

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, May 9, 2018**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, May 9, 2018 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Zach Rodriguez, Mark Nordigian

Members Excused: Supervisor Michael Skalitzky

Youth In Governance Representatives Present: Julia Arturi

Youth In Governance Excused: Jonathan Filiatreault

UW-Extension Staff Present: Beverlee Baker, Area Extension Director, Jeanne Hilinske-Christensen, Vickie LeFlore, Bethany Sorce, and Terri Ward

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning and Development
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Nomination of 2nd Vice Chair:** Chairwoman Decker called for nominations for 2nd Vice Chair of the Planning, Development & Extension Education Committee. Supervisor Nordigian nominated Zach Rodriguez. Second by Supervisor Poole. Motion carried 4-0, including YIG.
3. **Youth In Governance Program Update:** Vickie LeFlore, Positive Youth Development Extension Educator, presented an update on the process for selecting the 2018-2019 Youth In Governance representatives. She noted that fourteen youth had been selected and were scheduled for their official appointment at the County Board meeting on May 15, 2018. The schedule for YIG orientation, mentors, and appointment ceremony was discussed.
4. **University of Wisconsin Extension Overview:** Bev Baker, AED, provided information about her professional background and experience, and the latest updates on the nEXT Generation and University of Wisconsin reorganizations. An early focus will be analyzing and prioritizing issues to make the best use of County, University, and funding partner investments. She noted that now that UW-Extension is under the auspices of the University of Wisconsin-Madison, this will open more expertise and resources for the local offices. The Kenosha County office is part of Area 22 with Racine County. An organizational chart was presented with the new structure.

Committee members noted that “trade skills” need to be fostered since so many students are encouraged to go to college for other professional occupations. Supervisor Skalitzky had brought this to light at a previous meeting and the committee wanted to highlight this concern again.

The sharing of information and reports from the educators was reviewed – written monthly, and most recently, annual reports are currently provided, along with verbal updates by staff members present at the committee meetings. Quarterly reports align with the State reporting system and the committee agreed to transition from written monthly reports to quarterly reports which will be emailed to the committee members. The monthly updates via email would focus on the upcoming events and programs so that committee members could attend and see the educators “in action”. The monthly “feature” presentations would still be scheduled on the meeting agendas, along with educator verbal updates. The annual report was reviewed and the committee asked for it to be printed and placed on County Board Supervisor desks.

5. UW-Extension Educator/Program updates:

Terri Ward, FoodWise Coordinator – presented a new overview of FoodWise from the State noting the program is provided in 62 counties in the State of Wisconsin. There are two funding streams resulting in eight educators providing a strong program in our area. A general information brochure summarizing FoodWise was presented. Terri cited their work on policy, system and environmental changes stating not only do they teach individuals and families, they also cover topics and projects such as the increased acceptance of Foodshare with local farmers; a recently created prescription pad healthcare providers use to discuss preventive measures including nutrition with clients; and, reviewing parent teacher comments to ascertain if their programs are being positively received or what improvements could be made. FoodWise promotes lifelong healthy skills including information distributed to groups and creating food gardens. They have recently worked with youth tending the gardens and growing their own food which has been positively received.

Vickie LeFlore, Positive Youth Development Educator - explained that Youth As Resources provides grants for community service projects up to \$500. Seventeen applications for Youth As Resources board positions were received, interviews were conducted, and six youth were selected to serve on the board. Vickie will provide 4-H camp counselor training with Bethany Sorce. She is working on a youth government careers pilot program with Supervisor Grady and Human Resources Director Bob Riedl which is scheduled to go into effect in the fall.

Bethany Source, 4-H Program Coordinator - Camp training will be conducted tomorrow and at the end of May. Kenosha County pairs up with Racine County with topics such as, risk management, ages and stages, and how to talk with youth giving them positive feedback and dealing with negative behaviors. A Community Service benefit (spaghetti dinner) for the Herda Family, whose farm was recently destroyed by fire, will be held June 8, 2018, 4-9pm, at Central High School. Recruiting for volunteers is underway and flyers will be ready for distribution soon. A General Leaders meeting will be held next week focused on accomplishments and goals for next year. Bethany is preparing for Red Cross Babysitting classes for this year. A Shooting Sports (air rifle and trap) event will be conducted this year. It has been about twelve years since they were last offered. Silver Lake has offered

their trap house for this event. A meeting to determine interest, skill level, etc., will be held May 21. The goal is to conduct 3 to 4 shoots before the current 4-H year ends; more events to be scheduled for the fall.

