

**MINUTES  
KENOSHA COUNTY  
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE  
Wednesday, September 12, 2018**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, September 12, 2018 at the Kenosha County Center, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, Michael Skalitzky, John Poole, Mark Nordigian, and Zach Rodriguez

Youth In Governance Representatives Present: Victoria Desimoni and Haley Esposito

UW-Extension Staff Present: Beverlee Baker, Area Extension Director, Jeanne Hilinske-Christensen, Vickie LeFlore, Mary Metten, and Terri Ward

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning and Development  
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Feature Program “Youth Development”:** Vickie LeFlore, Positive Youth Development educator, provided a presentation regarding the Youth As Resources program overview, the grant cycle, and annual report highlights. The committee participated in a YAR program grant application process. The annual report indicated eleven (11) service projects were funded for the 2017-18 program for a total of \$4,210 in grant funding. During the timeframe 2005-2018, the YAR program has funded 167 service projects totaling \$59,540 in grant funds and has had 7,545 youth participants.
3. **UW-Extension Educator/Program updates:** Terri Ward, FoodWise Nutrition Administrator, Kenosha and Racine Counties, provided an update on FoodWise education sessions. She noted that they offer a “parent” series - nine adult lessons, entitled “Eating Smart Being Active”. Five parents have been involved recently for the sessions offered in Kenosha which have been offered in Spanish.

Administratively, Terri has reviewed and submitted requests for three title reviews for nutrition education staff. She reported that Federal fiscal updates training has taken place. Some product delivery models have been revised and they are doubling early childhood education which they currently provide.

Mary Metten, Health & Well-Being educator, reported that in August she met with a number of the non-profit organizations that have expressed interest in partnering in the future relative to food security and social and emotional series such as Kenosha Housing Authority, prevention services network which is operated out of the Job Center building, United Way tax preparing vita program, Headstart thru Kenosha Unified, and ELCA Outreach Center with tenant education information specifically and other emergency services networks regarding financial resources due to a community-wide need for rental and energy assistance.

Vickie LeFlore, Positive Youth Development educator, provided additional information that she will be working on for the Youth In Governance program. Youth As Resources will hold their first meeting at United Way, September 18, at 5pm. She will be working with Bethany on the 4-H open house that will be held at the Kenosha County Center, September 25<sup>th</sup>. They will also coordinate on leader training. She has been working with Building Our Future early reading network to bridge the reading gap. Vickie is also looking into providing some programming for Wilson Elementary, Bradford High School and Brass Community School.

Jeanne Hilinske-Christensen, Interim Horticulture educator, reported that she has been providing Master Gardener training, and will present a program about perennials to the Home & Community Education (HCE) organization at their State conference next week in Milwaukee. Jeanne will also provide a presentation at the Food For All group, planning for Spring Into Gardening program to be held in March, and prepping for the Grounds Maintenance Short Course (GMSC) which will be offered in February. She noted that the Parks Division has requested master gardeners provide assistance with maintaining retention areas and other projects at Petrified Springs Park.

4. **UW-Extension Director's Report:** UW-Extension Area Director Bev Baker noted she provided information and a short tour for new supervisor orientation for Supervisor Cardinalli. The Committee noted that there will be another new supervisor to orient who will fill the recent vacancy for District 7. Bev is involved in the process to interview for an aquatic invasive species prevention network coordinator, which will be a half-time position for Milwaukee and Kenosha Counties. Five candidates have been selected for interviews and the position will work with local lake associations and nonprofits to help them access DNR and UW-Extension programs and develop AIS prevention partnerships amongst the Great Lakes.

Since Amy will be working 50-60% of her time on the regional workforce development project, the UW office will be hiring a community economic development coordinator to backfill that portion of her time; they have about 15 applicants to review for this position.

The Situational Analysis has been submitted to Institute which included issues discussed at last month's meeting. Bev will report back to the committee when she receives an update from the State review of the submittal.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

5. **Tabled Request of Clem Stein III – Certified Survey Map – Remains Tabled**

**Tabled Request of Clem Stein III**, 5700 312th Ave. Salem, WI 53168 (Owner), requesting a CSM on Tax Parcel #95-4-219-364-0105 located in the SE & NE ¼ of Section 36, T2N, R19E, Town of Wheatland and on Tax Parcel #30-4-220-313-0255 located in the SW ¼ of Section 31, T2N, R20E, Town of Brighton.

Staff requested that this item remain tabled to allow the applicant additional time to submit required information. It was also noted that the application may be withdrawn or revised.

6. **Review and Possible Approval – Resolution to Accept Donation of a Parcel in the Fox River Floodplain - Approved**

Division Director Buehler presented this item.

- Supervisor Nordigian made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the Resolution to Accept Donation of a Parcel in the Fox River Floodplain, as presented. The motion was seconded by Supervisor Rodriguez and passed unanimously, including YIG.

7. **Review and Possible Approval - Ordinance Chapter 12 Amendments Regarding Zoning Board of Adjustments Membership - Approved**

General Zoning and Shoreland/Floodplain Zoning Ordinance. The proposed text change will modify existing section in accordance with statute to reduce the membership of the Board of Adjustments. The proposal is to change the membership from five (5) members to 3 members and 2 alternates, partially due to the inability to fill vacancies because the current ordinance states no more than 2 from the same town and the recent reduction of townships changing their status to a village.

Division Director Buehler presented this item.

- Supervisor Poole made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the Ordinance amendments as presented. The motion was seconded by Supervisor Nordigian and passed unanimously, including YIG.

8. **Approval of Minutes - Approved**

- Supervisor Nordigian made a motion to approve the minutes as presented of the August 8, 2018 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Skalitzky and passed unanimously.

9. **Citizen Comments - None**

10. **Any Other Business Allowed By Law**

Mr. Buehler noted there were two new CSM applications on file for the October 10, 2018 meeting agenda at this time. Applicants have until Monday, September 10, to apply.

11. **Adjournment**

- Supervisor Rodriguez made a motion to adjourn the meeting. The motion was seconded by Supervisor Poole and passed unanimously, including YIG. The meeting was adjourned at 7:17 p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, October 10, 2018.