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages and Intoxicating Liquors at the following described premises "Lily Lake Resort", 7910 328th Ave., Lilly Lake, two-story frame building and storage garage.

FOR THE PERIOD from July 1, 2022, thru June 30, 2023.

Given under my hand and the corporate seal of the TOWN of WHEATLAND
this twenty-eighth day of June 2022

Sheila M. Siegler, Town Clerk
APPLICATION FOR PROBATIONARY CABARET LICENSE

Kenosha County, Wisconsin

DATE: July 6th 2022.

TO THE KENOSHA COUNTY BOARD OF SUPERVISORS:

I, as holder of a Class B Liquor License, hereby apply for a Probationary Cabaret License for:

Lily Lake Enterprises LLC DBA Lily Lake Resort

Name of Premises Address

7910 328th Avenue Burlington, WI 53105

Mailing Address Zip Code

Located in the Town of Wheatland, in the County of Kenosha from the date hereof for 6 months, (an application for a regular cabaret license will be sent upon expiration of the probationary license) and I hereby agree to deposit $200.00 for said license and to comply with all the provisions of the Cabaret License Ordinance adopted by the County Board and in effect March 6, 2001 and all the laws of the State of Wisconsin pertaining thereto.

J. M. Rzeplinski

PRINT LICENSE HOLDER'S NAME

Signature of Applicant (Must be license holder)

262-909-2069 (cell)

Day-time Telephone Number

PLEASE RETURN APPLICATION, PAYMENT AND VALID COPY OF CLASS B LIQUOR LICENSE TO:

KENOSHA COUNTY CLERK
1010 56TH ST
KENOSHA, WI 53140

A PHOTOCOPY OF YOUR CLASS B LIQUOR LICENSE MUST BE SUBMITTED WITH THIS APPLICATION.
May 12, 2022

Kenosha County Clerk.

RE: Change of Ownership

Please change your records to reflect Jill M. Rzeplinski, the new owner and Registered Agent of Lily Lake Enterprises, LLC; DBA Lily Lake Resort.

Requests for new credit information and/or contracts should be addressed to:

Lily Lake Enterprises, LLC
7910-328th Avenue
Burlington, WI 53105

Attn: Jill Rzeplinski

Additionally, please remove Jay R. Rzeplinski and Louis McCarley from your records, as they are no longer Members of the LLC.

For questions, contact: Jill M. Rzeplinski, Cell: 262 909-8766

Thank you,

Jill M. Rzeplinski
CLASS B RETAILER'S LICENSE  
for the sale of  
FERMENTED MALT BEVERAGES and INTOXICATING LIQUORS  

WHEREAS, the local governing body of the TOWN OF WHEATLAND, County of KENOSHA, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "B" License to Lily Lake Enterprises LLC, Jill M. Rzepilaski, Agent to sell Fermented Malt Beverages as defined by and pursuant to Section 125.25 of the Statutes of the State of Wisconsin and Local Ordinances and the said applicant has paid to the Treasurer the sum of $100.00 for such Class "B" Retailer's Fermented Malt Beverage license as required by local ordinances,  

AND WHEREAS, the local governing body has granted and authorized the issuance of a "Class B" Intoxicating Liquor License to said applicant to sell intoxicating liquor as defined in and pursuant to Chapter 125.31(3) of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the Treasurer the sum of $200.00 for such "Class B" Intoxicating Liquor License as provided by local ordinances and has complied with all the requirements necessary for obtaining such licenses,  

LICENSES ARE HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages and Intoxicating Liquors at the following described premises "Lily Lake Resort", 7910 328th Ave., Lilly Lake, two-story frame building and storage garage.  

FOR THE PERIOD from July 1, 2022, thru June 30, 2023.  

Given under my hand and the corporate seal of the  
TOWN OF WHEATLAND  
this twenty-eighth day of June 2022  

Sheila N. Siegrer, Town Clerk
Lily Lake Enterprises, LLC  
c/o Jay Rzeplinski  
27311-85th Place  
Salem, WI. 53168  

RE: Tax parcel: 95-4-119-111-4070  
Premises: 7910-328TH Avenue  
Subject: Safety inspection for Cabaret license

At your request, a visual inspection of the above referenced property was conducted on September 21, 2022. This inspection report reflects the visual conditions of the property and structures at the time of inspection. Hidden or concealed defects cannot be included in this report. This inspection report and plan review report is not an environmental inspection, which includes but is not limited to, lead based paint, radon gas, asbestos or mold.

An earnest effort was made on your behalf as well as the Town of Wheatland to discover all conditions that could affect the safety of patrons.

**Background:** Ms. Rzeplinski has submitted to the Town of Wheatland Building Dept. a written request to obtain from the Building Dept. a life safety inspection report to occupy and use the commercial building and property located at 7910-328TH Avenue for live entertainment in accordance with Kenosha County Cabaret Licensing Ordinance Chapter 8.02.

**Observations:** The wood frame commercial tavern was constructed in 1937 under Town permits. The existing wood frame structure contains a tavern, dining room, commercial kitchen, exterior wood frame deck and a second-floor residential unit. The first-floor commercial space is equipped with three means of exit, and existing men’s and women’s toilet rooms.

**Inspection Report and Plan Review:**

IBC/Wis.DSPS 303.1 Occupancy Class: Assembly group occupancy includes among others, the use of buildings or structures for gathering of persons for the purpose of recreation, food or drink consumption including, but not limited to: Banquet halls, Night clubs, Restaurants, Tavern, and Bars.

*The inspection revealed that the existing commercial space is in fact used and classified as an assembly occupancy.*
IBC/Wis. DSPS 1004.3- Assembly occupancies shall have occupant load sign prominently posted in a conspicuous place.

Post or display an occupant load sign indicating the max occupant load for this commercial occupancy is 100 persons.

IBC/Wis. DSPS 1009- Assembly occupancies shall be provided with two (2) means of egress.

IBC/Wis. DSPS 1013- Each exit shall be provided with illuminated exit signs.

IBC/Wis. DSPS 1008- Assembly occupancies shall be equipped with emergency egress illumination.

Install working emergency egress lights in all occupied areas of assembly space, this includes bar area, dining area and hallway.

IBC/Wis. DSPS 318- NFPA/IBC Portable Fire extinguishers shall be provided in accordance with Town of Wheatland Fire Department and NFPA.

In providing this inspection report the Town of Wheatland Building reserves the right to require changes or additions should conditions arise making them necessary for code compliance. As per state stats 101.01(10), nothing in this report/review shall relieve the owner of the responsibility for maintaining a safe building, structure, or component.

Summary and conclusion:

To the extent possible, I have observed the existing conditions of the site and commercial portion of the building at 7910-328th Avenue. My opinion is that the existing commercial building, exterior deck and site is suitable for limited live entertainment events, subject to a maximum interior occupant load of 100 persons at any one time and that the above listed non-compliant conditions be corrected.

Respectfully:

Tim Popanda
Town of Wheatland Building Inspector, Wis. DSPS License CBI, CEI, CPI 70246