Jeanne Hilinske-Christensen, Interim Horticulture Educator, reported on the Lawn Chair Learning garden and landscape topics in Kenosha and Racine counties, which is a new program she created last year. The Lawn Chair program was selected to be featured for a poster session at the National Master Gardener Coordinators Conference in August. Registration is currently open for the 2018 Kenosha County Prairie Walk which will be held June 13th; at Century Oaks Farm. Three youth gardening programs will be provided this year and a summer intern will assist with these projects, and tie in with the FoodWise initiatives, as well.

6. **UW-Extension Director's Report:** AED Baker noted her report was covered as part of the Extension Overview.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

7. **DENNIS J. & JEAN M. POEPPING – COMPREHENSIVE PLAN AMENDMENT - BRIGHTON**

Dennis J. & Jean M. Poepping, 4401 308th Ave., Burlington, WI 53105-9312 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Farmland Protection" and "PEC" to "Farmland Protection", "General Agricultural & Open Land" and "PEC" on Tax Parcel #30-4-220-303-0100 located in the SW ¼ of Section 30, T2N, R20E, Town of Brighton.

Dennis Poepping, owner, was in attendance to speak to this item.

- Supervisor Poole made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the Comp Plan Amendment request of Dennis J. & Jean M. Poepping. The motion was seconded by Supervisor Rodriguez and passed on the following roll call vote: Poole – aye; Rodriguez – aye; Nordigian – aye; Decker – aye; YIG - aye.

8. **DENNIS J. & JEAN M. POEPPING – REZONING - BRIGHTON**

Dennis J. & Jean M. Poepping, 4401 308th Ave., Burlington, WI 53105-9312 (Owner), requesting a rezoning from A-1 Agricultural Preservation Dist. & C-2 Upland Resource Conservancy Dist. to A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist. & C-2 Upland Resource Conservancy Dist. on Tax Parcel #30-4-220-303-0100 located in the SW ¼ of Section 30, T2N, R20E, Town of Brighton

Dennis Poepping, owner, was in attendance to speak to this item.

- Supervisor Nordigian made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Dennis J. & Jean M. Poepping. The motion was seconded by Supervisor Poole and passed unanimously by those PDEEC members present, including YIG.

9. **LEONARD A. JR. & NORA A. HILL REV. TRUST, PDEEC (SPONSOR) – REZONING – WHEATLAND**

Leonard A. Jr. & Nona A. Hill Rev. Trust, 37327 65th St., Burlington, WI 53105 (Owner), Kenosha County Planning, Development & Extension Education Committee, 19600 75th Street, Suite 185-3, Bristol, WI 53104 (Sponsor), requesting a rezoning from R-3 Urban Single-Family Residential Dist. and C-1 Lowland Resource Conservancy Dist. to R-3 Urban Single-Family Residential Dist. and C-1 Lowland Resource Conservancy Dist. on Tax Parcel #95-4-119-042-0500 located in the NW ¼ of Section 4, T1N, R19E, Town of Wheatland

Mr. Buehler presented this item indicating that the rezoning will correct the wetland zoning to reflect current field conditions.

- Supervisor Poole made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Leonard A. Jr. & Nona A. Hill Rev. Trust. The motion was seconded by Supervisor Rodriguez and passed unanimously by those PDEEC members present, including YIG.

10. **AMERICAN TRANSMISSION CO. LLC (OWNER), TOWN OF WHEATLAND (SPONSOR) – COMPREHENSIVE PLAN AMENDMENT - WHEATLAND**

American Transmission Co. LLC, PO Box 47, Waukesha, WI 53187 (Owner), Town of Wheatland, 34315 Geneva Road, New Munster, WI 53152 (Sponsor), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from “Suburban-Density Residential” to “Suburban-Density Residential” and “Governmental and Institutional” on Tax Parcel #95-4-219-323-0115 located in the S ½ of Section 32, T2N, R19E, Town of Wheatland

Mr. Buehler presented this item. This Comp Plan Amendment would allow the construction of a control station (utility substation) as approved by the Public Service Commission (PSC) as part of the Spring Valley-North Lake Geneva Electric Reliability project.

- Supervisor Nordigian made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the Comp Plan Amendment request of American Transmission Co. LLC and Town of Wheatland. The motion was seconded by Supervisor Rodriguez and passed on the following roll call vote: Poole – aye; Rodriguez – aye; Nordigian – aye; Decker – aye; YIG - aye.

11. **AMERICAN TRANSMISSION CO. LLC (OWNER), TOWN OF WHEATLAND (SPONSOR) – REZONING - WHEATLAND**

American Transmission Co. LLC, PO Box 47, Waukesha, WI 53187 (Owner), Town of Wheatland, 34315 Geneva Road, New Munster, WI 53152 (Sponsor), requesting a rezoning from A-1 Agricultural Preservation Dist. to A-1 Agricultural Preservation Dist. & I-1 Institutional Dist. on Tax Parcel #95-4-219-323-0115 located in the S ½ of Section 32, T2N, R19E, Town of Wheatland

Mr. Buehler presented this item. This rezoning is in conjunction with the previous Comprehensive Plan Amendment and would allow the construction of a control station (utility substation) as approved by the Public Service Commission (PSC) as part of the Spring Valley-North Lake Geneva Electric Reliability project.

- Supervisor Rodriguez made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of American Transmission Co. LLC and Town of Wheatland. The motion was seconded by Supervisor Nordigian and passed unanimously by those PDEEC members present, including YIG.

12. **CERTIFIED SURVEYS AND OTHER LAND DIVISIONS**

- Supervisor Rodriguez made a motion to **approve** the following certified surveys, subject to conditions. The motion was seconded by Supervisor Nordigian and passed unanimously by those PDEEC members present, including YIG.

- 1) Dennis J & Jean M Poepping (Owner) – Part of the SW ¼ of Section 30, Township 2 North, Range 20 East, Town of Brighton. For informational purposes only, this parcel is located on the west and east sides of 308th Ave., at the intersection of 308th Ave. and 41st St.

Requesting approval of a Certified Survey Map (dated March 20, 2018 by Jeffrey K. Rampart of J.K.R. Surveying, Inc.) to create one (1) 19.99-acre parcel, one (1) 10.01-acre parcel, one (1) 10.00-acre parcel and one (1) 17.00-acre parcel from Tax Parcel #30-4-220-303-0100.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Brighton.
- b) Subject to revising the CSM to address review comments from the Wisconsin Department of Administration's April 20, 2018 review letter (Exhibit A, attached).
- c) Subject to making the following revisions to the CSM:
 1. Show the location of 45th Street on the CSM (also revise the Vicinity Sketch to show 45th St.)
 2. Label all streets/avenues as "dedicated to the public".
 3. Indicate the existing and proposed zoning districts on the proposed Lots.

4. Indicate the area of each Lot in square feet and acres.
 5. Label parcels as Lots & use lot numbers (i.e. Lot 1, Lot 2, etc...)
 6. Add the shoreland boundary on the southern portion of Parcels I & II.
 7. Add the floodplain boundary on the southeast portion of Parcel I.
 8. Add the wetland boundary on the southeast portion of Parcel I.
 9. Indicate the location of Peterson Creek and label its ordinary high water mark on the southeast portion of Parcel I.
 10. Add Note: "Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1 of the state constitution."
 11. Add note which states that there shall be no filling, excavation or building within the wetland areas.
 12. Add the boundary of the Primary Environmental Corridor (PEC) to the face of the CSM
 13. Indicate the existing and proposed zoning districts on the proposed Lots.
 14. On Sheet Two, revise "Kenosha County Subdivision Control Ordinance" to read "Kenosha County Land Division Ordinance".
- d) Subject to all rules and requirements of Chapter 15 of the Kenosha County Sanitary Code and Private Sewage System Ordinance and SPS 383 and 385 of the Wisconsin Administrative Code. Complete soil and site evaluations have been conducted on each lot and where required by County Ordinance. The report is on file with the Kenosha County Department of Planning and Development. Any change in the location of the dispersal cell area must result in another soil and site evaluation by a licensed State of Wisconsin soil tester prior to changing the location of a prospective Private Onsite Wastewater Treatment Systems (POWTS). It is recommended that any desired change in the location of the dispersal cell be done prior to any transaction of property. All tested areas shall be protected and preserved by the developer and any subsequent owner from any disturbance which includes: cutting and filling of existing soil surface, compaction from vehicles, installation of roads and driveways, installation of stormwater devices and excavation for utilities. Destruction of a POWTS site may result in a parcel being unbuildable. None of these lots may have their dwellings served by holding tanks.
- e) Subject to sending an electronic copy of the revised CSM showing the aforementioned changes to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: luke.godshall@kenoshacounty.org.
- f) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
- g) Subject to receiving the original certified survey as approved by the Town of Brighton.

- h) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

13. **APPROVAL OF MINUTES - APPROVED**

- Supervisor Nordigian made a motion to approve the minutes as presented of the March 14, 21, and 22, 2018 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Poole and passed unanimously by those PDEEC members present, including YIG.

14. **CITIZEN COMMENTS - NONE**

15. **ANY OTHER BUSINESS ALLOWED BY LAW**

Mr. Buehler noted that there are two items for the June meeting at this time and possibly another application depending on how the town meetings line up with the County meeting schedules.

16. **ADJOURNMENT**

- Supervisor Rodriguez made a motion to adjourn the meeting. The motion was seconded by Supervisor Nordigian and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:27p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, June 13, 2018.